



# CITY OF KNOXVILLE CLOSURE OF PUBLIC RIGHT-OF-WAY

► **FILE #:** 5-C-21-SC

**AGENDA ITEM #:** 7

**AGENDA DATE:** 5/13/2021

► **APPLICANT:** DOMINION TURKEY CREEK, LLC

TAX ID NUMBER: 131 N/A  
JURISDICTION: Council District 2  
SECTOR PLAN: Southwest County  
GROWTH POLICY PLAN: N/A (within City limits)  
ZONING: N/A  
WATERSHED: Turkey Creek

[View map on KGIS](#)

► **RIGHT-OF-WAY TO BE CLOSED:** sliver of Parkside Dr.

► **LOCATION:** Between along the property line of 10865 Parkside Dr. and

IS STREET:

(1) IN USE?: No

(2) IMPROVED (paved)?: No

► **APPLICANT'S REASON FOR CLOSURE:** Partial closure of ROW outside of paved area to allow for development of irregularly shaped lot bounded by wetlands and natural resource features.

DEPARTMENT-UTILITY REPORTS: The City's Engineering Department and KUB have requested to retain any easements that may be in place.

## STAFF RECOMMENDATION:

- **Approve closure of a sliver of the Parkside Drive right-of-way along the property line of parcel 10865 Parkside Drive, subject to any required easements, since it is not needed for access and staff has received no objections.**

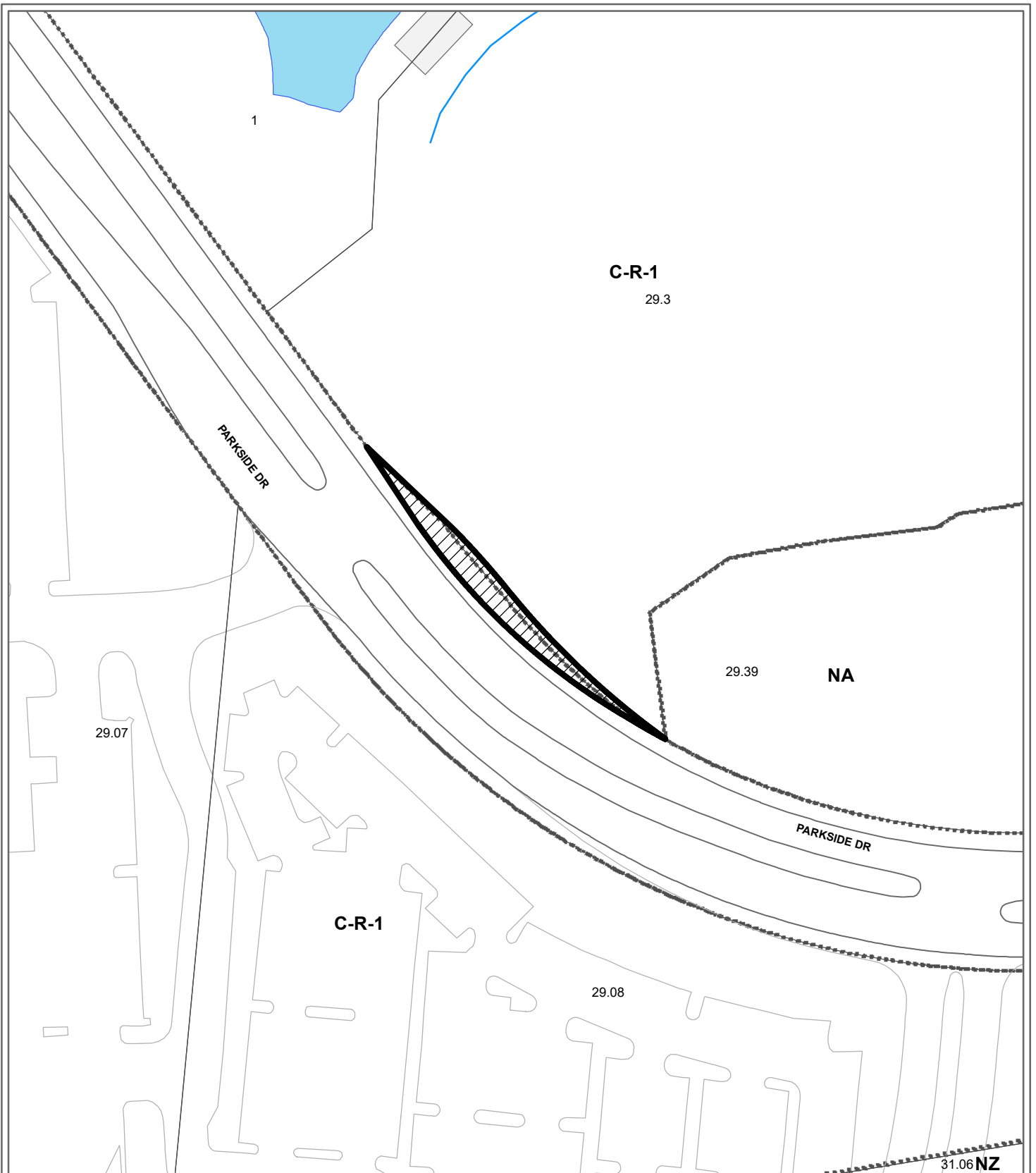
## COMMENTS:

