



**KNOXVILLE/KNOX COUNTY METROPOLITAN PLANNING COMMISSION  
PLAN AMENDMENT/REZONING REPORT**

▶ **FILE #:** 2-B-11-RZ **AGENDA ITEM #:** 26  
 5-B-11-SP (REVISED) **AGENDA DATE:** 5/12/2011

▶ **APPLICANT:** TENNESSEE CHILDREN'S HOME  
 OWNER(S): Tennessee Children's Home

TAX ID NUMBER: 77 11001  
 JURISDICTION: Commission District 6

▶ **LOCATION:** South side Harold Duncan Way, west of Copper Ridge Rd.

▶ **TRACT INFORMATION:** 17.92 acres.

SECTOR PLAN: Northwest County

GROWTH POLICY PLAN: Planned Growth Area

ACCESSIBILITY: Access is via Harold Duncan Way, a private joint permanent easement with 10-13' of pavement width, leading from Copper Ridge Rd., a local street with 19' of pavement width within 50' of right-of-way.

UTILITIES: Water Source: West Knox Utility District  
 Sewer Source: West Knox Utility District

WATERSHED: Beaver Creek

▶ **PRESENT PLAN DESIGNATION/ZONING:** LDR (Low Density Residential) & SLPA (Slope Protection Area) / A (Agricultural)

▶ **PROPOSED PLAN DESIGNATION/ZONING:** CI (Civic/Institutional) & SLPA (Slope Protection Area) / OC (Civic and Institutional)

▶ **EXISTING LAND USE:** Children's home

▶ **PROPOSED USE:** Expansion of existing facilities

EXTENSION OF PLAN DESIGNATION/ZONING: No

HISTORY OF ZONING REQUESTS: None noted

SURROUNDING LAND USE, PLAN DESIGNATION, ZONING North: Vacant land, attached and detached residences / LDR / A (Agricultural) and PR (Planned Residential) at 2 du/ac

South: Vacant land and residences / LDR / A (Agricultural)

East: Vacant land / LDR / A (Agricultural)

West: Vacant land / LDR / A (Agricultural)

NEIGHBORHOOD CONTEXT: This area is developed primarily with agricultural and rural residential uses under A and PR zoning. There is one low density residential development to the northeast along Copper Ridge Rd., zoned PR.

**STAFF RECOMMENDATION:**

▶ **DENY CI (Civic/Institutional) sector plan designation.**

The site does not meet any of the criteria of the Knoxville-Knox County General Plan 2032 for changes of conditions warranting amendment of the land use plan. The request is a spot sector plan amendment.

► **DENY OC (Civic & Institutional) zoning.**

Approval of OC for this site would be a spot rezoning, giving the applicant development rights that none of the surrounding property owners will have. The general description in the zoning ordinance reads that OC sites should be located on arterial or major collector streets, which is not the case for this site. Both Harold Duncan Way and even Copper Ridge Rd. are classified as local streets in the Major Road Plan.

**COMMENTS:**

**SECTOR PLAN REQUIREMENTS:**

**CHANGES OF CONDITIONS WARRANTING AMENDMENT OF THE LAND USE PLAN:**

**NEW ROAD OR UTILITY IMPROVEMENTS:**

No road or utility improvements have been made recently in the area.

**ERROR OR OMISSION IN CURRENT PLAN:**

The plan appropriately calls for LDR development at this location, consistent with the surrounding zoning.

Approval of civic and institutional uses for this site would be a spot sector plan amendment.

**CHANGES IN GOVERNMENT POLICY:**

No changes have occurred that warrant this sector plan change.

**CHANGE IN DEVELOPMENT, POPULATION OR TRAFFIC TRENDS:**

No changes have occurred that warrant this sector plan change.

The applicant was advised that the intended uses may or may not be permissible in the originally requested PR zone. Since the time of application, staff has learned that part of the overall concept includes providing counseling, alcohol and drug treatment for Department of Children Services Level II boys, and will include 24-hour staffing. There are also questions about the number of unrelated persons that can live in one dwelling.

Since the February MPC meeting, the applicant has provided more details about the proposed uses of the site. MPC and Knox County Code Administration staff have determined that OC (Civic & Institutional) zoning will permit, as a use on review, the mix of uses proposed by the applicant (see attached letter dated April 25, 2011 from the Knox County Dept. of Code Administration). The applicant has revised the application and submitted additional fees to request OC zoning, and staff has readvertised the proposal. A sector plan amendment has also been added to amend the Northwest County Sector Plan from LDR to CI (Civic/Institutional). The applicant was advised that staff was not likely to support the sector plan change to non-residential, or a rezoning to OC at this location.

**REZONING REQUIREMENTS:**

**NEED BASED ON SUBSTANTIALLY CHANGED/CHANGING CONDITIONS IN THE AREA OR THE COUNTY GENERALLY:**

1. There have been no substantially changed conditions in this area that would warrant a plan or zoning change for this property. The property is surrounded by agricultural and rural residential uses under A and PR zoning.
2. A rezoning of this site to OC constitutes a spot zoning, giving this applicant the right to use the property for uses not available to neighboring property owners.
3. OC zoning would allow uses that could have a negative impact on both the street system, as well as residential neighbors in the area.

**CONSISTENCY WITH INTENT AND PURPOSE OF THE ZONING ORDINANCE:**

1. The requested OC zoning district and regulations are intended to provide a zoning classification for specified religious, governmental, recreational and institutional uses where a separate zoning district is appropriate. These regulations are intended to minimize any conflicts or adverse impacts on other properties, public roads or facilities. Locations for civic and institutional uses should be on arterial or major collector streets.
2. Based on the above description, this site is not appropriate for OC zoning, especially with regard to the location on arterial or major collector streets.
3. If the site is approved for the requested OC zoning, it could lead to future requests for non-residential zoning in the surrounding area.

**THE EFFECTS OF THIS PROPOSAL**

1. Public water is available to the site. Sewer utilities are available in the general area, but may have to be extended to serve this site.

