



# USE ON REVIEW REPORT

▶ **FILE #:** 5-H-21-UR **AGENDA ITEM #:** 25  
 POSTPONEMENT(S): 5/13/2021 **AGENDA DATE:** 6/10/2021  
 ▶ **APPLICANT:** JENNIFER MOORE-PITTS  
 OWNER(S): Wilma Cardin

TAX ID NUMBER: 62 21101 [View map on KGIS](#)  
 JURISDICTION: County Commission District 8  
 STREET ADDRESS: 8535 Asheville Hwy.  
 ▶ **LOCATION:** North side of Asheville Hwy., east of Cedar Ridge Rd.  
 ▶ **APPX. SIZE OF TRACT:** 1.78 acres  
 SECTOR PLAN: East County  
 GROWTH POLICY PLAN: Planned Growth Area  
 ACCESSIBILITY: Access is via Asheville Hwy, a four-lane major arterial street with a divider median within 150 ft of right-of-way.  
 UTILITIES: Water Source: Knoxville Utilities Board  
 Sewer Source: Knoxville Utilities Board  
 WATERSHED: Lyon Creek

▶ **ZONING:** OB (Office, Medical, and Related Services) pending  
 ▶ **EXISTING LAND USE:** Residential  
 ▶ **PROPOSED USE:** Recovery housing for men

HISTORY OF ZONING: The property is currently being considered for rezoning from A to OB (4-L-21-RZ).  
 SURROUNDING LAND USE AND ZONING: North: Single family residential -- A (Agricultural)  
 South: Single family residential -- A (Agricultural)  
 East: Office -- OB (Office, Medical, and Related Services)  
 West: Office -- A (Agricultural)  
 NEIGHBORHOOD CONTEXT: This area consists primarily of transistional uses, such as office, between the low density residential area and the commercial node at the Asheville Highway and Andrew Johnson Highway intersection.

### STAFF RECOMMENDATION:

- ▶ **APPROVE the request for a recovery housing facility for substance abuse treatment for a combined maximum of 40 residential clients per condition number six (6), limited to individuals seeking treatment voluntarily and are not compelled by court order or other involuntary action, subject to 7 conditions.**
1. Meeting all applicable requirements of the Knox County Health Department.
  2. Meeting all applicable requirements of the Tennessee Department of Health.

3. Meeting all applicable requirements of the Knox County Department Public Works and Engineering.
4. Meeting all applicable requirements of the Knox County Zoning Ordinance.
5. Obtaining approval for OB (Office, Medical, and Related Services) zonin on the property from Knox County Commission.
6. The recovery housing facility, which includes both the subject property at 8535 Asheville Highway and the adjacent property at 8537 Asheville Highway that was approved in April 2021 (4-G-21-UR), shall not have more than 40 clients that reside and/or are treated at any given time. The Use on Review approval for these two properties shall be considered as one and not split into two separate recovery housing facilities with different operators.
7. [ADDED 6/9/2021] Providing a letter from the State of Tennessee stating how the proposed use is such that the state does not require a license per Section 4.105 (Standards for use-on-review approval of recovery housing) of the Knox County Zoning Ordinance. This shall be provided to Planning Commission staff and the Knox County Codes Administration and Enforcement before building permits are issued or, if building permits are not required, the use occupies the site.

With the conditions noted above, this request meets all requirements for approval in the OB (pending) zoning district, as well as the criteria for approval of a use on review.

**COMMENTS:**

REVISION (6/9/2021) -- Condition #7 was added to specifically require the applicant to provide a letter from the state stating that the proposed facility does not require licensing as required by the supplemental regulations for recovery housing (Section 4.105.F.). This must be provided to staff before building permits are issued or, if building permits are not required, the use occupies the site. If the state determines that licensing is required, then a new use on review approval will be required because the use will not be consistent with the recovery housing facility as proposed.

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This proposal is for a supportive recovery housing facility with a 12-month long substance abuse treatment program. In April 2021, the Planning Commission approved a recovery house facility for the same operator, Soul Savage Ministries, at the adjacent property to the east, 8537 Asheville Highway. At that time, it was known that the applicant was also going to request that the subject site be used for the recovery housing program but the property had to first be rezoned to OB (Office, Medical, and Related Services). In May 2021, the Planning Commission recommended approval of the rezoning application (4-L-21-RZ) and the Knox County Commission will hear the request at their June meeting. If the Planning Commission approves this Use on Review request, it is conditioned upon Knox County Commission approving the rezoning.

