



AGENDA ITEM #: 7

MEMORANDUM

TO: Metropolitan Planning Commission
FROM: Thomas Brechko, Principal Planner
DATE: Wednesday, October 05, 2011
SUBJECT: Amendments to the Knoxville-Knox County Minimum Subdivision Regulations at Section 44-82 regarding scale of drawings and Section 44-83 regarding the size of sheet allowed for submittal of a final plat
10-C-11-OA

STAFF RECOMMENDATION:

APPROVE amendments as proposed by Staff

BACKGROUND:

The Knoxville-Knox County Minimum Subdivision Regulations have always required a standard sheet size for final plats that are submitted for Planning Commission approval and recording at the Knox County Register of Deeds. Over the past twenty plus years the standard sheet size has been eighteen (18) inches by twenty-four (24) inches. This standard sheet size requirement was in part based on the storage capabilities of the Knox County Register of Deeds for the recorded plats. With the sheet size limitation, larger subdivisions required the submission multiple sheets.

With the availability of new scanning technology and equipment, and with the elimination of the need to store original plat documents at the Knox County Register of Deeds, we can now allow the option of a larger sheet size for final plats. The proposed amendment will allow the submission and recording of final plats, with a sheet size of twenty-four (24) inches by thirty-six (36) inches, when the larger sheet size will eliminate the need for multiple sheets for larger subdivisions. As proposed, the submission of the larger sheet size will require approval of the Secretary of the Planning Commission, or his or her designee. The proposed amendment will also reduce the left-hand border from two (2) inches to one (1) inch.

**Knoxville-Knox County
MINIMUM SUBDIVISION REGULATIONS**

Deleted language is ~~marked through~~.
New language is **bold and underlined**

**Section 4
Procedures and Specifications for
Submission of Plans and Plats**

44 FINAL PLAT

44-82 Scale. The Final Plat shall be drawn to a scale of one hundred (100) feet or less to the inch. Under special circumstances, the plat may be drawn at a larger scale with the approval of the Secretary of the Planning Commission **or his or her designee**, and so long as the information required to be placed on the plat is legible.

44-83 Size and Border. The Final Plat shall be drawn on a sheet eighteen (18) inches by twenty-four (24) inches. ~~with a border of two (2) inches on the left-hand edge along the eighteen (18) inch side of the sheet. The margin on the remaining three sides shall be one half (1/2) inch.~~ **In order to reduce the number of pages in a multi-sheet final plat, the plat may be drawn on a sheet twenty-four (24) inches by thirty-six (36) inches, subject to approval by the Secretary of the Planning Commission, or his or her designee. The final plat shall include a border of one (1) inch on the left-hand edge of the sheet. The border on the remaining three sides shall be one half (1/2) inch. All information placed on the plat shall be at a scale that is legible.**