2. The proposal would have no impact on schools. Depending on how the property were developed, the street could be negatively impacted with additional traffic generated from a non-residential use. Harold Duncan Way may need to be improved if this proposal is approved.
3. Civic and institutional uses could have detrimental impacts on adjacent residential properties with the potential for increased noise, lighting, signage and traffic.
4. If these requests are approved, a use on review development plan would need to be approved by MPC prior to any new construction. This will provide the opportunity for staff to review the plan and address issues such as traffic circulation, layout, recreational amenities, drainage, types of residential units and other potential development concerns. It will also give the opportunity for public comment at the MPC meeting.
5. If these requests were to be approved, the applicant should be expected to share in the costs of any road improvements required by Knox County to address access to the site, if necessary.

#### CONFORMITY OF THE PROPOSAL TO ADOPTED PLANS

1. The Northwest County Sector Plan's proposal for low density residential uses is appropriate for this site. The Plan should not be amended to allow civic/institutional development at this location. The proposal does not meet any of the general plan criteria regarding changes of conditions warranting amendment of the land use plan.
2. This site is located within the Planned Growth Area on the Knoxville-Knox County-Farragut Growth Policy Plan map.
3. Allowing non-residential use of the subject property could lead to future similar requests in the area.

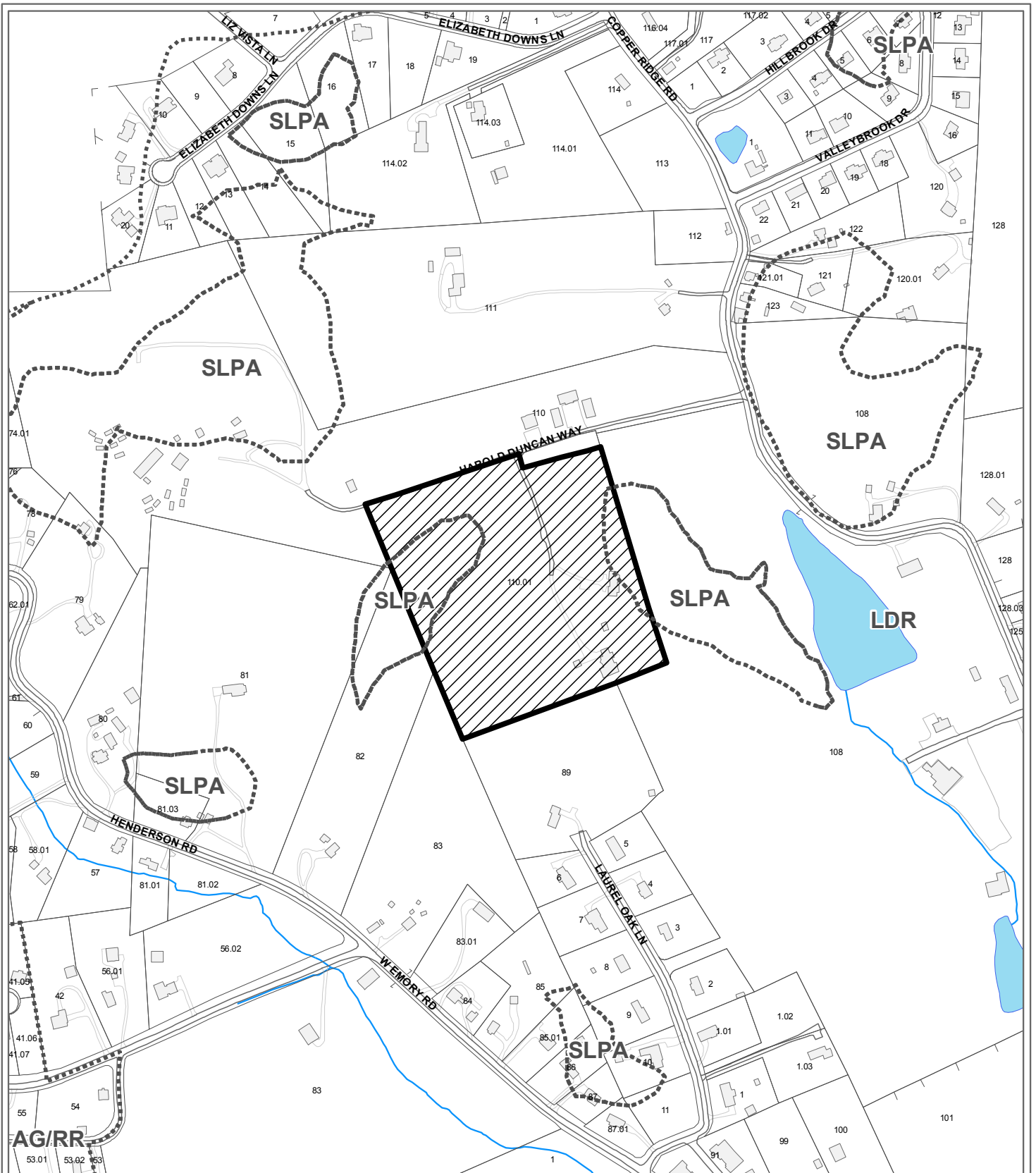
State law regarding amendments of the general plan (which include Sector Plan amendments) was changed with passage of Public Chapter 1150 by the Tennessee Legislature in 2008. New law provides for two methods to amend the plan at TCA 13-3-304:

1. The Planning Commission may initiate an amendment by adopting a resolution and certifying the amendment to the Legislative Body. Once approved by majority vote of the Legislative Body, the amendment is operative.
2. The Legislative Body may also initiate an amendment and transmit the amendment to the Planning Commission. Once the Planning Commission has considered the proposed amendment and approved, not approved, or taken no action, the Legislative Body may approve the amendment by majority vote and the amendment is operative.

ESTIMATED TRAFFIC IMPACT: Not calculated.

ESTIMATED STUDENT YIELD: Not applicable.

If approved, this item will be forwarded to Knox County Commission for action on 6/27/2011. If denied, MPC's action is final, unless the action to deny is appealed to Knox County Commission. The date of the appeal hearing will depend on when the appeal application is filed. Appellants have 30 days to appeal an MPC decision in the County.