The recovery housing facility, which includes both 8535 and 8537 Asheville Highway, is being considered as one facility. The zoning standards for recovery housing (Section 4.105) do not allow two facilities to be located closer than 1,320 feet to each other, so it is not possible to operate two separate recovery housing facilities on these two properties without violating the zoning standards. The standards also require that facilities be located within 1,320 feet of a bus transit route or as an alternative, the facility must submit a transit plan describing how the target population will be transported to and from the site. The site is not within 1,320 feet of a transit route so the operator will provide all transportation needed by the clients.

The facility will have a maximum of 40 residential clients and there will be 10-20 employees. The target population is individuals between 18 and 64 years of age that are seeking treatment for abuse of alcohol and/or other drugs. The individuals go into treatment voluntarily. The applicant/operator provided a letter on May 28, 2021 (attached), that clarifies how the two properties will be used; both properties will contain offices and residential/staff housing, and 8535 Asheville Highway (subject site) will also contain classrooms.

Additional information about the facility and how it will operate are provided in the documentation from the applicant and attached to this report.

**DEVELOPMENT STANDARDS FOR USES PERMITTED ON REVIEW (ARTICLE 4.10 – SECTION 2)**

The planning commission, in the exercise of its administrative judgment, shall be guided by adopted plans and policies, including the general plan and the following general standards:

- 1) THE PROPOSED USE IS CONSISTENT WITH THE ADOPTED PLANS AND POLICIES, INCLUDING THE GENERAL PLAN AND SECTOR PLAN.

A. The property is designated MU-SD, ECO-3 (Mixed Use Special District, Carter Town Center) which recommends mixed-use development, including LDR (Low Density Residential), MDR (Medium Density Residential), and a mix of pedestrian-oriented uses.

B. The recovery housing use on the subject site (8535 Asheville Highway) is proposed in a structure with a residential design and the use on the adjacent site (8537 Asheville Highway) is in the basement level of the existing office facility with access to the rear of the building.

2) THE USE IS IN HARMONY WITH THE GENERAL PURPOSE AND INTENT OF THE ZONING ORDINANCE.

A. If the property is rezoned as recommended by the Planning Commission, the OB (Office, Medical, and Related Services) zone is intended to provide areas for professional and business offices and related activities that require separate buildings and building groups surrounded by landscaped yards and open areas. The intent herein is to provide centralized, compact locations for business offices, clinics, medical, and dental offices near residential neighborhoods.

B. "Recovery housing" is a use permitted on review in the OB zone and must meet the supplementary regulations for approval of recovery housing in section 4.105 of the Knox County Zoning Ordinance. With the recommended conditions, this proposal meets the minimum requirements of the zoning regulations and the standards for recovery housing.

3) THE USE IS COMPATIBLE WITH THE CHARACTER OF THE NEIGHBORHOOD WHERE IT IS PROPOSED, AND WITH THE SIZE AND LOCATION OF BUILDINGS IN THE VICINITY.

A. The buildings are existing and will not be expanded.

B. The surrounding uses include a medical office, drive-in restaurant, retail strip center, and towing service along Asheville Highway, and single-family residential uses along the side streets.

C. There are mature trees between the subject site nearby residential uses to the west, north, and east.

4) THE USE WILL NOT SIGNIFICANTLY INJURE THE VALUE OF ADJACENT PROPERTY.

A. The property is located at the intersection of Asheville Highway and Andrew Johnson Highway which includes a mix of office, commercial and residential uses.

B. The proposed recovery housing facility is focused on serving individuals that go into treatment voluntarily and are not compelled by court order or other involuntary action.

C. Staff will be on-site 24 hours a day.

5) THE USE WILL NOT DRAW ADDITIONAL TRAFFIC THROUGH RESIDENTIAL AREAS.

