



Suite 403
City – County Building
400 Main Street
Knoxville, Tennessee 37902
Office: (865) 215-2500
Fax: (865) 215-2068

MEMORANDUM

Date: April 6, 2011
To: Metropolitan Planning Commission Executive Committee
From: Mark Donaldson, Executive Director
Dee Anne Reynolds, Finance Manager
Subject: **Fiscal Year 2010-2011 Revenue and Expenditure Budget – 3rd Amended**

FY10/11 proposed budget was approved by the MPC board on June 10, 2010, 1st amended September 9, 2010, and 2nd amended December 9, 2011. This 3rd amendment adds new funding and grant budget adjustments through June 30, 2011.

New Funding

\$10,000 Miscellaneous revenue contracts –MPC Information Services staff are requested to assist PBA, Knoxville City Council, and The Development Corporation of Knox County, and others on special projects with possible extra funds.

\$200,000 HUD / PlanET –MPC staff work on new grant beginning February 1, 2011 and including estimated payments to consultants of \$100,000 through June 30, 2011. The \$4.3 million three year HUD Sustainability planning grant with City of Knoxville will be contracted for over \$3.4 million expended by MPC which includes about \$800,000 direct MPC staff time, several subcontracts, and managed with \$2.5 million leveraged resources.

\$40,000 IIS (Knoxville Regional ITS Architecture Update) – MPC expects new IDOT pass through grant paying for consultant to be selected around May, 2011 for a ten month contract totaling \$200,000

\$65,000 Smart Trips – additional CMAQ funds approved through TIP will pay for procurement of ridership database vendor and Spring marketing expenditures and adjusts total budget including MPC staff to \$200,000.

Grant Budget Adjustments

(\$26,000) FHWA/FTA – adjust budget down to reallocate MPC staff to the HUD/ PlanET grant

(\$169,000) Regional Transit Corridors Study – adjust budget down to match 26 month contract timetable with STV/Ralph Whitehead for \$259,000 and selected in January 2011.

(\$15,000) Regional Transportation Planning Council – adjust budget down to match eight month contract in procurement process for consultant to perform Travel Demand Model Update expected to cost \$75,000 to \$100,000 beginning around April 2011.

(\$181,000) Federal Transit /New Freedom – adjust budget down to match past two years historical cost with subcontractor Knoxville/ Knox County Community Action Committee.

Staff Recommendation: Staff recommends approval.

MPC Executive Committee Recommendation: The Executive Committee will consider and recommend to the full commission for consideration at the April 14, 2011 meeting.

Attachment: 3rd amended budget FY10/11.

"For April 14, 2011 MPC Agenda"
 Knoxville / Knox County Metropolitan Planning Commission
 Revenue and Expenditure Budget - 3rd Amended
 for the Fiscal Year 2010 - 2011