**5-B-11-SP / 2-B-11-RZ  
NORTHWEST COUNTY SECTOR PLAN AMENDMENT**

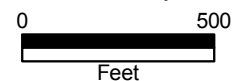
From: LDR (Low Density Residential) & SLPA (Slope Protection Area)  
 To: CI (Civic/ Institutional) & SLPA (Slope Protection Area)



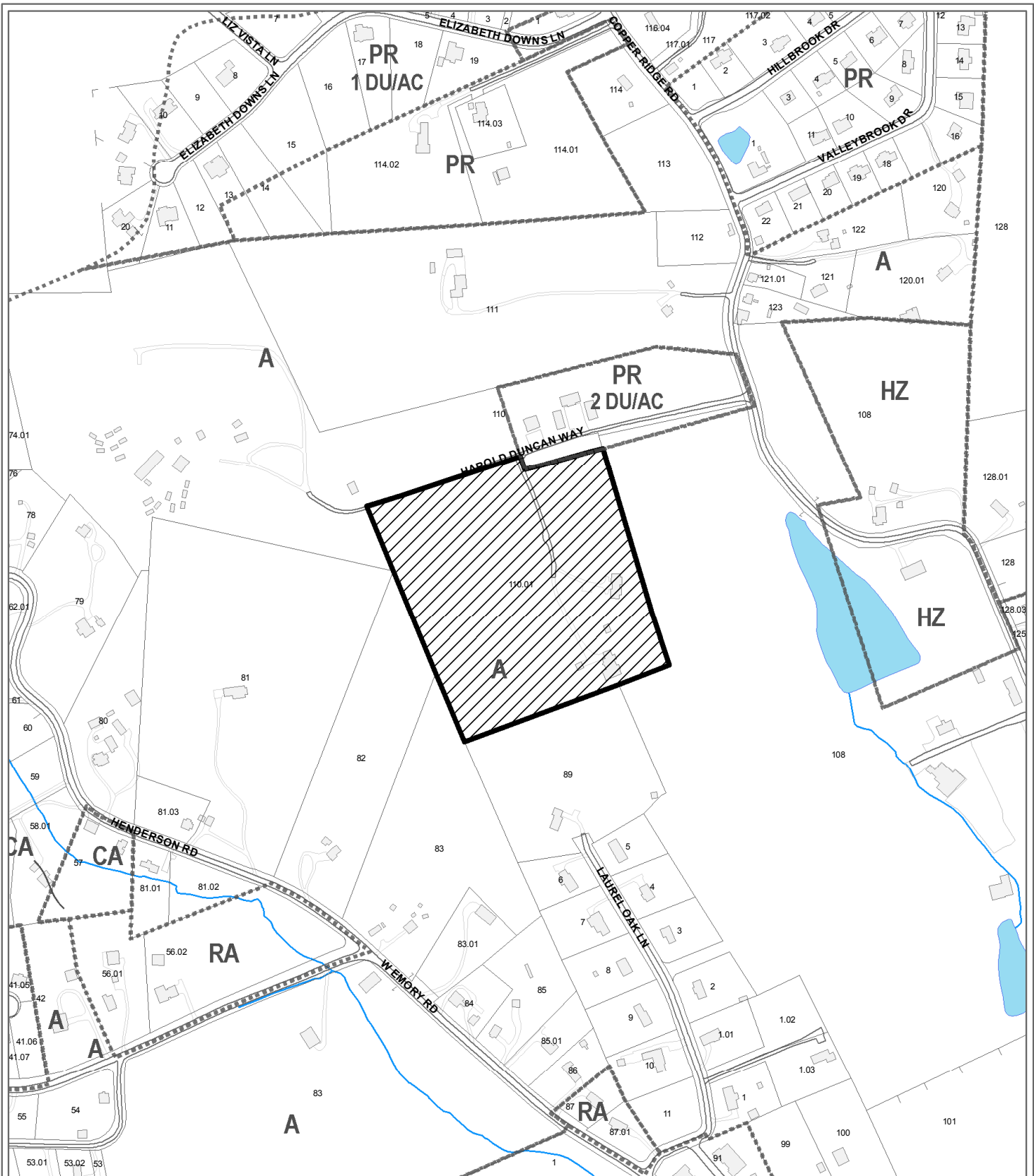
Petitioner: Tennessee Children's Home

Map No: 77

Jurisdiction: County

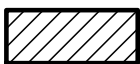


Original Print Date: 4/25/2011      Revised:  
 Metropolitan Planning Commission \* City / County Building \* Knoxville, TN 37902



**2-B-11-RZ  
REZONING**

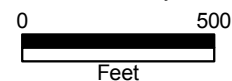
From: A (Agricultural)  
To: OC (Civic & Institutional)



Petitioner: Tennessee Children's Home

Map No: 77

Jurisdiction: County



Original Print Date: 1/26/2011  
Revised:  
Metropolitan Planning Commission \* City / County Building \* Knoxville, TN 37902





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## **Description of Charitable Purposes and Accomplishments of Tennessee Children's Home**

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### **SUMMARY, HISTORY, BACKGROUND AND PURPOSE**

Tennessee Orphans' Home was incorporated in Tennessee on September 14, 1909, for the purpose of "supporting and educating orphan children regardless of sect, creed or denomination." Its operations consisted primarily in the care of children who, for various reasons brought about by the country's economic depression and World Wars I and II, no longer have a family able to take care of them. During that time, TOH served, on any given day, over 200 children, from infants through early adulthood. In April 1947, TOH received not-for-profit 501(c)(3) recognition by the Internal Revenue Service.

As society changed, so did this organization. In September 1982, it changed its name to Tennessee Children's Home. It expanded its services to include foster care, group home residential treatment, child and family counseling, and independent living programs. The purposes of TCH became to support, educate and provide Christian out-of-home care for children who are victims of abuse, dependent neglected, orphaned, and/or exploited, making all reasonable and practical efforts to provide services to meet their intellectual, emotional, physical and spiritual needs. A further purpose is to provide family intervention that is intended to prevent or reverse family disintegration through a series of community based and family based intervention strategies.

With four campuses located across the state, Tennessee Children's Home is able to offer a variety of services to children and their families. These include residential care for children placed by the Department of Children's Services and/or juvenile justice and classified as needing Level II services. TCH also offers mentoring, adoption, habilitated services for young adult women with special needs, A&D programs and foster care. The group home residences are family oriented-serving no more than 8 children per house under the guidance of house parents. Each campus offers supervised recreational facilities such as gymnasiums, lakes for fishing and boating, swimming pools, low and high ropes course, nature trails, softball fields, volleyball, exercise and weight-lifting equipment, games rooms, and other activities.