A. The development will have direct access to Asheville Highway which is a major arterial street.

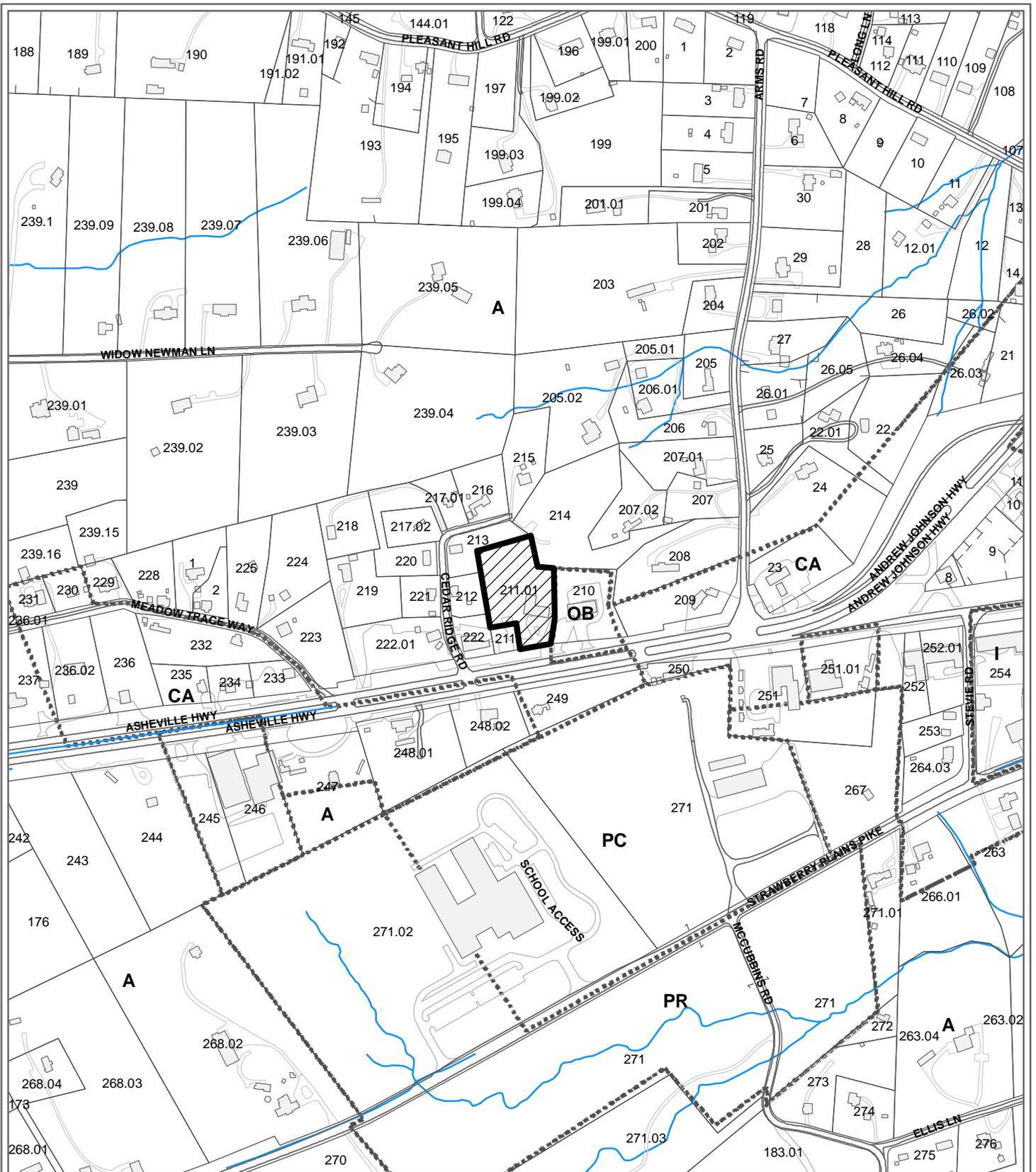
6) THE NATURE OF DEVELOPMENT IN THE SURROUNDING AREA IS NOT SUCH AS TO POSE A POTENTIAL HAZARD TO THE PROPOSED USE OR TO CREATE AN UNDESIRABLE ENVIRONMENT FOR THE PROPOSED USE.

A. There are no known uses in the area that could be a potential hazard or create an undesirable environment for the proposed recovery housing use.

ESTIMATED TRAFFIC IMPACT: Not required.

ESTIMATED STUDENT YIELD: Not applicable.

The Planning Commission's approval or denial of this request is final, unless the action is appealed to the Knox County Board of Zoning Appeals. The date of the Knox County Board of Zoning Appeals hearing will depend on when the appeal application is filed. Appellants have 30 days to appeal a Planning Commission decision in the County.