	2006-2007 Actual @ 6-30-07 AUDITED	2007-2008 Actual @ 6-30-08 AUDITED	2008-2009 Actual @ 6-30-09 AUDITED	2009-2010 Actual @ 6-30-10 AUDITED	Approved 6-10-10	Approved 12-9-10	pending	CHANGES
					Original budget FY10/11	2nd Amended budget FY10/11	3rd Amended budget FY10/11	
Revenues and Other Funding Sources								
Fees and Appropriations:								
Fees and Charges:								
Application Fees	\$ 575,100	\$ 474,180	\$ 376,208	\$ 318,010	\$ 360,000	\$ 360,000	\$ 360,000	-
Telecommunication Towers	6,000	15,000	16,500	7,500	15,000	15,000	15,000	-
City of Knoxville	713,430	713,430	763,430	800,000	905,000	905,000	905,000	-
Contract - City of Knoxville KAT Mapping	-	-	-	26,211	-	18,164	18,164	-
Contract - City of Knoxville - Parks	-	6,000	-	-	-	-	-	-
Contract - City of Knoxville Cumberland Ave	-	50,000	50,000	-	-	-	-	-
Contract - City of Knoxville PNI	50,000	50,000	79,972	105,028	-	-	-	-
City of Knox / M2E	-	32,374	-	-	-	-	-	-
City of Knox / First Creek Stormwater	15,000	-	-	-	-	-	-	-
Knox County	724,738	743,244	894,000	740,000	740,000	740,000	740,000	-
Contract - Knox County - TTCDA	6,000	6,000	6,000	6,000	6,000	6,000	6,000	-
Contract - Knox Co. Healthy Kids/Communities	-	-	-	5,000	-	5,000	5,000	-
Contract - Knox County / Parks	17,000	-	-	-	-	-	-	-
Knox County / M2E	-	32,374	-	-	-	-	-	-
Contract / The Dev. Corp. of Knox County	-	-	10,524	19,276	-	-	-	-
Contracts / PEFA - Knox Co. - year 3 FY10/11	59,469	29,582	24,583	28,780	9,545	9,545	9,545	-
Contracts / PEFA - Loudoun Co.	25,000	-	-	-	-	-	-	-
Contracts / PEFA - Sullivan Co.	-	57,300	-	-	-	-	-	-
Contracts / PEFA - Jefferson Co. pending	-	-	-	51,500	-	-	-	-
Miscellaneous contracts	-	-	-	-	-	-	10,000	10,000
In-Kind Services	119,164	119,164	119,164	119,164	120,000	120,000	120,000	-
Sub-Total	2,310,901	2,328,648	2,340,381	2,226,469	2,155,545	2,178,709	2,188,709	10,000
Grant Reimbursements:								
FHWA / FTA	487,467	570,053	825,320	731,380	774,000	774,000	748,000	(26,000)
HUD / PlanET	-	-	-	-	-	-	200,000	200,000
JTS	-	-	-	-	-	-	40,000	40,000
TN Historic Commission - French Broad	-	-	-	8,400	15,000	16,600	16,600	-
Regional Transit Corridors	-	-	-	-	303,000	303,000	134,000	(169,000)
Cades Cove Project	83,311	59,018	28,773	-	-	-	-	-
Cumberland Avenue	295,000	-	-	-	-	-	-	-
Urban Forestry Grants	-	-	-	24,700	-	-	-	-
Smart Trips	134,332	132,673	130,035	152,609	135,000	135,000	200,000	65,000
FTA Section 5303 Special	15,810	-	-	-	-	-	-	-
Regional Clean Air Coalition	54,977	3,620	9,479	-	-	-	-	-
TPO Bike Enhancement Program	2,096	6,467	3,766	952	10,000	10,000	10,000	-
Regional Transportation Planning Council	205,632	367,173	135,856	39,557	169,000	169,000	154,000	(15,000)
Regional Clean Fuels Coalition/ETCFC	19,301	60,000	-	-	-	-	-	-
KAT Development Plan	-	8,157	201,552	26,945	-	-	-	-
Urban Land Alloc. Plan - ULAM	-	108,496	13,996	-	-	-	-	-
Scenic Byways	-	-	-	47,200	30,000	71,000	71,000	-
Complete Streets	-	242	74,758	-	-	-	-	-