Frequently, loving parents privately place their children at TCH when the parents and children need professional assistance in overcoming family problems. All the children in our care, regardless of the program, receive professional counseling. For some privately placed children, those classified as Level II, TCH offers on-campus and highly structured, therapeutic educational facilities. TCH also provides a minimum 3-month monitoring program to assist children and their families in the transition back into home, school, and work environments.

### **PROGRAM DESCRIPTION**

The Level II residential care program is designed for children who may be abused or neglected and who may exhibit runaway or delinquent behavior. They may have problems with their families, local law enforcement, school environments, or with their own personal behavior. The children served are between 13 and 18 years old. The children receive individual and group counseling, assistance with individual problems, and behavior modification instruction designed to help them become responsible adults. They live in group homes designed to be as family integrated as possible.

The Cornerstone School in Spring Hill and New Heights in West TN are the on-campus schools that provide for the educational needs of children in Level II programs and private placements. Most of these children are academically behind and/or have special learning needs. The school offers a structured and treatment-oriented environment, a 8:1 student-teacher ratio, tutoring, and special education classes. Students take courses in Math, Science, English, Reading, Life Skills, Physical Education, and Bible.

As the Tennessee Children's Home works with children who have been victims of abuse, neglect, orphaned and/or exploited, all reasonable and practical efforts are made to provide services to meet their intellectual, emotional, physical and spiritual needs. This program has already proven successful as we observe the changes in student's behavior. The children become more self-confident, have less personal behavioral problems and are more productive as members of their community. We are providing the highest quality program promising the overall growth and success of each child in our care.



2-B-11-RZ-app-cor-Kilpatrick

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Larry Ivery, D. Min.  
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170 Frank Latham Rd., Pinson TN 38366  
731.9897335

Sharing Faith, Hope, and Love



TENNESSEE CHILDREN'S HOME

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Brian King, L.C.S.W.  
President

William M. (Bill) Aisup, M. Ed.  
Director of Development

Eric Brown, M.B.A.  
Director of Finance

Don Campbell, D. Min.  
Treatment Consultant



Tennessee Children's Home East will be:

Providing care for Department of Children Services Level II boys in a family home setting

Attending to their educational, emotional and physical needs

Will be providing counseling, alcoholic and drug treatment

Group treatment for anger management and conflict resolution

Providing in home care for parents and/or guardians

Each home will have a set of parents, relief parents and 24 hr awake staff.

Board of Trustees

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2-B-11-RZ

**DEPARTMENT OF CODE ADMINISTRATION**  
**BUILDING INSPECTION ★ CODE ENFORCEMENT**

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400 Main Street, Suite 547, Knoxville, TN 37902

April 25, 2011

To: Damon Falconnier

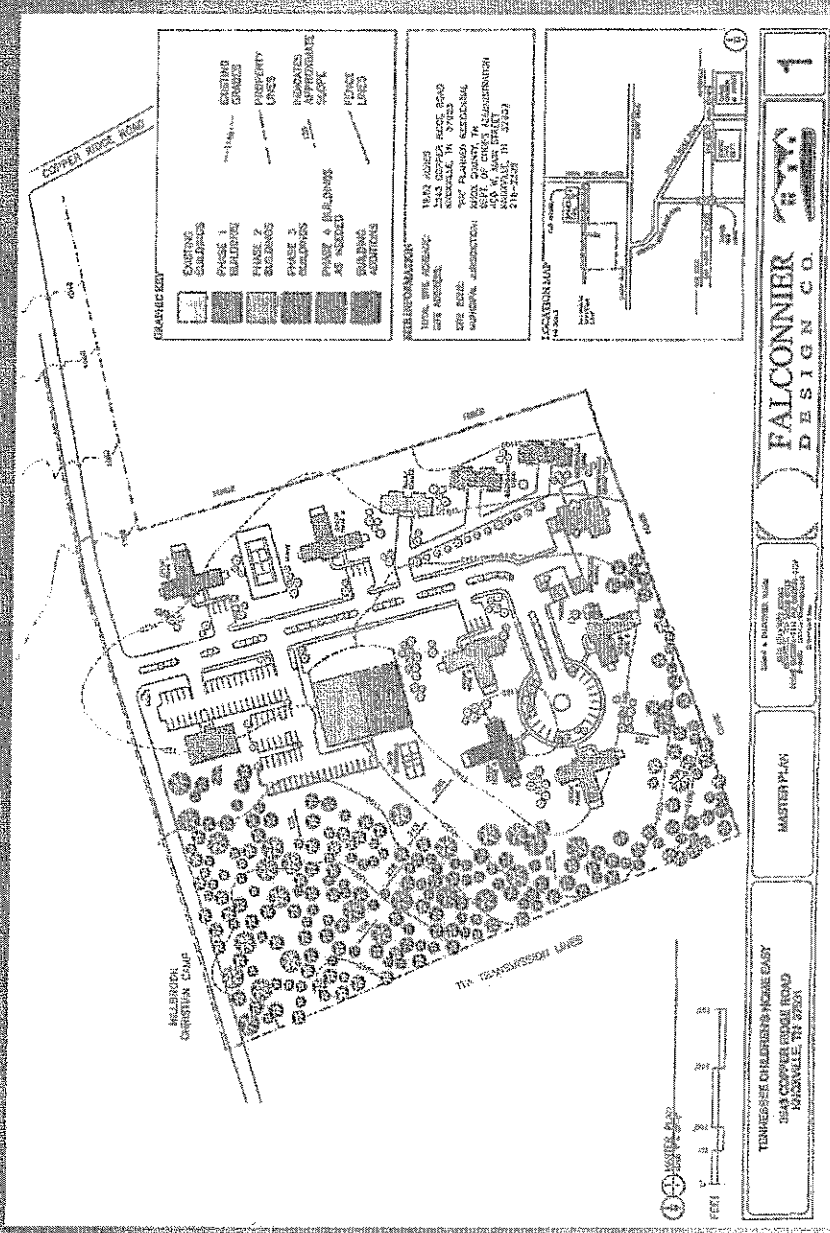
Re: Tennessee Childrens Home  
3843 Copper Ridge Road

Mr. Falconnier,

Thank you for the opportunity to meet with you on the subject project. We have reviewed the zoning ordinance and found the use presented in the letter received January 31, 2011 to be in agreement with the parameters as set forth the use-on-review portion of the Civic and Institutional (OC) zoning. We agree this zoning has a very low impact on the community and the use proposed is primarily residential with and educational component. We have reviewed the master plan dated 2001 and understand that the master plan shows living facilities for (48) students, gymnasium, and administrative offices. We also understand from you the occupants are unrestrained and are free to leave.

