



AGENDA ITEM #: 63

MEMORANDUM

TO: Metropolitan Planning Commission
FROM: Dan Kelly, Deputy Director
DATE: Wednesday, June 06, 2018
SUBJECT: Staff Report for Plans of Service - 6-A-18-OB

The Planning Commission staff has received and reviewed Plans of Service for the following properties and has found them to be in conformance with the minimum statutory requirements for plans of service as outlined in Tennessee Code Annotated 6-6-102:

Plans of Service

1-07-18.AX- 7720 Pocanno Road, Tax Map 133, Insert B, Group D, Parcel 033.00, fronting approximately 120 feet along the south side of Pocanno Road and lying approximately 149 feet west of the intersection of Pocanno Rd and Jerdan Rd.

STAFF RECOMMENDATION:

Approve and adopt this report and forward these findings to the Knoxville City Council.

**MEMORANDUM**

TO: Dan Kelly, Metropolitan Planning Commission

FROM: Rick Emmett, Office of Redevelopment *RE*

DATE: April 27, 2018

**RE: PLANS OF SERVICE
MPC MEETING – June, 2018**

Please place the enclosed Plans of Service on the June 14, 2018 Metropolitan Planning Commission agenda. We would like a copy of the MPC written report on the Plans of Service by June 19, 2018. The anticipated effective date for these annexations will be July 31, 2018.

Listed below is the brief description of the proposed plans of services. The City will initiate rezoning applications for City of Knoxville zones at a later time.

1-7-18.AX Being one tract of land situated in the 6th Civil District of Knox County, Tennessee, currently without the corporate limits of the City of Knoxville, Tennessee, known as 7720 Pocanno Road, Tax Map 133, Insert B, Group D, Parcel 033.00, fronting approximately 120 feet along the south side of Pocanno Road and lying approximately 149 feet west of the intersection of Pocanno Rd and Jerdan Rd.

2-7-18.AX Being one tract of land situated in the 6th Civil District of Knox County, Tennessee, currently without the corporate limits of the City of Knoxville, Tennessee, known as 6620 (Suite 101) Oak Ridge Highway, Tax Map 79, Insert J, Group B, Parcel 003.00, fronting along the northern line of Oak Ridge Highway and the southern line of Ball Camp Pike.

Attachments

CITY OF KNOXVILLE

PLAN OF SERVICE

Being one tract of land situated in the 6th Civil District of Knox County, Tennessee, currently without the corporate limits of the City of Knoxville, Tennessee, known as 7720 Pocanno Road, Tax Map 133, Insert B, Group D, Parcel 033.00, fronting approximately 120 feet along the south side of Pocanno Road and lying approximately 149 feet west of the intersection of Pocanno Rd and Jerdan Rd.

1-7-18.AX

PLAN OF SERVICE

As required by Tennessee Code Annotated 6-51-102(b), the City of Knoxville has prepared a Plan of Service for the following area which is proposed for annexation by the City of Knoxville:

Being one tract of land situated in the 6th Civil District of Knox County, Tennessee, currently without the corporate limits of the City of Knoxville, Tennessee, known as 7720 Pocanno Road, Tax Map 133, Insert B, Group D, Parcel 033.00, fronting approximately 120 feet along the south side of Pocanno Road and lying approximately 149 feet west of the intersection of Pocanno Rd and Jerdan Rd. (1-7.18.AX) and being more fully described as follows:

Being one tract of land situated in the 6th Civil District of Knox County, Tennessee, currently without the corporate limits of the City of Knoxville, Tennessee, known as 7720 Pocanno Road, Tax Map 133, Insert B, Group D, Parcel 033.00, fronting approximately 120 feet along the south side of Pocanno Road and lying approximately 149 feet west of the intersection of Pocanno Rd and Jerdan Rd, and being more particularly described as follows:

Being all of Lot 7 as shown on map of Kingston Woods Unit 4, recorded in the Knox County Register of Deeds as Instrument No. 196010250000006, Plat Cabinet C, Slide 233C, and Plat Book 26, Page 239, dated April 14, 1960, being the property of David and Laura Bassett per Deed Instrument No. 201707250005515.

THE DISTANCES, ACREAGE, OWNERS, AND DEED REFERENCE INFORMATION OF THE ABOVE DESCRIPTION ARE BASED ON INFORMATION COMPILED FROM DATA SHOWN ON MAPS OF THE KNOXVILLE/KNOX COUNTY GEOGRAPHIC INFORMATION SYSTEM.