**5-H-21-UR  
USE ON REVIEW**

Petitioner: Moore-Pitts, Jennifer



Recovery housing for men in OB (Office, Medical, and Related Services) - pending

Map No: 62

Jurisdiction: County

Original Print Date: 4/13/2021

Revised:

Knoxville - Knox County Planning Commission \* City / County Building \* Knoxville, TN 37902





# Request to Postpone • Table • Withdraw

Name of Applicant: Jennifer Moore-Pitts  
AS IT APPEARS ON THE CURRENT PLANNING COMMISSION AGENDA

Original File Number(s): 5-H-21-UR

Date Scheduled for Planning Review: 5/13/2021

Date Request Filed: May-5, 2021 Request Accepted by: Mike Reynolds

### REQUEST

**Postpone**

Please postpone the above application(s) until:

June 10, 2021

DATE OF FUTURE PUBLIC MEETING

**Table**

Please table the above application(s).

**Withdraw**

Please withdraw the above application(s).

**State reason for request:**

**Eligible for Fee Refund?**  Yes  No

Amount: \_\_\_\_\_

Approved by: \_\_\_\_\_

Date: \_\_\_\_\_

### APPLICATION AUTHORIZATION

I hereby certify that I am the property owner, applicant, or applicant's authorized representative.

Signature: Jennifer Moore-Pitts

PLEASE PRINT

Name: Jennifer Moore-Pitts

Address: 1707 Greenwell Dr.

City: Powell State: TN Zip: 37849

Telephone: 865-315-3816

Fax: \_\_\_\_\_

E-mail: Jennifer.Neal1984@gmail.com

### PLEASE NOTE

Consistent with the guidelines set forth in Planning's *Administrative Rules and Procedures*:

#### POSTPONEMENTS

Any first time (new) Planning application is eligible for one automatic postponement. This request is for 30 days only and does not require Planning approval if received no later than 3:30 p.m. on the Friday prior to the Planning Commission meeting. All other postponement requests must be acted upon by Planning before they can be officially postponed to a future public meeting.

#### TABLINGS

Any item requested for tabling must be acted upon by the Planning Commission before it can be officially tabled.

#### WITHDRAWALS

Any item is eligible for automatic withdrawal. A request for withdrawal must be received no later than 3:30p.m. on the Friday prior to the Planning Commission meeting. Withdrawal requests that do not meet these guidelines must be acted upon by Planning Commission before they can be officially withdrawn.

Any new item withdrawn may be eligible for a fee refund according to the following:

Application withdrawal with fee refund will be permitted only if a written request is received prior to public notice. This request must be approved by either the Executive Director, or the Planning Services Manager. Applications may be withdrawn after this time, but without fee refund.

5-H-21-UR  
5/28/2021



*"You intended to harm me, but God intended it all for good. He brought me to this position so I could save the lives of many people." Genesis 50:20 NLT*

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May 28, 2021

To Whom It May Concern:

Please allow this letter to serve as a detailed clarification of the intent for use of Soul Savage Ministries on the following properties on Asheville highway:

#8535 will be used for offices, classrooms and residential/staff housing

#8537 will be used for offices and residential/staff housing

The total number of beds for both properties equals 40.

Thank you,

*Jennifer Moore/Pitts*

Jennifer Moore/Pitts (Founder)

865-315-3816



Approximate location of fence around outdoor open space

8535 Asheville Hwy

8537 Asheville Hwy

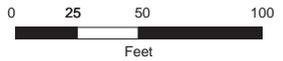
Parking

Parking

Exercise



5-H-21-UR  
5/28/2021



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*(Prior to June 7, 2021)*

This Proposal is for a supportive recovery housing facility for treatment of substance abuse. The facility will have a maximum of 40 residents, including 10-20 employees. Our target population are those seeking treatment for abuse of alcohol and/or drugs, ages 18-64. This a voluntary program. We are a faith-based ministry and believe in freedom through Jesus Christ, training and teaching Biblical doctrine.

Recovery housing facilities must meet the requirements of Article 4, Section 4.105 (Standards for use-on-review of recovery housing) in the Knox County Zoning Ordinance. This requires that there be no other recovery center within 1,320 feet. To the knowledge of staff and the applicant, there no other facility within this distance.