- 1.This request is to close a sliver of the Parkside Drive right-of-way that runs along the shared property line with parcel 10865 Parkside Drive (parcel 131 02930).
2. The applicant has submitted a plat with a metes and bounds description of the area to be closed and a plat depicting the closure area (Exhibit B). The closure is of the portion of the right-of-way per Exhibit B.
- 3.As the right-of-way to be closed is along the eastern portion of the right-of-way abutting 10865 Parkside Drive, the closed portion of the right-of-way property will be added to 10865 Parkside Drive via quit claim deed.
- 4.Since Parkside Drive will retain adequate right-of-way width and the paved portion of the road is not affected by the closure request, no properties are affected by the closure and their access points remain unchanged.
- 5.Staff has received no objections, but the following departments and organizations had these comments:
  - a. The City Engineering Department has no objections to close the above described right-of-way area. However, should this right-of-way be closed, the City will reserve easements for all drainage facilities and utilities if there are any current facilities located in or within five (5) feet of the property described herein. If any existing facilities or utilities are found not feasible to the site development or use, they

may be removed and relocated, subject to City Engineering and/or other applicable easement holder review and approval.

- b. The City's Fire Department had no comments.
- c. TDOT had no Comments.
- d. KUB: We have reviewed our records and, as far as we have been able to determine, KUB has no existing utility facilities located within the subject right-of-ways and we have no objection to the requested closures. However, KUB does not release and hereby retains all easements and rights for existing facilities, whether or not identified in our research.
- e. AT&T did submit any comments.

If approved, this item will be forwarded to Knoxville City Council for action on 6/15/2021 and 6/29/2021. If denied, Knoxville-Knox County Planning Commission's action is final, unless the action to deny is appealed to Knoxville City Council. The date of the appeal hearing will depend on when the appeal application is filed. Appellants have 15 days to appeal a Planning Commission decision in the City.



**5-C-21-SC**  
**CLOSURE OF PUBLIC RIGHT OF WAY**

Name of Street or Alley: Parkside Dr. (portion of)  
To be closed: Along the property line of I10865 Parkside Dr.  
To be closed to: Southeast property line of 10865 Parkside Dr.

