
MEMORANDUM

Agenda Item # 59

Date: April 20, 2010
To: Metropolitan Planning Commission Executive Committee
From: Mark Donaldson, Executive Director
Dee Anne Reynolds, Finance Manager
Subject: **Fiscal Year 2009-10 Revenue and Expenditure Budget – 3rd Amended 5-A-10-OB**

Please consider for approval the 3rd Amended budget for Fiscal Year 2009-10. The budget was approved by the MPC board on June 11, 2009, later amended on October 8, 2009, and 2nd amended on April 8, 2010. This 3rd amendment is needed to reflect additional contract work, pass through grant funds, and lower development fees as listed below:

1. Deduct \$60,000 for lower projected development fees for a total of \$300,000 for the year due to continued economic downturn.
2. Add \$36,701 for a new contract with City of Knoxville to provide Knoxville Area Transit (KAT) routes and mapping productions by July 1, 2010, and a Google transit database by August 20, 2010, which coincides with the new transit center completion.
3. Add \$35,000 to the existing Empowerment Zone funding contract # C-09-0040 with the City of Knoxville which started July 1, 2008 and extends the term to June 30, 2010 for staff to prepare the final report for the ten-year EZ program. This will conclude seven years of MPC contract work as subrecipient of federal Housing and Urban Development funds granted to the City of Knoxville Community Development for the Empowerment Zone district.
4. Add \$10,000 revenue for MPC's work contribution to the Knox County Healthy Kids, Healthy Communities grant which is pending on County Commission's April agenda.
5. Add \$10,000 for this year's projected pass through revenue on a new contract with TN Historic Commission to survey Frazier Bend on the French Broad River in Knox County. The total contract is for \$41,667 which is 60 percent federal funds reimbursed by the state and 40 percent local match by UT - Archaeology as subcontractor along with a small part of MPC staff time. The survey and final report is to be completed by September 30, 2010.

Staff Recommendation: Staff recommends approval of the 3rd amended budget.

MPC Executive Committee Recommendation: The Executive Committee will meet April 29 and forward its recommendation to the full MPC commission for vote on May 13, 2010.

Attachment: MPC Fiscal Year 2009-10 Revenue & Expenditure 3rd Amended Budget.

"For Approval May 13, 2010 MPC Board Meeting"

Knoxville / Knox County Metropolitan Planning Commission Revenue and Expenditure Budget - 3rd Amendment For the Fiscal Year 2009 - 2010