Sincerely,

William E. Pierce



# Proposed Architectural Rendering for Expansion of Facilities

# Tennessee Children's Home

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CREDIBILITY • INTEGRITY • ACHIEVEMENT



Mission:

Tennessee Children's Home is committed to serving abused, neglected, abandoned, wayward, or orphaned children and youth, as well as their families, in a Christian manner. Utilizing all available resources, we will provide for the physical, social, emotional, spiritual, and educational needs of the children and youth we serve in a safe and secure environment.

**Vision:**

Equipped with biblical values, guided by Christ-like compassion, empowered by faith, and committed to excellence, Tennessee Children's Home has a steadfast determination to improve the quality of the lives we influence.

**Core Values:**

- 1- **Faith** in God is the foundation upon which we carry out our daily tasks.
- 2- We will exhibit a **Christ-like** attitude in every aspect of our work.
- 3- We will recognize and show **compassion** in dealing with children and their families.
- 4- We will be guided by personal and team **integrity** in all we do for the welfare of those we serve.
- 5- We will recognize our **accountability** to God, those we serve, supporters, and one another.
- 6- We will show **excellence** by holding ourselves to the highest possible standard of care and service.
- 7- We will demonstrate our **professionalism** through education, training, attitudes and teamwork.
- 8- We will **value** each life we touch because each is made in the image of God.
- 9- We will demonstrate our unwavering **commitment** to the children and families we serve.
- 10- We will be **respectful** of the rights and confidentiality of everyone we serve.

**Mission Statement Board Approved January 8, 2004**

**BRIEF HISTORY**

In 1909, Tennessee Orphan Home began in Columbia, Tennessee, to meet the needs of the three Scotten children who were tragically orphaned. In 1935, the Home purchased the campus of the Branham and Hughes Military Academy and moved to Spring Hill, Tennessee.

Since 1909, over ten thousand children have been cared for at the Home. As with many of the old orphanages, the Home was designed as an institutional facility with central dining, central laundry, dormitory living and a small farming operation. The approach to child care was to provide the basic physical needs of children and to offer Christian instruction.

The 1980's were a period of stable growth. We made many improvements in both programs and services offered. The number of children served grew throughout the decade. In late 1982, the name of the Home was changed to Tennessee Children's Home. The institutional approach was replaced with family oriented group homes for the children. Dormitories were remodeled into single family homes, with a maximum of eight children in each home. Central dining was replaced with family meals in the group homes. The family groups now individually carry on most activities like home devotionals, church attendance, housekeeping, laundry, cooking and cleanup.

In 1988, the Home increased the number of children served under its direction merging with West Tennessee Children's Home. Continued growth in our service area occurred again in 2000 and 2001 through mergers with Happy Hills Youth Ranch near Ashland City and East Tennessee Christian Services in Knoxville.

We have seen a change in the type of child needing our help in the past few years. In addition to orphaned children, we now receive abused and neglected youth that are struggling with their values and their relationships with other people. These problems may be emotional, social, behavioral, educational or even psychological. We have made a commitment to provide whatever our children may need, just like we would with our own children.

The results of these changes have been very encouraging! The children now feel more like members of a "real family". Every child needs this. Consequently, they feel better about themselves, and as their self-esteem improves, behavioral problems have also declined.

The services we now offer are designed to be flexible so each child is treated as an individual with unique needs. These professional services coupled with loving staff and a Christian environment make Tennessee Children's Home one of the finest programs in the state. We are anticipating that the beginning of the 21<sup>st</sup> Century will continue to be a period of both stability and progress.

**Contact Information:**

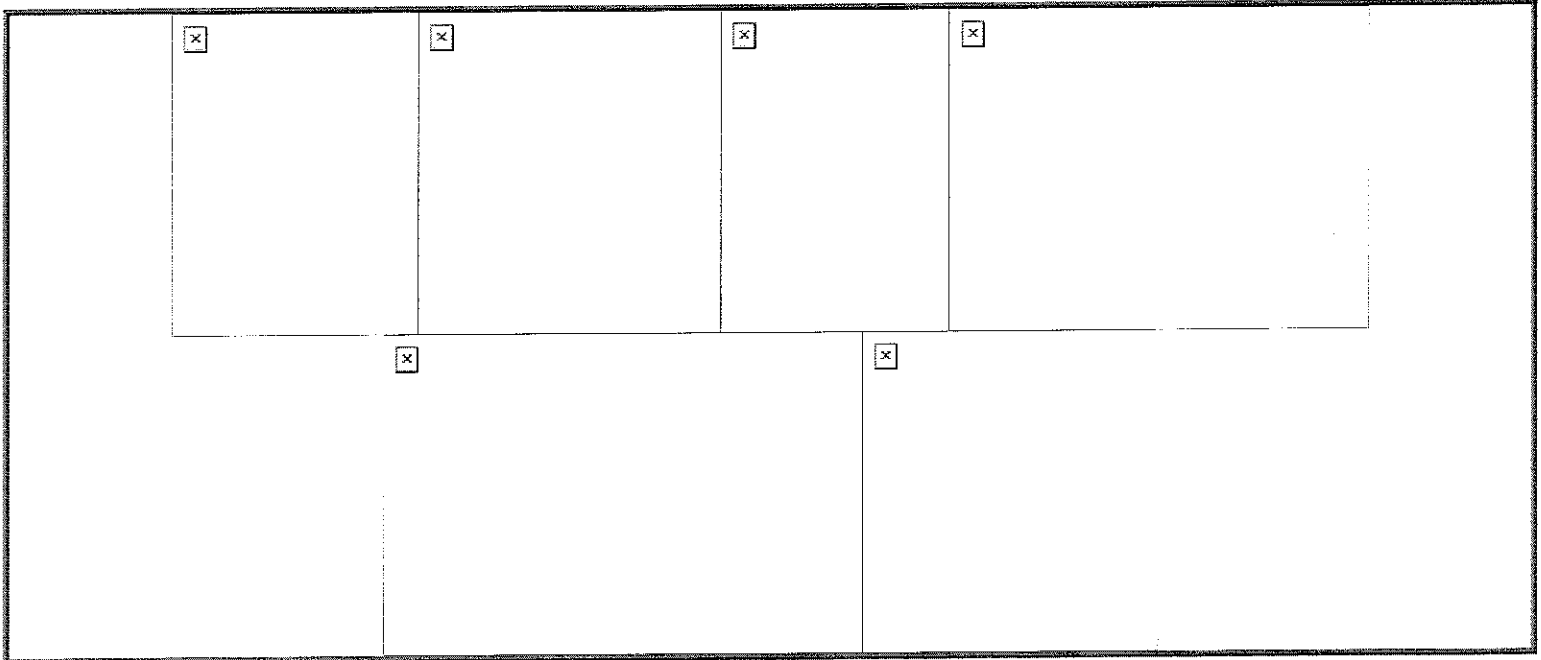
P.O. Box 10 Spring Hill, IN 37174  
Phone: 931.486.2274  
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# Tennessee Children's Home