IARC	-	4,890	351,232	441,770	417,000	417,000	417,000	-
New Freedom	-	-	181,563	203,434	398,000	398,000	217,000	(181,000)
Sub-Total	1,297,926	1,320,789	1,956,330	1,676,947	2,251,000	2,293,600	2,207,600	(86,000)
Fund Balance Withdrawals:								
Vehicle purchase	-	16,053	-	-	-	-	-	-
IT purchases	9,176	30,714	18,955	17,486	-	-	-	-
To Balance Budget (Increase) / Decrease	(52,886)	(2,941)	178,024	(63,449)	(77)	(23,241)	(99,241)	(76,000)
Sub-Total	(43,710)	43,826	196,979	(45,963)	(77)	(23,241)	(99,241)	(76,000)
Total Revenues and Other Funding Sources	3,565,117	3,693,263	4,493,690	3,857,453	4,406,468	4,449,068	4,297,068	(152,000)
Expenditures								
Non-Reimbursable:								
Salaries and Employee Benefits	2,036,649	2,095,639	2,143,421	1,838,382	1,895,468	1,895,468	1,859,468	(26,000)
Contracted Services	182,656	251,005	222,340	194,949	228,000	228,000	228,000	-
Supplies and Materials	52,011	73,065	47,837	47,641	56,000	56,000	56,000	-
Other Charges	139,163	138,951	165,277	132,389	140,000	140,000	140,000	-
Capital Outlay	-	16,053	-	-	13,000	13,000	13,000	-
Grant related matching paid by MPC:								
Salaries and Employee Benefits	80,336	88,566	98,907	133,151	109,000	109,000	103,000	(6,000)
Other Expenditures	8,731	9,964	42,669	19,641	16,500	16,500	16,500	-
Sub-Total	2,499,546	2,673,243	2,720,451	2,366,153	2,457,968	2,457,968	2,425,968	(32,000)
Grant Reimbursable:								
Salaries and Employee Benefits	448,209	501,538	578,724	672,491	642,000	642,000	674,000	32,000
FHWA / FTA Other Expenditures	34,924	39,856	170,676	81,963	68,500	68,500	68,500	-
HUD / PlanET	-	-	-	-	-	-	109,000	109,000
JTS	-	-	-	-	-	-	40,000	40,000
TN Historic Commission - French Broad	-	-	-	8,400	15,000	16,600	16,600	-
Regional Transit Corridors	-	-	-	-	275,000	275,000	105,000	(170,000)
Cades Cove Other Expenditures	72,734	55,331	27,182	-	-	-	-	-
Cumberland Avenue Other Expenditures	295,000	-	-	-	-	-	-	-
Smart Trips Other Expenditures	65,105	52,862	46,629	59,404	42,000	42,000	107,000	65,000
FTA Section 5303 Special	91	-	-	-	-	-	-	-
Regional Clean Air Coalition	52,412	3,620	9,479	-	-	-	-	-
TPO Bike Enhancement Program	2,250	6,523	3,735	952	10,000	10,000	10,000	-
Regional Transportation Planning Council	75,545	208,983	112,472	1,947	85,000	85,000	70,000	(15,000)
Regional Clean Fuels Coalition / ETCFC	19,301	60,000	-	-	-	-	-	-
KAT Development Plan	-	7,993	230,847	23,848	-	-	-	-
Urban Land Alloc. Plan - ULAM	-	83,314	13,996	-	-	-	-	-
Scenic Byways	-	-	-	38,200	30,000	71,000	71,000	-
Complete Streets	-	-	74,988	-	-	-	-	-
IARC	-	-	313,938	439,927	400,000	400,000	400,000	-
New Freedom	-	-	181,563	164,168	381,000	381,000	200,000	(181,000)
Sub-Total	1,065,571	1,020,030	1,273,239	1,491,300	1,948,500	1,991,100	1,871,100	(120,000)
Total Expenditures	3,565,117	3,693,263	4,493,690	3,857,453	4,406,468	4,449,068	4,297,068	(152,000)
Revenues and Other Funding Sources over (under) Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