Original Print Date: 4/7/2021      Revised:  
Knoxville - Knox County Planning Commission \* City / County Building \* Knoxville, TN 37902

Petitioner: Dominion Turkey Creek, LLC

Map No: 131  
Jurisdiction: City  
0 100  
Feet



**APRIL 9, 2021**

Knoxville Utilities Board  
Steve Borden, Regional Director, TN Dept. of Transportation  
Harold Cannon, Director, Department of Engineering  
Steve King, Department of Engineering  
Sonny Partin, Fire Marshall  
Shannon Sims, AT&T  
Ben Davidson, Department of Engineering  
Charlotte Goforth, Department of Engineering

From: Michelle Portier, Senior Planner, Knoxville-Knox County Planning

**RE: REQUEST CLOSURE OF A SLIVER OF THE PARKSIDE DR. RIGHT-OF-WAY  
ALONG THE PROPERTY LINE OF 10865 PARKSIDE DR. COUNCIL DISTRICT 2,  
SOUTHWEST COUNTY SECTOR. (5-C-21-SC)**

Please give us the following information in writing regarding this proposed closure if your agency has an objection, or any conditions you wish considered with this request:

- 1** Is there any present or anticipated future need for this street/alley which in your opinion would warrant retaining it for public use?
- 2** What present use does it serve?
- 3** What future use is anticipated?
- 4** Do you oppose closing (vacating) it?
- 5** If closed (vacated), would easements meet your needs?
- 6** If easement will meet needs, please state easements required.

This request will be considered by the Knoxville-Knox County Planning Commission on May 13, 2021. A map showing the street or alley in question is attached for your information.

***PLEASE NOTE: Failure to reply to our office by Monday, April 26, 2021 will be considered as no objection by your agency.***

C: Amy Brooks, Executive Director, Knoxville-Knox County Planning  
Attachment: Application

April 26, 2021

Michelle Portier  
Knoxville-Knox County  
Metropolitan Planning Commission  
Suite 403, City-County Building  
Knoxville, Tennessee 37902

Dear Ms. Portier:

**Re: Right-of-Way Closure Requests 5-A-21-AC and 5-C-21-SC**

We have reviewed our records and, as far as we have been able to determine, KUB has no existing utility facilities located within the subject right-of-ways and we have no objection to the requested closures. However, KUB does not release and hereby retains all easements and rights for existing facilities, whether or not identified in our research.

If you have any questions regarding this matter, please call me at (865) 558-2483.

Sincerely,

A handwritten signature in blue ink, appearing to read "C. Wiberley".

Christian Wiberley, PE  
Engineering

CGW



Dori Caron &lt;dori.caron@knoxplanning.org&gt;

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**Row closures for May 2021 5-A-21-AC, 5-B-21-SC, 5-C-21-SC and 5-D-21-SC**

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**Sonny Partin** <spartin@knoxvilletn.gov>

Mon, Apr 26, 2021 at 3:12 PM

To: Michelle Portier &lt;michelle.portier@knoxplanning.org&gt;

Cc: Dori Caron &lt;dori.caron@knoxplanning.org&gt;, Christian Wiberley &lt;Christian.Wiberley@kub.org&gt;, Shannon Sims &lt;ss3775@att.com&gt;, Steve Borden &lt;steve.borden@tn.gov&gt;, Levan King Cranston &lt;levan.cranston@knoxplanning.org&gt;, "amy.brooks@knoxplanning.org" &lt;amy.brooks@knoxplanning.org&gt;, Laura Edmonds &lt;laura.edmonds@knoxplanning.org&gt;

Michelle,

All four are approved by fire dept.

Sonny

Asst. Chief Sonny Partin C.F.P.S.

Fire Marshal

City of Knoxville Fire Dept.

City County Bldg.