1. Our focus is helping people become free from life-controlling issues in order to be successful members of society
2. Our training includes Biblical doctrine, work ethics, home structure and relationships, etc.
3. Students will not be driving personal vehicles to be dropped off at treatment. They will be dropped off by family, friend, or by other means. During any transit to/from this location, they will be accompanied by staff or interns in ministry vehicles. Our transit plans are monitored by staff and they will not be taking any other routes other than with approved individuals.
4. Residents will be accompanied by staff or interns at all times. Staff are present during day hours; interns are present and monitor during evening/night hours.
5. Minimal traffic is expected, including going to work detail, grocery store, gas station, church, events, etc.
6. We are a one-year residential program and do ask that one year is completed.
7. The two back rooms include double bunk beds with senior dorm leaders in said area and interns in the area leading out, allowing for monitoring and accountability.
8. If any significant changes occur during daily operation, we will notify adjacent property owners via Facebook, Nextdoor, and a personal delivery of the copy of any and all changes in operation.

Current resident schedule as follows:

<u>Monday-Thursday</u>		<u>Friday-Saturday</u>	<u>Sunday</u>
Wake-up	0600-0640	Outreach - away from Center	Church offsite 1000-1300
Breakfast	0640-0700	(fundraising)	
Worship-devos	0700-0750		
Chores	0750-0830		
Class	0830-1130		
Worship	1130-1200		
Physical training	1200-1230		
Lunch	1230-1300		
Work detail	1300-1600		
Showers/phone calls	1600-1700		
Dinner	1700-1730		
Night devos/lights out	2130-2200		

June 7, 2021

RE: 5-H-21-UR 8535 Asheville Highway

In regards to the request for further information pursuant to requirements of 4.105.01, please note the following:

- A. Requirements already met.
- B. Residents will arrive onsite by family drop-off or by staff pickup at the Knoxville bus terminal. All vehicles owned by Soul Savage Ministries carry proper insurance and are registered by the State of Tennessee. Said vehicles are operated by only licensed and insured drivers and are used to transport residents to church, fundraising, grocery store, work detail, etc. Residents will not leave the premises without being accompanied by staff and will be monitored at all times.
- C. Soul Savage Ministries will not accept sex offenders into the program.
- D. Sufficient information already submitted.
- E. The two back rooms include double bunk beds with senior dorm leaders in said area and interns in the area leading out, allowing for monitoring and accountability.  
Current resident schedule as follows:

Monday-Thursday

Wake-up	0600-0640
Breakfast	0640-0700
Worship-devos	0700-0750
Chores	0750-0830
Class	0830-1130
Worship	1130-1200
Physical training	1200-1230
Lunch	1230-1300
Work detail	1300-1600
Showers/phone calls	1600-1700
Dinner	1700-1730
Night devos/lights out	2130-2200

Friday-Saturday

Outreach – away from Center (fundraising)

Sunday

Church offsite 1000-1300

(Please see attached staff schedule.)

- F. As of today, Mike is looking into our need for this.
- G. Alcohol and illegal drugs are prohibited on Soul Savage Ministries premises. Random drug screens are performed.
- H. If any significant changes occur during daily operation, we will notify adjacent property owners via Facebook, Nextdoor, and a personal delivery of the copy of any and all changes in operation.
- I. Sufficient information already provided.

STAFF SCHEDULE

Schedule	Tuesday	Wednesday	Thursday	Fri	Sat	Sunday	Monday
STAFF	06/15	06/16	06/17	06/18	06/19	06/20	06/21
Founder	7-4	7-4	OFF	On Call	On Call	OFF	7-4
Executive Director	7-4	7-4	OFF	On Call	On Call	OFF	7-4
Assistant PD	7-4	7-4	OFF	FR	FR	OFF	7-4
Classroom/HandiWork	7-4	7-4	OFF	FR	FR	OFF	7-4
Intake Coordinator	7-4	7-4	OFF	On Call	On Call	OFF	7-4
Teacher	8:30-11:25	8:30-11:25	OFF	OFF	OFF	OFF	8:30-11:25
Outreach Coordinator	OFF	7-2	7-2	OFF	OFF	OFF	7-2
Marketing Director/Intern	6-2 Floater	2-10 Floater	6-2 Floater	FR	FR	OFF	2-10 Floater
Handiwork/Intern	6-2 Wake Up/Lead	6-2 Floater	OFF	FR	FR	Lead 3-10	6-2 Floater
Marketing/Intern	6-2 Floater	6-2 Wake Up/Lead	2-10 Lead	FR	FR	OFF	2-10 Floater
Kitchen/Intern	2-10 Floater	6-2 Floater	6-2 Wake Up/Lead	FR	FR	OFF	2-10 Lead
Craft Room/Intern	2-10 Lead	2-10 Floater	6-2 Floater	FR	FR	OFF	6-2 Floater
HandiWork/Intern	6-2 Floater	6-2 Floater	2-10 Floater	FR	FR	OFF	6-2 Wake Up/Lead
Vehicle Maintenance/Intern	2-10 Floater	2-10 Lead	OFF	FR	FR	Wake Up/Lead 8-3	6-2 Floater