"for April 14, 2011 MPC Agenda"

Submitted for informational purposes only Expenditures subject to line item transfers:

Knoxville/Knox County Metropolitan Planning Commission FY 10/11 Budget - Line Item Expenditures - 3rd amended



MPC Unit #9500110		FY06/07 Actual (audited)	FY07/08 Actual (audited)	FY08/09 Actual (audited)	FY09/10 Actual (audited)	approved 6-10-10		difference
						FY10-11 Original Budget	3rd Amended FY10/11 Budget	
	Salaries and Benefits:							
518900	Salaries	2 065,770	2 112,733	2 192,399	2 069,723	2 040,661	2 040,661	0
	Temporary Pay (interns)	21,427	15,392	18,402	1,637	0	0	0
520100	Social Security	141,738	155,526	160,459	149,363	155,346	155,346	0
521100	Local Retirement	120,964	124,296	127,443	123,186	121,840	121,840	0
521155	Voluntary Retirement		47,529	48,208	50,857	47,243	47,243	0
520700	Medical Insurance	205,017	218,741	262,429	255,735	267,720	267,720	0
520600	Life Insurance	3,978	4,371	5,239	4,994	6,158	6,158	0
529800	Auto Allowance (includes KAT Bus Passes)	5,300	6,476	6,473	5,112	6,500	6,500	0
529875	Other Benefits Allowances	1,000	479	0	0	1,000	1,000	0
	Sub-Total Salaries and Benefits	2,565,194	2,685,743	2,821,052	2,660,607	2,646,468	2,646,468	0
	Less: Grant reimbursable portion of Salaries and t	(448,209)	(590,104)	(578,724)	(672,491)	(642,000)	(680,000)	(38,000)
	Sub-Total Non Reimbursable Salaries and Benefits	2,116,985	2,095,639	2,242,328	1,988,116	2,004,468	1,966,468	(38,000)
	Other Expenditures:							
533100	Legal Services - Attorney S/Wise	38,648	39,807	40,603	40,603	40,000	40,000	0
533300	Legal Services - legal notices	32,170	31,403	25,070	19,404	27,000	27,000	0
539900	Other Professional Services (Advertising, Audit Service	5,965	9,402	31,563	31,000	25,000	25,000	0
533600	Rent Repair & Maint (Op Lease Usage Repair Mainter	39,261	40,631	45,717	46,244	51,000	51,000	0
533800	Vehicle repair			1,899	2,000	2,000	2,000	0
530700	Communications (Internet, phone service)	25,072	26,770	28,868	27,667	30,000	30,000	0
00120-539930	Telecom Towers - Other Srv. Consultants	6,000	15,000	16,500	7,500	15,000	15,000	0
538930	Other Services (Consultant, Freight Postage Printing)	20,195	20,498	16,342	10,460	18,000	18,000	0
535500	Travel, Training & Dues	12,657	10,157	8,628	6,700	10,000	10,000	0
530900	Contracts w/ Other Agencies	2,688	57,337	9,049	3,472	10,000	10,000	0
	Total Contracted Services	182,656	251,005	222,340	194,949	228,000	228,000	0
542200	Food	10,509	9,238	10,246	9,122	10,000	10,000	0
545200	Utilities & Fuel	3,815	4,610	3,677	2,530	5,000	5,000	0
543500	Office Supplies/Sm.Equip (suppl sm equip software f8	28,898	52,461	28,114	29,469	35,000	35,000	0
546300	Repair (Vehicles tires,tube)	529	616	254	468	1,000	1,000	0
542900	Education Materials (books periodicals)	5,289	4,811	3,681	4,902	3,000	3,000	0
549900	Other (Signage, uniforms)	2,971	1,329	1,865	1,150	2,000	2,000	0
	Total Supplies Materials & Equipment	52,011	73,065	47,837	47,641	56,000	56,000	0
550200	Insurance(Building & Contents & Vehicle)	601	1,539	1,255	713	1,700	1,700	0
551300	Workers Compensation Insurance	13,522	13,179	11,822	9,199	14,000	14,000	0
	Liability Charges (IRS audit - FICA)	0	0	28,236	0	0	0	0
950-552500	Trustee Commission (banking services)	5,876	5,069	3,991	3,313	5,100	5,100	0
559100	Space Costs (city/co office space)	119,164	119,164	119,164	119,164	119,200	119,200	0
	Other (Corporate Surety Insurance)	0	0	809	0	0	0	0
	Total Other Expenses	139,163	138,951	165,277	132,389	140,000	140,000	0
571100	Machinery, Equipment & Furniture (over 55k capital)	0	0	0	0	13,000	13,000	0
	Vehicles (over 55k capital)	0	16,053	0	0	0	0	0
	Total Capital Outlay	0	16,053	0	0	13,000	13,000	0
	Grant related Other Expenditures:							
	Grantor:							
9500210	FHWA / FTA	34,924	39,856	170,676	81,963	68,500	68,500	0
NEW GRANT	HUD/PlanET	0	0	0	0	0	109,000	109,000
NEW GRANT	ITS	0	0	0	0	0	40,000	40,000
9500225	TN Historic Commission - French Broad	0	0	0	8,400	15,000	16,600	1,600
9500230	Regional Transit Corridor Study	0	0	0	0	275,000	105,000	(170,000)
	Cades Cove Phase II	72,734	55,331	27,182	0	0	0	0
	Cumberland Avenue	295,000	0	0	0	0	0	0
9500150	Smart Trips	65,105	52,862	46,629	59,404	42,000	107,000	65,000
	FTA Section 5303 Special	91	0	0	0	0	0	0
	Regional Clean Air Coalition	52,412	3,620	9,479	0	0	0	0
9500160	TPO Bike Enhancement Program	2,250	6,523	3,735	952	10,000	10,000	0
9500165	Req. Transp. Planning Council	75,545	208,983	112,472	1,947	85,000	70,000	(15,000)
	Regional Clean Fuels Coalition/ ETCFC	19,301	60,000	0	0	0	0	0
	KAT Development Plan	0	7,993	239,847	23,848	0	0	0
	Urban Land Alloc Plan - ULAM	0	83,314	13,996	0	0	0	0
9500198	Scenic Byways	0	0	0	38,200	30,000	71,000	41,000
	Complete Streets	0	0	74,998	0	0	0	0
9500206	JARC	0	0	313,938	439,927	400,000	400,000	0
9500208	New Freedom	0	0	181,563	164,168	381,000	200,000	(181,000)
multi	Matching:							
	FHWA/ FTA: KAT Dev Plan (FTA 5303)	8,731	9,964	42,669	19,641	16,500	16,500	0
	Sub-Total Other Expenditures (Note 2)	999,923	1,007,520	1,672,638	1,213,429	1,760,000	1,650,600	(109,400)
	Less: Grant reimbursable portion of Other Expendit	(617,362)	(518,482)	(1,194,515)	(818,809)	(1,306,500)	(1,197,100)	109,400
	Sub-Total Non Reimbursable Other Expenditures	382,561	489,038	478,123	394,620	453,500	453,500	0
	Total Salaries Benefits and Other Expenditures	3 565 117	3 693 263	4 493 690	3 874 036	4 406 468	4 297 068	(109 400)
	Total Non-Reimbursable Salaries Benefits and Other Expenditures	2 499 546	2 584 677	2 720 451	2 382 736	2 457 968	2 419 968	(38 000)
	Note 1: Includes required match for grant related sala	80 336	88 566	98 907	133 151	109 000	103 000	(6 000)
	Note 2: Indirect charges to be reimbursed through gr	201 694	253 849	224 438	255 159	302 000	337 000	35 000