[400 Main St. Suite 539](#)[Knoxville Tn. 37902](#)

865-215-2283 Office

[Quoted text hidden]



Dori Caron &lt;dori.caron@knoxplanning.org&gt;

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**Row closures for May 2021 5-A-21-AC, 5-B-21-SC, 5-C-21-SC and 5-D-21-SC**

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**Steve Borden** <Steve.Borden@tn.gov>  
To: Dori Caron <dori.caron@knoxplanning.org>

Thu, Apr 22, 2021 at 10:42 AM

Please find the following responses from TDOT District 18 Operations:

5-A-21-AC: No comment

5-B-21-SC: No comment

5-C-21-SC: No comment

5-D-21-SC: No comment



**Steven M. Borden, P.E.** | Director/Assistant Chief Engineer

TDOT – Region 1

[7345 Region Lane](#)

[Knoxville, TN 37914](#)

(865) 594-2400

[Steve.Borden@tn.gov](mailto:Steve.Borden@tn.gov)

[tn.gov/tdot](http://tn.gov/tdot)

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**From:** Dori Caron <dori.caron@knoxplanning.org>

**Sent:** Friday, April 9, 2021 2:53 PM

**To:** Amy Brooks <amy.brooks@knoxplanning.org>; Ben Davidson <bdavidson@knoxvilletn.gov>; Charlotte Goforth <cgoforth@knoxvilletn.gov>; Christian Wiberley <Christian.Wiberley@kub.org>; Harold Cannon <hcannon@knoxvilletn.gov>; Laura Edmonds <laura.edmonds@knoxplanning.org>; Michelle Portier <michelle.portier@knoxplanning.org>; Shannon Sims <ss3775@att.com>; Sonny Partin <spartin@knoxvilletn.gov>; Steve Borden <Steve.Borden@tn.gov>; Steve King <sking@knoxvilletn.gov>; Levan King Cranston <levan.cranston@knoxplanning.org>

**Subject:** [EXTERNAL] Row closures for May 2021 5-A-21-AC, 5-B-21-SC, 5-C-21-SC and 5-D-21-SC

4/23/2021

Knoxville - Knox County Planning Mail - Row closures for May 2021 5-A-21-AC, 5-B-21-SC, 5-C-21-SC and 5-D-21-SC

**\*\*\* This is an EXTERNAL email. Please exercise caution. DO NOT open attachments or click links from unknown senders or unexpected email - STS-Security. \*\*\***

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# CITY OF KNOXVILLE

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**Engineering**  
Benjamin D. Davidson, PLS  
Technical Services Administrator

April 21, 2021

Knoxville-Knox Planning  
City-County Building, Suite 403  
Knoxville, Tennessee 37902

SUBJECT: Closure of a Portion of Parkside Dr along 10865 Parkside Drive Property  
MPC File # 5-C-21-SC; City Block 46108