❖ "FLOATER" INDICATES AN ALL DAY SHIFT & TO HELP WHOEVER'S ON DUTY WHEN NEEDED\* THANK YOU FOR ALL YOUR HARD WORK!!!



*"You intended to harm me, but God intended it all for good. He brought me to this position so I could save the lives of many people." Genesis 50:20 NLT*

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Soul Savage Ministries is a recovery program for those who desire assistance in breaking free from addiction and life controlling issues. We are a nonprofit organization, and currently have facilities for adult **men and women**. We offer a two phase program: a one year in-house treatment, and a 6 month transitional living upon completion of the initial phase. Our mission is to reach the lost and hurting with the hope of Christ, while at the same time help them to transition safely back into society and learn to live responsibly on their own. We also act as a referral center to receive, evaluate, and place students who may require more intensive long-term treatment. In the initial stage of our program, we evaluate new intakes for placement whether that's in-house treatment or our transitional living facilities. All recovery treatment is non-medical, non-psychiatric and completely faith-based. As such, pastoral and biblical counsel is the main form of treatment offered, and all treatment is completely voluntary.

Non-Profit Organization (EIN 85 – 1157950)

Blessings,

Jennifer Moore-Pitts (Founder)

865-315-3816

Jennifer.neal1984@gmail.com

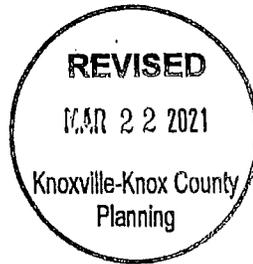


5-4-21-AR

Men's Address:  
1717 Loves Creek Rd  
Knoxville, TN 37924

Women's Address:  
7204 Larkspur Ln. #60  
Powell, Tn 37849

IRS DEPARTMENT OF THE TREASURY  
INTERNAL REVENUE SERVICE  
CINCINNATI OH 45999-0023



SOUL SAVAGE MINISTRIES INC  
PRODUCT OF GRACE  
1717 LOVES CREEK RD  
KNOXVILLE, TN 37924

Date of this notice: 05-25-2020

Employer Identification Number:  
85-1157950

Form: SS-4

Number of this notice: CP 575 E

For assistance you may call us at:  
1-800-829-4933

IF YOU WRITE, ATTACH THE  
STUB AT THE END OF THIS NOTICE.

WE ASSIGNED YOU AN EMPLOYER IDENTIFICATION NUMBER

Thank you for applying for an Employer Identification Number (EIN). We assigned you EIN 85-1157950. This EIN will identify you, your business accounts, tax returns, and documents, even if you have no employees. Please keep this notice in your permanent records.

When filing tax documents, payments, and related correspondence, it is very important that you use your EIN and complete name and address exactly as shown above. Any variation may cause a delay in processing, result in incorrect information in your account, or even cause you to be assigned more than one EIN. If the information is not correct as shown above, please make the correction using the attached tear-off stub and return it to us.

When you submitted your application for an EIN, you checked the box indicating you are a non-profit organization. Assigning an EIN does not grant tax-exempt status to non-profit organizations. Publication 557, Tax-Exempt Status for Your Organization, has details on the application process, as well as information on returns you may need to file. To apply for recognition of tax-exempt status under Internal Revenue Code Section 501(c)(3), organizations must complete a Form 1023-series application for recognition. All other entities should file Form 1024 if they want to request recognition under Section 501(a).

Nearly all organizations claiming tax-exempt status must file a Form 990-series annual information return (Form 990, 990-EZ, or 990-PF) or notice (Form 990-N) beginning with the year they legally form, even if they have not yet applied for or received recognition of tax-exempt status.