## Residential Program



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### Helping

to put

lives

back

together

again

The mission statement of the Tennessee Children's Home says that the "Tennessee Children's Home is committed to serving abused, neglected, abandoned, wayward, or orphaned children and youth, and also their families in a Christian manner. Utilizing all available resources, we will provide for physical, social, emotional, spiritual and educational needs of the children and youth we serve in a safe and secure environment." Although the wording of this statement is relatively new, these values have guided the agency in serving children since 1909

We stand on the shoulders of all of the dedicated men and women who have gone before us. Without their vision, zeal, and sacrificial service, this ministry would not have survived. The external needs and circumstances have changed over the years, but there is one need that has remained constant: the need for these vulnerable boys and girls to be loved in the name of Jesus Christ. Each year literally dozens of them are baptized upon a confession of faith in Him as the Son of God

We are pleased to be a part of this ministry that is dedicated to putting lives back together in the name of Jesus. We invite you to join in this ministry through your daily prayer on our behalf, your generous periodic monetary donations, and by remembering this ministry in your will. If you would like to visit our campus and have a personal tour for you or your group, please contact me at 931-486-2274, ext 212.

The children at Tennessee Children's Home live in houses much like yours and mine. The children help with the cleaning and cooking chores and are responsible for keeping their rooms neat and clean.

The house-parents are the primary care givers and are assisted by the case workers and other staff to make sure the children receive the very best care. Weekdays, after breakfast and morning chores, the children head to our on-campus school where they have classes. They eat lunch at the school lunch room. After-school there are chores and some fun time before dinner. After supper there is study time. Tutoring is available for those who need extra help with their school work. After some down time, it's off to bed!

On weekends, the parents may visit their children, or those children with passes get to go home for the weekend. For those remaining on campus, there is swimming, ballgames, and other activities.

Tennessee Children's Home provides counseling for every child and family who wishes to make use of it. There is one-on-one and group counseling to work through problems that plague the lives of these children. Dr. Campbell conducts parenting workshops every quarter that are specifically geared to parents and difficult teens.

Because the children's lives have often been chaotic, part of their therapy involves establishing a basic day-to-day routine. They work with their teachers, house-parents, peers, and staff to accomplish their goals. They are taught to accept personal responsibility for their actions. The children are loved and encouraged to do well and to learn from their mistakes.

Our whole program is designed to help the children develop a greater understanding of who they are in God's eyes. With the knowledge of His unconditional love, they can begin to make better choices, resulting in better lives.

The program at Tennessee Children's Home is highly structured to help the children be successful. Behavior is monitored closely, using a level system to track the children's progress. They work to earn privileges and advance to the next level.

The children learn to work and play together in harmony with respect for the rights of others. Many have never had any type of structure in their lives. Most begin to thrive when in our care as they learn to practice self-discipline.

We believe the spiritual component is the most important part of the program at Tennessee Children's Home. We help the children develop their relationship with Jesus, which gives them a firm foundation for the future.

The children attend worship service regularly. Bible class is a part of their school-work. We have chapel for the students every Friday when school is in session. We encourage the children to seek the wisdom of God in their daily decisions.

Many of the children decide to be baptized while they are with us though no child is ever pressured to become a Christian while in our care. We encourage their faithfulness while they are here and we assist them in finding a church near their home after they leave.

We insist that every staff member be a faithful Christian and exhibit Christian values. We make no apology for including Christ in everything we do at Tennessee Children's Home.