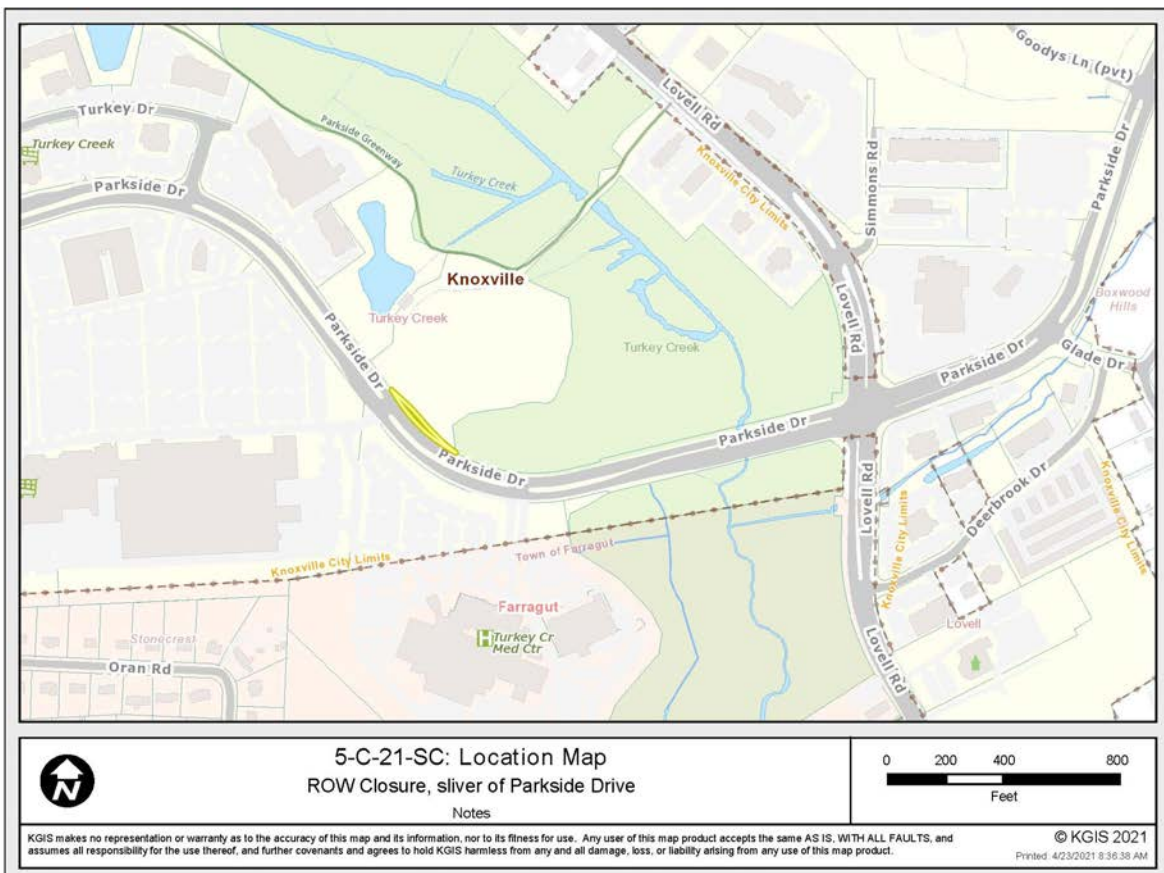
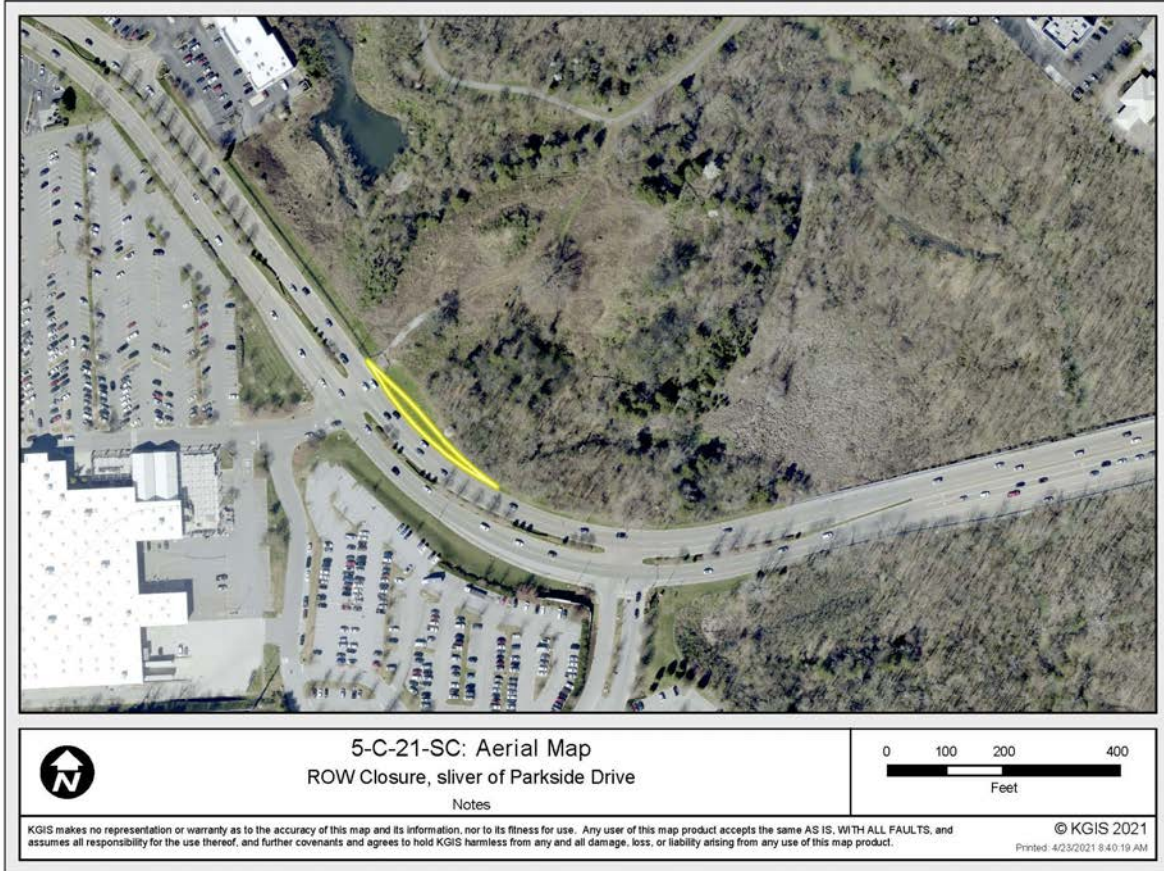
The City Engineering Department has no objections to close the above described right-of-way area. However, should this right-of-way be closed, the City will reserve easements for all drainage facilities and utilities, **if there are any current facilities**, located in or within five (5) feet of the property described herein. No easements are reserved if there are no current facilities within the closure area. If any existing facilities or utilities are found not feasible to the site development or use, they may be removed and relocated, subject to City Engineering and/or other applicable easement holder review and approval.