	2006-2007 Actual @ 6-30-07 AUDITED	2007-2008 Actual @ 6-30-08 AUDITED	2008-2009 Actual @ 6-30-09 AUDITED	Approved 6-11-09 FY09/10 Budget (note 2)	Approved 4-8-10 FY09/10 Budget 2nd Amended	pending 5-13-10 FY09/10 Budget 3rd Amended	CHANGES
Revenues and Other Funding Sources							
Fees and Appropriations:							
Fees and Charges:							
Application Fees	\$ 575,100	\$ 474,180	\$ 376,208	\$ 360,000	\$ 360,000	\$ 300,000	(60,000)
Telecommunication Towers	6,000	15,000	16,500	15,000	15,000	15,000	0
City of Knoxville	713,430	713,430	763,430	800,000	800,000	800,000	0
Contract-City of Knoxville- KAT mapping	-	-	-	-	-	36,701	36,701
Contract -City of Knoxville- Parks	-	6,000	-	-	-	-	0
Contract -City of Knoxville- Cumberland Ave	-	50,000	50,000	-	-	-	0
Contract -City of Knoxville- PNI	50,000	50,000	79,972	70,000	70,000	105,000	35,000
City of Knox / M2E	-	32,374	-	-	-	-	0
City of Knox / First Creek Stormwater	15,000	-	-	-	-	-	0
Knox County	724,738	743,244	894,000	740,000	740,000	740,000	0
Contract- Knox County -TTCDA	6,000	6,000	6,000	6,000	6,000	6,000	0
Contract -Knox County Healthy Kids/Communit	-	-	-	-	-	10,000	10,000
Contract- Knox County / Parks	17,000	-	-	-	-	-	0
Knox County / M2E	-	32,374	-	-	-	-	0
Contract / The Dev. Corp. of Knox County	-	-	10,524	17,000	17,000	17,000	0
Contracts / PEFA - Knox Co.	59,469	29,582	24,583	-	29,000	-	0
Contracts / PEFA - Loudon Co.	25,000	-	-	-	-	-	0
Contracts / PEFA - Sullivan Co.	-	57,300	-	-	-	-	0
Contracts / PEFA - Jefferson Co. pending	-	-	-	60,000	51,500	51,500	0
In-Kind Services	119,164	119,164	119,164	120,000	120,000	120,000	0
Sub-Total	2,310,901	2,328,648	2,340,381	2,188,000	2,208,500	2,230,201	21,701
Grant Reimbursements:							
FHWA / FTA	487,467	570,053	825,320	771,000	818,000	818,000	0
TN Historic Commission -French Broad	-	-	-	-	-	10,000	10,000
Cades Cove Project	83,311	59,018	28,773	-	-	-	0
Cumberland Avenue	295,000	-	-	-	-	-	0
Urban Forestry Grants	-	-	-	25,000	25,000	25,000	0
Smart Trips	134,332	132,673	130,035	130,000	156,000	156,000	0
FTA Section 5303 Special	15,810	-	-	-	-	-	0
I Walk Month	-	-	-	-	-	-	0
Regional Clean Air Coalition	54,977	3,620	9,479	-	-	-	0
TPO Bike Enhancement Program	2,096	6,467	3,766	10,000	10,000	10,000	0
Regional Transportation Planning Council	205,632	367,173	135,856	83,000	83,000	83,000	0
Regional Clean Fuels Coalition/ETCFC	19,301	60,000	-	-	-	-	0
KAT Development Plan	-	8,157	201,552	-	25,000	25,000	0
Urban Land Alloc.Plan - ULAM	-	108,496	13,996	-	-	-	0
Scenic Byways	-	-	-	125,000	125,000	125,000	0
Complete Streets	-	242	74,758	-	-	-	0
JARC	-	4,890	351,232	400,000	400,000	400,000	0
New Freedom	-	-	181,563	420,000	420,000	420,000	0
Sub-Total	1,297,926	1,320,789	1,956,330	1,964,000	2,062,000	2,072,000	10,000
Fund Balance Withdrawals:							
Vehicle purchase	-	16,053	-	-	-	-	0
IT purchases	9,176	30,714	18,955	33,000	33,000	33,000	0
To Balance Budget (Increase) / Decrease	(52,886)	(2,941)	178,024	140	(11,360)	(33,061)	(21,701)
Sub-Total	(43,710)	43,826	196,979	33,140	21,640	(61)	(21,701)
Total Revenues and Other Funding Sources	3,565,117	3,693,263	4,493,690	4,185,140	4,292,140	4,302,140	10,000
Expenditures							
Non-Reimbursable:							
Salaries and Employee Benefits	2,036,649	2,095,639	2,143,421	1,934,140	1,934,140	1,934,140	0
Contracted Services	182,656	251,005	222,340	244,000	244,000	244,000	0
Supplies and Materials	52,011	73,065	47,837	63,000	63,000	63,000	0
Other Charges	139,163	138,951	165,277	140,000	140,000	140,000	0
Capital Outlay	-	16,053	-	13,000	13,000	13,000	0
Grant related matching paid by MPC:							
Salaries and Employee Benefits	80,336	88,566	98,907	112,000	112,000	112,000	0
Other Expenditures	8,731	9,984	42,669	17,500	26,800	26,800	0
Sub-Total	2,499,546	2,673,243	2,720,451	2,523,640	2,532,940	2,532,940	0
Grant Reimbursable:							
Salaries and Employee Benefits	448,209	501,538	578,724	621,000	621,000	621,000	0
FHWA Other Expenditures	34,924	39,856	170,676	68,000	97,600	97,600	0
FTA Other Expenditures	-	-	-	4,500	21,600	21,600	0
TN Historic Comm. - French Broad Expenditure	-	-	-	-	-	10,000	10,000
Cades Cove Other Expenditures	72,734	55,331	27,182	-	-	-	0
Cumberland Avenue Other Expenditures	295,000	-	-	-	-	-	0
Smart Trips Other Expenditures	65,105	52,862	46,629	42,000	68,000	68,000	0
FTA Section 5303 Special	91	-	-	-	-	-	0
I Walk Month	-	-	-	-	-	-	0
Regional Clean Air Coalition	52,412	3,620	9,479	-	-	-	0
TPO Bike Enhancement Program	2,250	6,523	3,735	10,000	10,000	10,000	0
Regional Transportation Planning Council	75,545	208,983	112,472	10,000	10,000	10,000	0
Regional Clean Fuels Coalition / ETCFC	19,301	60,000	-	-	-	-	0
KAT Development Plan	-	7,993	239,847	-	25,000	25,000	0
Urban Land Alloc.Plan - ULAM	-	83,314	13,996	-	-	-	0
Scenic Byways	-	-	-	125,000	125,000	125,000	0
Complete Streets	-	-	74,998	-	-	-	0
JARC	-	-	313,938	400,000	400,000	400,000	0
New Freedom	-	-	181,563	381,000	381,000	381,000	0
Sub-Total	1,065,571	1,020,020	1,773,239	1,661,500	1,759,200	1,769,200	10,000
Total Expenditures	3,565,117	3,693,263	4,493,690	4,185,140	4,292,140	4,302,140	10,000
Revenues and Other Funding Sources over (under) Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Note 1 - FY0809 Budget line item transfer of \$28,236 from Salaries to Liability Charges for IRS audit contingent liability booked in FY0809

Note 2 - FY09/10 no salary increases; voluntary reduced hours program; no replacement of dev.srv.planner I, and incentive early retirement for 2 employees.