Area Summary

| | |
|-----------------|--------------------------|
| Land Use: | R |
| Acreage: | Approximately .432 Acres |
| Street Miles: | NA |
| Dwelling Units: | 1 |
| Population: | 2.5 |
| Ward | 47 |

The City of Knoxville has identified the following municipal services and projected timetables for services proposed to be extended into this area:

AREA NO. 1-7-18.AX
KNOXVILLE FIRE DEPARTMENT

FIRE PROTECTION

1. On the effective date of annexation, the Knoxville Fire Department will answer all calls for service for fire, explosion, disaster, hazardous materials and medical first responder.
2. The Knoxville Fire Department operates 19 fire stations, housing 41-fire suppression, rescue and EMS units and staffed by 327 full-time professional firefighters, 24 hours per day, 365 days a year to provide services as may be required. The Knoxville Fire Department maintains a Class II insurance rating.
3. Fire Station No. 20 on Portsmouth Road will provide primary coverage. Fire Station No. 20 houses one (1) Ferrara 1500 GPM Pumper, one (1) Ferrara 107' Aerial Ladder and is staffed by 18 full-time professional firefighters. Additional support will come from Station No. 18 on Weisgarber Road which houses one (1) E-One 1500 GPM Pumper, one (1) Ferrara Hazardous Materials Unit, one (1) Ford Expedition District Chief Unit and is staffed by 21 full-time professional firefighters. Also providing additional support, Fire Station No. 12 on Old Kingston Pike, housing one (1) E-One 1500 GPM Pumper and is staffed by 9 full-time professional firefighters.
4. The Knoxville Fire Department provides First Responder emergency medical services to all Priority 1, life-threatening medical emergencies resulting from serious illness or injury to administer basic life support for stabilizing victims until the ambulance arrives for transport. The department also provides light and heavy rescue services for victims of automobile and other accidents freeing trapped victims and administering medical care through its Emergency Medical Services division.
5. The Knoxville Fire Department currently maintains an average overall response time of four (4) minutes from its nineteen (19) strategically located fire stations throughout the community.

AREA NO. 1-7-18.AX (Continued)

KNOXVILLE FIRE DEPARTMENT

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6. The Knoxville Fire Department will provide safety inspections, fire safety programs and fire prevention programs that can be scheduled through the Fire Marshal's Office in conjunction with the Public Fire Education Officer.
7. The Knoxville Hazardous Materials Response Unit which has state-of-the-art equipment to handle all calls of an emergency nature dealing with incidents relating to hazardous chemicals shall also be available if needed.

AREA NUMBER 1-7-18.AX
KNOXVILLE POLICE DEPARTMENT

1. On the date of annexation, the City of Knoxville Police Department will respond to all calls for service for police protection, including criminal calls, traffic accidents and traffic related occurrences, and other prevention and interdiction calls for service.
2. Effective with the annexation, all resources currently available within the Knoxville Police Department will become available to the citizens of the area. The Knoxville Police Department has an authorized force of 416 certified police officers and approximately 100 civilian personnel to provide services 24-hours per day, 365 days a year.
3. Upon annexation, existing police department personnel will be utilized to provide services by expanding the contiguous beats to include the newly incorporated areas. Existing police beats, personnel, and equipment will be shifted to provide needed coverage of the area. This area will be Beat 83. Each beat is patrolled by a one-car unit per shift; however, the patrol car is augmented by other departments and units such as motorcycles, investigators, specialized assigned details, etc. For instance, between the hours of 7:00 a.m. and 7:00 p.m., the patrol units are supplemented by the motorcycle unit.
4. The Knoxville Police Department will hire additional police officers to provide more response to the area. The officers will undergo seven hundred and twenty (720) hours of basic recruit training before being state certified as a police officer. Upon completion of the classroom training, the officers will undergo six hundred and forty (640) hours of field office training where they will work and be trained by designated training officers.
5. The Knoxville Police Department will provide upon request crime prevention programs, traffic and safety education programs, and drug education/awareness programs. Additional programs include a speaker's bureau for the department to address groups on law enforcement topics or concerns, home and business security checks, marking pens available for operation identification, and establishing and maintaining neighborhood watch programs.

AREA NO. 1-07-18.AX
ENGINEERING DEPARTMENT

1. Compilation of property records and preparation of ward maps will begin within 90 days of the operative date of annexation.
2. Inspection services for roadway and stormwater-related problems and complaints will begin in the annexed areas on the operative date of annexation.
3. Implementation of local regulations required for participation in the Federal Flood Insurance Program and NPDES permit will begin on the operative date of annexation.