Sincerely,

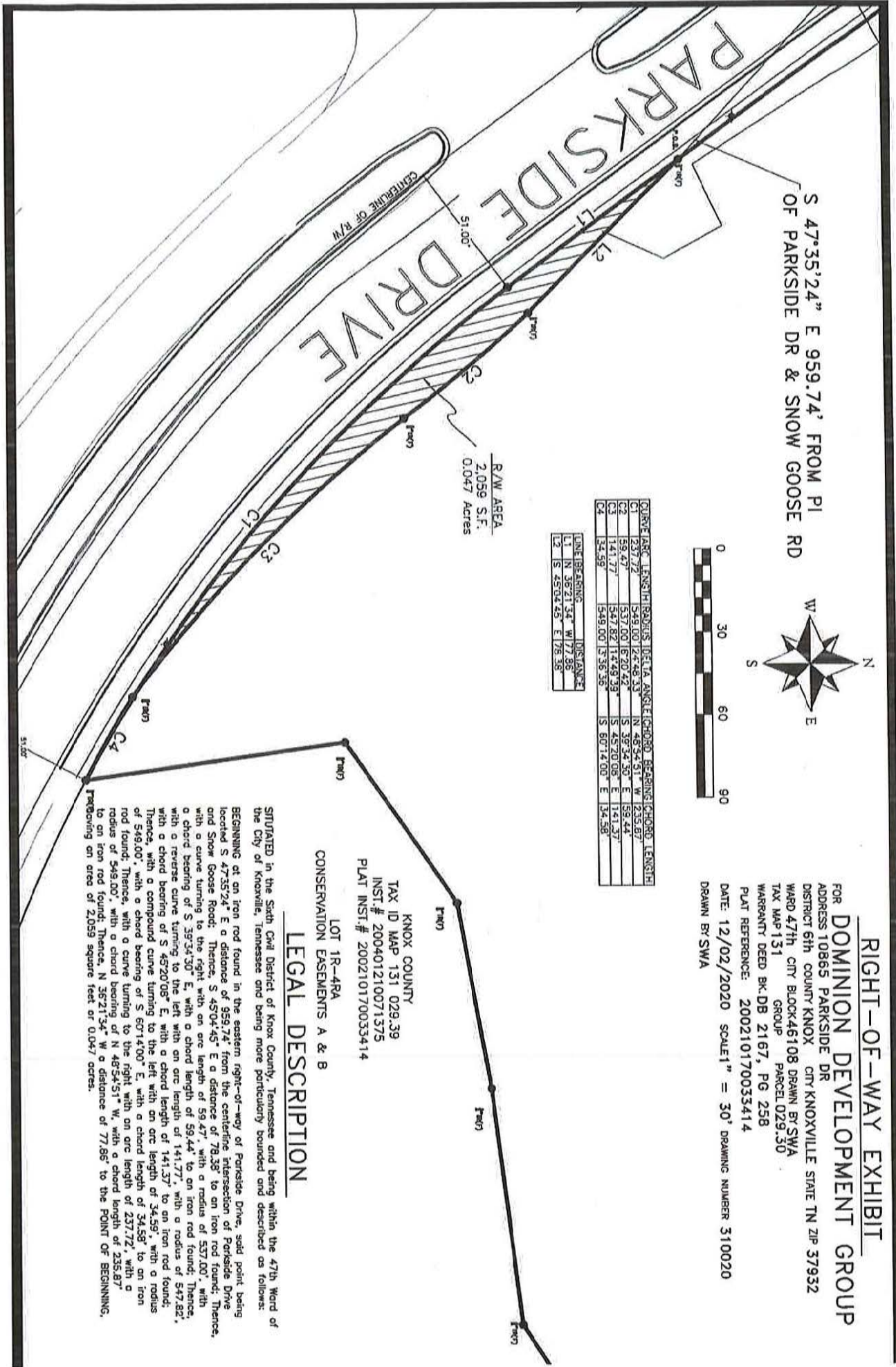
Benjamin D. Davidson, PLS, Technical Services Administrator  
Technical Services/Department of Engineering  
Ph: 865-215-2103