Unless a filing exception applies to you (search [www.irs.gov](http://www.irs.gov) for Annual Exempt Organization Return: Who Must File), you will lose your tax-exempt status if you fail to file a required return or notice for three consecutive years. We start calculating this three-year period from the tax year we assigned the EIN to you. If that first tax year isn't a full twelve months, you're still responsible for submitting a return for that year. If you didn't legally form in the same tax year in which you obtained your EIN, contact us at the phone number or address listed at the top of this letter.

For the most current information on your filing requirements and other important information, visit [www.irs.gov/charities](http://www.irs.gov/charities).

**Reset Form**



# Development Request

### DEVELOPMENT

- Development Plan
- Planned Development
- Use on Review / Special Use
- Hillside Protection COA

### SUBDIVISION

- Concept Plan
- Final Plat

### ZONING

- Plan Amendment
  - SP  OYP
- Rezoning

Jennifer Moore-Pitts  
Applicant Name

Founder  
Affiliation

3/17/21  
Date Filed

5/13/2021  
Meeting Date (if applicable)

File Number(s)  
5-H-21-UR

### CORRESPONDENCE

All correspondence related to this application should be directed to the approved contact listed below.

- Applicant
- Owner
- Option Holder
- Project Surveyor
- Engineer
- Architect/Landscape Architect

Jennifer Moore-Pitts  
Name

Soul Savage Ministries  
Company

1707 Greenwell Dr.  
Address

Knoxville  
City

TN  
State

37938  
ZIP

(865) 315-3816  
Phone

Jennifer.neal1984@gmail.com  
Email

### CURRENT PROPERTY INFO

Wilma Cardin  
Owner Name (if different)

1633 Bays Mtn. Rd New Market, TN 37820  
Owner Address

37820  
Owner Phone

8535 Asheville Hwy  
Property Address

062 21101  
Parcel ID

KUB  
Sewer Provider

KUB  
Water Provider

No  
Septic (Y/N)

### STAFF USE ONLY

North side of Asheville Hwy, east of Cedar Ridge Rd.  
General Location

1.78 acres  
Tract Size

City  County 8<sup>th</sup>  
District

OB (pending)  
Zoning District

Residential  
Existing Land Use

East County  
Planning Sector

MU-SD ECO-3  
Sector Plan Land Use Classification

Planned Growth  
Growth Policy Plan Designation

**DEVELOPMENT REQUEST**

Development Plan   
  Use on Review / Special Use   
  Hillside Protection COA  
 Residential   
  Non-Residential  
 Home Occupation (specify) Recovery Housing for Men  
 Other (specify) \_\_\_\_\_

Related City Permit Number(s)  
Rezoning File #  
4-6-21-RZ  
4-4-21-SP

**SUBDIVISION REQUEST**

Proposed Subdivision Name \_\_\_\_\_  
 Unit / Phase Number \_\_\_\_\_  
 Combine Parcels   
  Divide Parcel  
 Total Number of Lots Created \_\_\_\_\_  
 Other (specify) \_\_\_\_\_  
 Attachments / Additional Requirements

Related Rezoning File Number

**ZONING REQUEST**

Zoning Change \_\_\_\_\_  
 Proposed Zoning \_\_\_\_\_  
 Plan Amendment Change \_\_\_\_\_  
 Proposed Plan Designation(s) \_\_\_\_\_  
 Proposed Density (units/acre) \_\_\_\_\_  
 Previous Rezoning Requests \_\_\_\_\_  
 Other (specify) \_\_\_\_\_

Pending Plat File Number

**STAFF USE ONLY**

**PLAT TYPE**  
 Staff Review   
  Planning Commission  
**ATTACHMENTS**  
 Property Owners / Option Holders   
  Variance Request  
**ADDITIONAL REQUIREMENTS**  
 Design Plan Certification (*Final Plat*)  
 Use on Review / Special Use (*Concept Plan*)  
 Traffic Impact Study  
 COA Checklist (*Hillside Protection*)

Fee 1	0401	Total \$1,500
Fee 2		
Fee 3		

**AUTHORIZATION** By signing below, I certify I am the property owner, applicant or the owners authorized representative.

