



Agenda Item # 66

MEMORANDUM

To: Metropolitan Planning Commission
From: Michael Reynolds, Planner II
Date: Monday, June 30, 2008
Re: Downtown Design Review Board Administrative Rules and
Procedures Amendment

STAFF RECOMMENDATION:

APPROVE the amendments to the City of Knoxville Downtown Design Review Board Administrative Rules and Procedures

BACKGROUND:

As part of the Downtown Design Overlay District one year update process for City Council, MPC staff and the Downtown Design Review Board have proposed multiple modifications/additions to the Downtown Knoxville Design Guidelines. One of which requires the amendment to the Administrative Rules and Procedures to include delegating to staff the authority to approve the demolition of non-historic building features on publicly-oriented facades and historic building features to be replaced in-kind. This is to allow for the expedited approval of applications that are minor in nature and meet the guidelines.

**AMENDMENTS TO ARTICLE VII, SECTION 2, OF THE CITY OF
KNOXVILLE DOWNTOWN DESIGN REVIEW BOARD ADMINISTRATIVE
RULES AND PROCEDURES, DELEGATING TO STAFF THE AUTHORITY TO
APPROVE APPLICATIONS FOR DEMOLITIONS THAT ARE CONSISTENT
WITH THE DESIGN GUIDELINES AND THE PROVISIONS OF THE
KNOXVILLE ZONING ORDINANCE**

(Old language is ~~struck through~~, and new language is in **bold type**.)

Article VII. Section 2. RESPONSIBILITIES

Pursuant to Article 4, Section 26, the Board hereby delegates to staff the authority to approve applications for new signs, **demolition of non-historic features on publicly-oriented facades, demolition of historic features to be replaced in-kind**, replacement of windows at ground level with transparent glass, or other replacements that are consistent with the Design Guidelines and the provisions of the Knoxville Zoning Ordinance.