# 5-C-21-SC

## Exhibit A. Contextual Images









# RIGHT-OF-WAY CLOSURE

Name of Applicant: Dominion Turkey Creek, LLC

Date Filed: 3/29/2021 Fee Paid: \$750 File Number: 5-C-21-SC

Map Number: 131 Zoning District: C-R-1 ☒ City ☐ County Sector: Southwest County

Jurisdiction: ☒ City 2 Council District

## INFORMATION:

Name of Right-of-Way: Parkside Drive

Type of Right-of-Way: ☒ Street ☐ Alley

### Location of Right-of-Way:

BETWEEN (City Block or Lot where appropriate) portion of ROW at 10865 Parkside Dr.

AND (City Block or Lot where appropriate) \_\_\_\_\_

Right-of-Way is: In Use ☐ Yes ☒ No Improved (example: paved) ☐ Yes ☐ No

### Reason for Closure:

Partial closure of ROW outside of paved area to allow for development of irregularly shaped lot bounded by wetlands and natural resource features

## TO BE CLOSED:

From: (Street, Alley, Other)

440 feet of ROW (15') wide at frontage of lot on the East side of Parkside Drive

To: (Street, Alley, Other)

## ALL CORRESPONDENCE RELATING TO THIS APPLICATION SHOULD BE SENT TO:

Sean Chalmers 3834 Sutherland Ave Knoxville, TN 37919; 865-809-9059; seanc@dominiondg.com

Name: (Print) Address • City • State • Zip • Phone • Email

## AUTHORIZATION OF APPLICATION:

I hereby certify that I am the authorized applicant, or representing the applicant and ALL property owners involved in this request or holders of option on same.