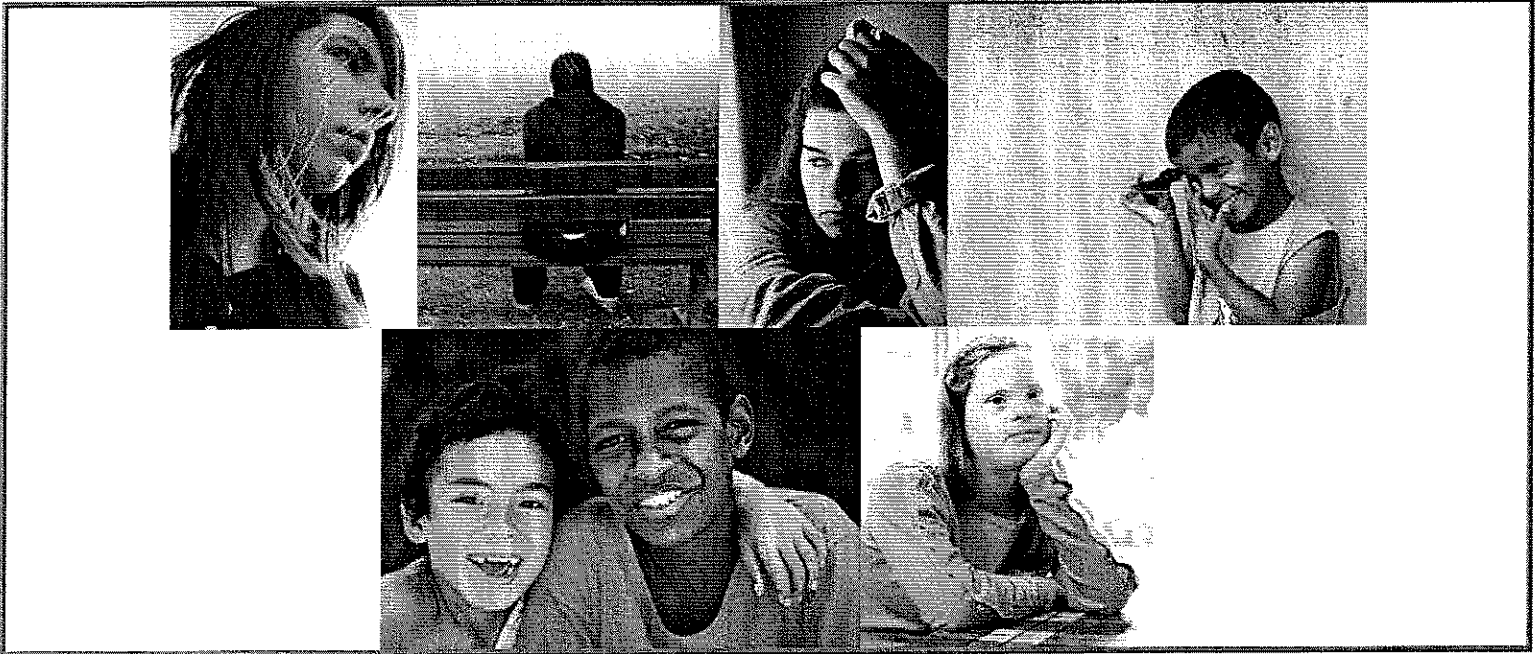
#### **Contact Information:**

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# Tennessee Children's Home

## A & D Program



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### CORNERSTONE A & D PROGRAM

Tennessee Children's Home Spring Hill

PROGRAM CAPACITY: Ten (10) adolescent males

PROGRAM DESIGN:

This program is designed to serve adolescent males, ages 14-18 who meet the Criteria for *Level II Continuum of Care Services* as outlined in the DCS 2005 Provider Policy Manual. The following services specifically related to alcohol and drug issues will be provided:

“Substance Abuse Counseling and Intervention—behavioral intervention and support services targeting issues related to alcohol and/or drug misuse in coordination with outpatient therapy recommendations and needs of the child and/or family”

Group and individual counseling services will be provided by one or more bachelor's level workers, under the supervision of Dr. Gerald Case, Ph.D, who is a Licensed Psychological Examiner (See vitae in appendix A). Two hours of structured treatment focusing exclusively on A & D issues will be conducted five (5) days each week. An additional hour of structured programming will be provided seven (7) days each week, which will include independent living skills, social skills development, and spiritual services.

On-Site schooling, including tutorial services from certified teachers

Systemic education and counseling for families, including:

One six hour workshop called *Parenting the Difficult Teen*.

Three family group-sessions: 1) *The Family Trap* 2) *Addiction in the Family*, 3) *Family Issues*.

At a minimum of once every three months, residents in this program will participate in the *ROPES* program at the North Central campus of TCH, which is located in Ashland City, Tennessee.

The core curriculum for this program will be *Living in Balance*, a nationally recognized and results verified program supplied by Hazelden, which is a leader in alcohol and drug education and treatment (see appendix B for complete details). In brief, this curriculum offers the following:

- o Twelve (12) core two-hour sessions that need not be taken sequentially, thus allowing a resident to enter into the program at any point. These are interactive sessions that are culturally neutral. Each week's treatment activity will revolve around one of these sessions.
- o Three supplemental videos (Step for Adolescents)
- *Roadblocks to Recovery*, which is a relapse prevention curriculum produced by Hazelden
- Additional resources and materials will be used to supplement the core curriculums.

**Contact Information:**

P.O. Box 10 Spring Hill, TN 37174  
Phone: 931.486.2274  
Fax: 931.486.1231

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# Tennessee Children's Home

## Educational Services

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x	x		

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### Services

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### Home

At the heart of our program at Tennessee Children's Home is Cornerstone and New Heights Schools. These on-campus school operates year around with a curriculum which is especially designed to meet the needs of the children in care. We have available a special education class, tutoring for those who need special attention, and individual assistance for all the students. We have no truancy problems with the children, because the school is on campus and the house-parents also work in the school.

Cornerstone School- Spring Hill Campus- 931-486-2274 ext 210

New Heights School- West TN Campus- 731-983-6097

#### Contact Information:

P.O. Box 10 Spring Hill, TN 37174  
 Phone: 931.486.2274  
 Fax: 931.486 1231

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# Tennessee Children's Home

## Child Care Glossary

x	x	x	x
x	x		

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### About Us

Service providers and specialists in the field of child care often use terms that are not in the vocabulary of the "average person." The Tennessee Children's Home staff has developed a glossary of terms frequently used by child care advocates and providers. We hope this list will help you better understand the "lingo" used in the business.

### Services

### Contact Us

If you have any suggestions for improvement or any additions please contact us!

### Home

**Abuse (Physical)** – the inflicting of a non-accidental physical injury upon a child. This may include burning, hitting, punching, shaking, kicking, beating, or otherwise harming a child. It may also have been the result of over-discipline or physical punishment inappropriate to the child's age.

**Abuse (Psychological)** – also known as emotional abuse or neglect, verbal abuse, or mental abuse; a pattern of caregiver behavior that conveys to children that they are worthless, flawed, unloved, unwanted, endangered, or only of value to meeting another's needs. This can include using extreme or bizarre forms of punishment or threatening or terrorizing a child.

**Abuse (Sexual)** – inappropriate adolescent or adult sexual behavior with a child. It includes all forms of sexual exploitation, including exposure to pornography. To be considered child abuse, these acts have to be committed by a person responsible for the care of a child or related to the child. If a stranger commits these acts, it is considered sexual assault and handled solely by the police and criminal courts.

**Accreditation** – a process by which a credentialing authority, such as the Council on Accreditation, endorses or approves the childcare methods and programs of a child care agency. The child care agency voluntarily meets specific standards in order to receive endorsement.

**Adjudication** - judicial fact-finding determination (judgment) of a case (ex. guilty or not guilty) by the juvenile court.

**Aftercare** – support services provided to children and their families after a child has been released from commitment to an agency.