Jennifer Moore-Pitts  
Applicant Signature

Jennifer Moore Pitts  
Please Print

3/17/21  
Date

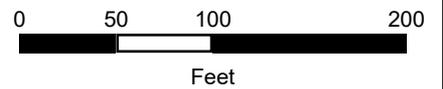
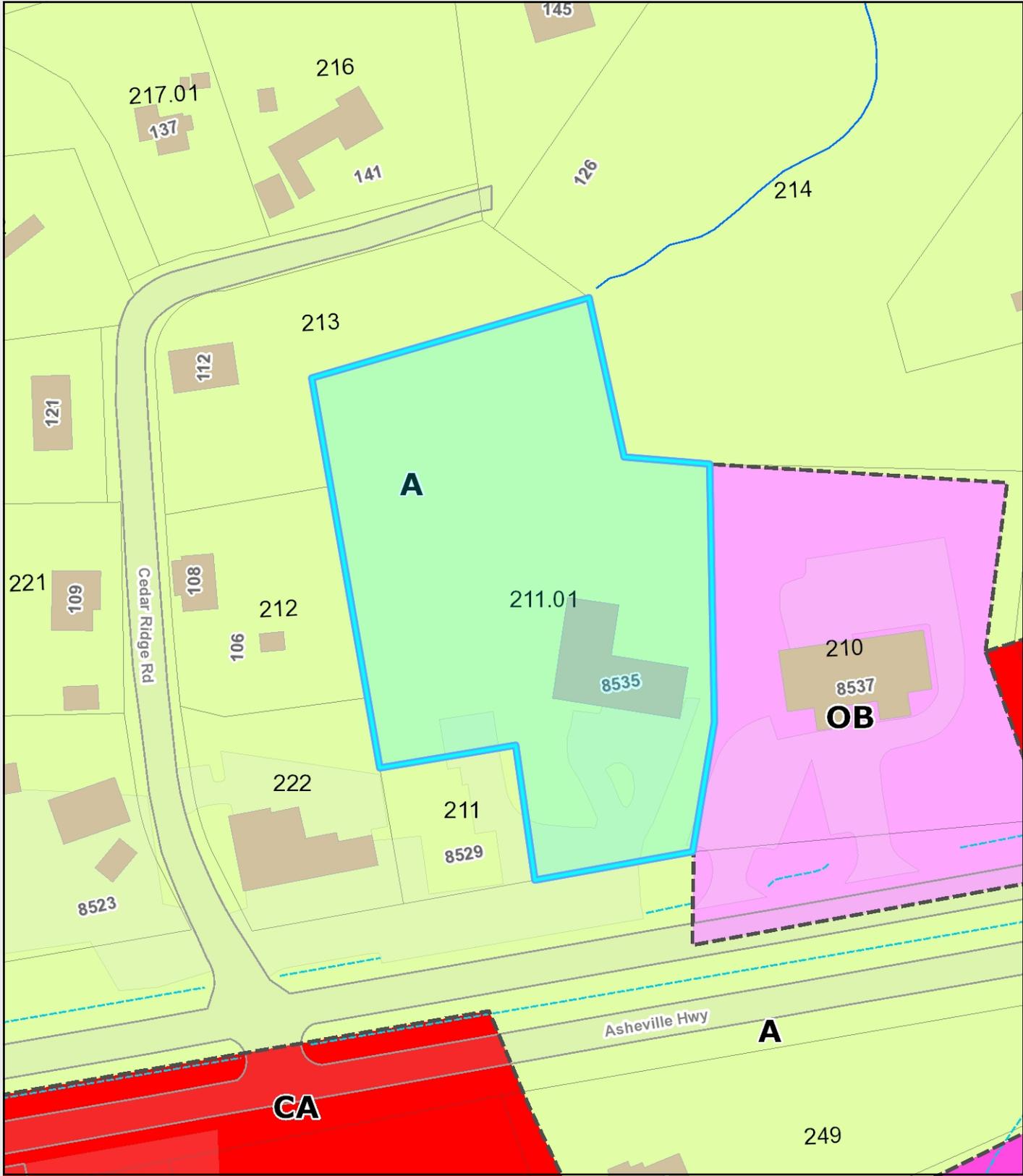
(865) 315-3816  
Phone Number

Jennifer.neal1984@gmail.com  
Email

[Signature]  
Staff Signature

Michael Reynolds  
Please Print

3/29/2021  
Date



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