AREA NO. 1-17-18.AX
CITY OF KNOXVILLE PUBLIC SERVICE DEPARTMENT

Residential

1. **GARBAGE** will be picked up every week beginning one week following the effective date of annexation; Recycling Services available upon request.
2. **YARD WASTE** (shrub trimmings, grass clippings, etc.) will be picked up every two weeks between March 1 and October 31. Yard waste must be placed at the curb in 6'x6'x6' piles in order to be picked up.
3. **LEAVES** will be collected a minimum of four times between November 1 and February 28. Leaves must be placed at the curb in order to be picked up.
4. **BULKY SOLID WASTE** Up to 5 items (white goods, old furniture, etc.) will be collected each week with weekly garbage pickup.
5. **STREET MAINTENANCE** will consist of the following:
 - a) **RIGHT-OF-WAY MOWING** every month, or as seasonally required;
 - b) **RIGHT-OF-WAY MAINTENANCE** (such as picking up litter and debris) as may be required;
 - c) **POTHOLE**s will be patched on an as-needed basis;
 - d) **REMOVAL OF SMALL, DEAD ANIMALS** on the public right-of-way will be provided upon request; and
 - e) **SNOW REMOVAL** will be performed according to the City snow plan.

ANNEXATION UTILITY PLAN OF SERVICE
April 23, 2018

AREA NO. 1-7-18.AX
KNOXVILLE UTILITIES BOARD

KNOXVILLE UTILITIES BOARD (KUB), a utility board established and operated pursuant to the charter of the City of Knoxville, offers the following plan of service for the above-referenced area. KUB's utility services are provided in accordance with its rules and regulations, extension and service policies, and applicable rate tariffs as may be in effect from time to time.

ELECTRIC

Electric service in this area is under the service jurisdiction of KUB and is currently available.

NATURAL GAS

Natural gas service in this area is under the service jurisdiction of KUB and is currently available.

WATER

Water service in this area is under the service jurisdiction of KUB. Water for domestic service is currently available. Inside-city rates for such service will apply to the first full billing period following the effective date of annexation. Water for fire protection is available from existing fire hydrants.

WASTEWATER

Wastewater service in this area is under the service jurisdiction of KUB and is currently available. Inside city rates for this service will apply to the first full billing period following the effective date of annexation.

**Community Development Department
Plan of Service, Proposed Annexation, April 2018**

The Community Development Department's programs funded with federal dollars received from the Department of Housing and Urban Development (HUD) are intended to assist low-income citizens and neighborhoods within the City of Knoxville. If qualified by income level and other criteria, areas annexed into the city of Knoxville will be eligible to apply for Community Development programs.

The Office of Neighborhoods will offer its full services to existing neighborhood groups in the areas to be annexed. Specifically, the Office of Neighborhoods will:

- Provide our weekly newsletter to existing associations and their officers, and/or to individuals interested in forming an association;
- Put unorganized, newly annexed neighborhoods in touch with bordering neighborhood associations to see if the newly annexed areas would wish to be incorporated in an existing association.
- List any new organization in the Knoxville Neighborhood Directory;
- Offer to consult with groups on a wide variety of topics related to the successful operation of an effective neighborhood association; and
- Provide liaison services so that groups can more easily and efficiently work with city departments.

If no associations exist in residential areas to be annexed, the Office of Neighborhoods will make itself available to assist individuals who wish to start an association or crime watch group. Management of the developments being annexed will be informed of the services of the Office of Neighborhoods.

Rick Emmett <remmett@knoxvilletn.gov>
To: Betty Jo Mahan <bettyjo.mahan@knoxmpc.org>

Fri, May 25, 2018 at 9:15 AM

Betty Jo. I had a call from one of the folks seeking annexation who now does not want to go forward. Please delete file number [2-7-18.AX](#) Weaver if possible.

Rick Emmett

City of Knoxville

Downtown Coordinator

P.O. Box 1631

City County Building

Suite 655E, 400 Main Street

Knoxville, Tennessee 37901

(865) 215-3837 Office

(865) 705-9788 Cell

From: Betty Jo Mahan [mailto:bettyjo.mahan@knoxmpc.org]
Sent: Friday, May 04, 2018 10:35 AM
To: Rick Emmett
Subject: Re: June MPC-annexation

[Quoted text hidden]

Betty Jo Mahan <bettyjo.mahan@knoxmpc.org> Mon, Jun 4, 2018 at 1:16 PM
To: Dan Kelly <dan.kelly@knoxmpc.org>, Mike Brusseau <michael.brusseau@knoxmpc.org>, Sherry Michienzi <sherry.michienzi@knoxmpc.org>

Dan are you doing these plans of service or is Mike? I will change in the database and save this email for the file.

Betty Jo

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