**Annuity** – a type of investment that guarantees payments of specific amounts to the investor at specific times. The



investor can receive either periodic interest or a lump sum payment which comes in two forms, fixed or variable. Fixed annuities are like CD's that pay a set rate of return. Variable annuities allow the investor to invest in stocks and bonds, and the rate of return depends of how the investments perform. They provide a steady income stream.

**Assessment** –The process of defining an individual person's needs, deciding on the help that they require and determining their eligibility for services

**Child and Family Team Meetings (CFTM)** – used by DCS staff to engage families in the decision-making process throughout their relationship with the department. They are used for the development of case plans and making permanency decisions as well as for addressing critical decisions around the placement of children. When the permanency plan is completed, it serves as documentation of the child and family team's work. Also called CFT—child and family team

**Child Placing Agency** – a child welfare agency licensed to place children in foster family homes, group homes or adoptive homes

**Child Protective Services (CPS)** – the designated social services agency to receive reports, investigate, and provide intervention and treatment services to children and families in which maltreatment occurred.

**Continuous Quality Improvement (CQI)** – a philosophy that allows an organization to look at its activities and task performance and create plans for improvement. It is different from Quality Assurance because the focus is self-directed, self-determined change rather than change imposed by an external entity. It is a model of direct service staff empowerment, creativity and responsibility and is non-punitive and solution focused.

**Continuum of Care** – a service-based model of care which purchases the outcome of successful permanency for children. Children enter at a specified level of service, and the provider is responsible for providing or coordinating all services needed by the child and family, progressing the child through to less restrictive and more home- or community-based placements or services

**Council on Accreditation (COA)** – an international, independent, not-for-profit, child- and family-service and behavioral healthcare accrediting organization which partners with human service organizations to improve service delivery outcomes

**Department of Children's Services (DCS)** – the State agency which has been assigned the role of providing case planning and management and permanency planning for children who have been adjudicated.

**Emergency Shelter** – a residential program that provides care and supervision for children in a non-secure environment for a +period usually not exceeding 30 days. The program provides services for children who are in need of temporary emergency care.

**Executive Director** – the person responsible for the on-site, ongoing daily supervision of the child care program and staff at each campus location.

**Houseparent** – the person(s) in a group home who is responsible for the care of the child

**Individual Program Plan (IPP) - Case Planning** – a case plan developed by the DCS caseworker with the child's family members. The IPP outlines the outcomes, goals, and tasks necessary to be achieved in order to meet the needs of the child.

**Juvenile and Family Courts** – established to resolve conflict and to otherwise intervene in the lives of families in a manner that promotes the best interest of children. These courts specialize in areas such as child maltreatment, domestic violence, juvenile delinquency, divorce, child custody, and child support

**Level I** – (Residential Group Level 1 no longer exists in the Department of Children's Services level of child care system). Level 1 is structured group child care living in the community for children and adolescents with relatively few emotional or behavioral problems. The children usually attend regular or special education classes in public schools, but cannot live in foster home or return to their own homes and are not ready for independent living programs

**Level II** – Level II Residential Treatment is designed for children with moderate clinical needs who are unable to live at home or in a foster home, and who require temporary care in a group or residential setting. The program provides structure, counseling, behavioral intervention, and other services identified in a child's permanency plan. Children in this program typically attend public school in the community.

**Level III** – Level III Residential Treatment provides an interdisciplinary psychotherapeutic treatment program in a 24-hour facility for children and youth with serious emotional and/or psychological treatment needs and in need of an intensive residential treatment facility. Tennessee Children's Home does not serve children at this level of care.

**License** -- a document issued by the State Department of Children's Services to a person, a group of people, or corporation who has met the state minimum standards for child care, which allows them to legally operate a child care program

**Neglect** – the failure to provide for the child's basic needs. Neglect can be physical, educational, or emotional. Physical neglect can include

not providing adequate food or clothing, appropriate medical care, supervision, or proper weather protection (heat or coats). Educational neglect includes failure to provide appropriate schooling, special educational needs, or allowing excessive truancies Psychological neglect includes the lack of emotional support and love, chronic inattention to the child, exposure to spouse abuse, or drug and alcohol abuse

**Out-of-Home Care** – child care, foster care, or residential care provided by persons, organizations, and institutions to children who are placed outside their families, usually under the jurisdiction of juvenile or family court.

**Primary Care Provider** – General practitioners, dentists, chemists, opticians, etc. who deliver services to children.

**Private Placement** – Placement in residential group care, foster care or independent living for children who have not been placed in the custody of the Department of Children’s Services

These children have typically been placed by parents, grandparents or guardian, with temporary physical custody being given to Tennessee Children’s Home

**Psychotropic Medication** - a drug that exercises direct effect upon the central nervous system and which is capable of influencing and modifying behavior and mental activity. They include, but are not limited to, anti-psychotics, anti-depressants, agents for control of mania and depression, anti-anxiety agents, psychomotor stimulants, and hypnotics .

**Residential Child Care Agency** -- a 24-hour residential group care facility with a large number of unrelated children living together with adults other than their parents.

**Residential Group Home** – a residential facility located on one of the four campuses in which no more than eight children receive care. The group home usually has a set of houseparents in a home-based setting. The group home must meet state licensing requirements

**Respite Care** – services designed to provide relief for the care giver as well as the service user by taking on the caring task for short or long periods of time. This may take place in the person’s home, residential care or other settings.

**Special Needs** – a broad range of needs that children with a physical disability, learning disability, or emotional or behavioral problems may have

**Tennessee Association for Child Care (TACC)** – an association of private and public agencies and advocates whose mission is to serve as a voice for its members in working for a public/private partnership to provide advocacy for Tennessee’s children and families

**Termination of Parental Rights** – the severing of the parent-child relationship by the state. Such a decision may be based upon such factors as abandonment by a parent, child abuse, unfitness as a parent, or other injuries to a child. The primary consideration in any proceeding must be whether the best interests of the child will be served by termination. A parent has certain due process rights such as proper notice and a hearing

**Treatment** – the stage of the child care process when specific services are provided by the Department of Children’s Services (DCS) and other providers to reduce the risk of maltreatment, support families in meeting case goals, and address the effects of maltreatment.

**Wake Night Staff** – Staff hired to monitor the Level II group homes at night. Wake night staff check on residents and keep a log in 15 minute increments to ensure the safety and well-being of residents

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