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Agenda Item # 48

MEMORANDUM

Date: March 25, 2010
To: Metropolitan Planning Commission Executive Committee
From: Mark Donaldson, Executive Director
Dee Anne Reynolds, Finance Manager
Subject: **Fiscal Year 2009-2010 Revenue and Expenditure Budget – 2nd Amendment to add \$26,000 for Smart Trips grant expenditures and revenues**

This is a request to amend the FY09-10 budget to add \$26,000 in expenditures and revenues to the Smart Trips grant program. The federal grant funds remain from MPC's contract with Tennessee Department of Transportation - CMAQ # 060150 Amendment 1 PIN # 106867.00 and are 100% reimbursable. The direct expenses are projected to increase from \$42,000 to \$68,000. The revenue is projected to increase from \$130,000 to \$156,000.

The Lawson G/L accounts are:
9200150-9320 Smart Trips – Other Professional Services – Marketing expenses
9200150-59160 Smart Trips Revenue

Staff Recommendation: Staff recommends approval of the 2nd amended budget.

MPC Executive Committee Recommendation: The Executive Committee will consider and recommend to the full commission for consideration at the April 8, 2010 meeting.

Attachment: none