

PROPOSED STANDARDS  
DROP OFF DONATION CENTERS and FACILITIES

**ARTICLE V, Section 3 Development Standards for Uses Permitted On Review**

F. Other Uses Permitted on Review.

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**13. Drop Off Donation Centers**

- a. Drop off donation center buildings and drop-off facilities shall meet the setback and yard requirements of the zoning district in which it is located. The location of drop off facilities, parking, and unloading areas are subject to approval by the planning commission.
- b. Drop off donation centers shall have an employee or volunteer on duty during all hours of operation, or have a mechanism in place to prevent after-hour deposit of donations on the site, such as a locked gate.
- c. Drop off donation centers are limited to the collection of clothing, housewares, small electrical appliances and other small household items, household textiles, toys, furniture or building materials.
- d. Drop off donation centers shall not accept large appliances such as washer/dryers, stoves, refrigerators, and other large or bulky items that cannot be stored inside the drop off donation center.
- e. Drop off donation centers shall permit no outdoor storage of donated items. All collected materials shall be stored in an enclosed structure on site.
- f. Drop off donation centers may sell any collected materials on the premises, subject to the provision of the loading and parking requirements of a retail operation.
- g. Drop-off donation facilities as part of a donation center shall be a minimum of one hundred (100) feet from abutting residentially zoned property.
- h. Drop off donation facilities as part of a donation center, including unloading area, trash handling and dumpster areas, shall be screened from abutting property view and view from a public street.
- i. Any open area greater than eighteen (18) inches in height beneath a storage unit shall be enclosed with a durable skirting material.

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**ARTICLE V, Section 4 Accessory Uses, Buildings and Structures**

**B. PERMITTED ACCESSORY STRUCTURES:**

The use of land, buildings, and other structures permitted in each of the districts established by this ordinance are designated by listing the principal uses permitted. In addition to such principal uses, this section shall regulate uses customarily incidental to any principal uses permitted in this district.

**9. For Drop Off Donation Centers, Retail Stores, Gasoline Service Stations, Recycling Centers or Institutional Use**

- a. **Drop off donation facilities, subject to meeting the following standards:**
  - i. **The drop off donation facility, parking, and unloading area shall meet the setback and yard requirements of the principal building based upon the zoning district in which it is located.**
  - ii. **Drop off donation facilities are limited to the collection of household and clothing items.**
  - iii. **Drop off donation facilities shall not accept large appliances such as washers/dryers, stoves, refrigerators, and other large or bulky items (such as furniture).**
  - iv. **Any open area beneath a trailer or storage unit greater than eighteen (18) inches in height shall be enclosed with a durable skirting material.**
  - v. **The facility shall be limited in size to three hundred forty (340) square feet.**
  - vi. **Drop off donation facilities shall permit no outdoor storage of donated items. All collected materials shall be stored in an enclosed structure on site.**
  - vii. **The drop-off donation facility shall display ownership/identification information on the facility, with a contact phone number, in a prominent location. A sign permit is not required for an identification sign that is no larger than two (2) square feet in area.**