Signature: \_\_\_\_\_

Sean Chalmers 3834 Sutherland Ave Knoxville, TN 37919; 865-809-9059; seanc@dominiondg.com

Name: (Print) Address • City • State • Zip • Phone • Email

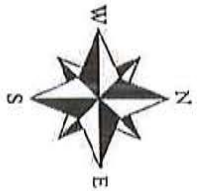
## APPLICATION ACCEPTED BY:



[illegible]

**All owners and holders of option on property abutting the proposed closure must sign the list below and express their opinion about this closure. A map showing the location and addresses of these properties must accompany this application.**

S 47°35'24" E 959.74' FROM PI  
OF PARKSIDE DR & SNOW GOOSE RD



| CURVE | ARC LENGTH | RADIUS  | DELTA ANGLE | CHORD BEARING | CHORD LENGTH |
|-------|------------|---------|-------------|---------------|--------------|
| C1    | 237.72'    | 549.00' | 125.48°     | N 48°54'51" W | 535.87'      |
| C2    | 59.47'     | 537.00' | 16°20'42"   | S 39°34'30" E | 59.44'       |
| C3    | 141.77'    | 547.82' | 14°29'39"   | S 45°20'08" E | 141.53'      |
| C4    | 34.59'     | 549.00' | 15°36'36"   | S 60°14'00" E | 34.56'       |

| LINE BEARING     | DISTANCE |
|------------------|----------|
| L1 N 36°21'34" W | 77.86'   |
| L2 S 45°04'45" E | 78.38'   |

R/W AREA  
2,059 S.F.  
0.047 Acres

PARKSIDE DRIVE

# LEGAL DESCRIPTION

LOT 1R-4RA  
CONSERVATION EASEMENTS A & B

KNOX COUNTY  
TAX ID MAP 131 029.39  
INST. # 200401210071375  
PLAT INST. # 200210170033414

SITUATED in the Sixth Civil District of Knox County, Tennessee and being within the 47th Ward of the City of Knoxville, Tennessee and being more particularly bounded and described as follows:  
BEGINNING at an iron rod found in the eastern right-of-way of Parkside Drive, said point being located S 47°35'24" E a distance of 959.74' from the centerline intersection of Parkside Drive and Snow Goose Road; Thence, S 45°04'45" E a distance of 78.38' to an iron rod found; Thence, with a curve turning to the right with an arc length of 59.47', with a radius of 537.00', with a chord bearing of S 39°34'30" E, with a chord length of 59.44' to an iron rod found; Thence, with a reverse curve turning to the left with an arc length of 141.77', with a radius of 547.82', with a chord bearing of S 45°20'08" E, with a chord length of 141.53' to an iron rod found; Thence, with a compound curve turning to the left with an arc length of 34.59', with a radius of 549.00', with a chord bearing of S 60°14'00" E, with a chord length of 34.56' to an iron rod found; Thence, with a curve turning to the right with an arc length of 237.72', with a radius of 549.00', with a chord bearing of N 48°54'51" W, with a chord length of 235.87' to an iron rod found; Thence, N 36°21'34" W a distance of 77.86' to the POINT OF BEGINNING, following an area of 2,059 square feet or 0.047 acres.

## RIGHT-OF-WAY EXHIBIT

FOR  
DOMINION DEVELOPMENT GROUP  
ADDRESS 10865 PARKSIDE DR  
DISTRICT 6th COUNTY KNOX CITY KNOXVILLE STATE TN ZIP 37932  
WARD 47th CITY BLOCK 46108 DRAIN BY SWA  
TAX MAP 131 GROUP PARCEL 029.30  
WARRANTY DEED BK DB 2167, PG 258  
PLAT REFERENCE: 200210170033414  
DATE: 12/02/2020 SCALE 1" = 30' DRAWING NUMBER 310020  
DRAWN BY SWA

**LEGAL DESCRIPTION**

SITUTATED in the Sixth Civil District of Knox County, Tennessee and being within the 47th Ward of the City of Knoxville, Tennessee and being more particularly bounded and described as follows:

BEGINNING at an iron rod found in the eastern right-of-way of Parkside Drive, said point being located S 47°35'24" E a distance of 959.74' from the centerline intersection of Parkside Drive and Snow Goose Road; Thence, S 45°04'45" E a distance of 78.38' to an iron rod found; Thence, with a curve turning to the right with an arc length of 59.47', with a radius of 537.00', with a chord bearing of S 39°34'30" E, with a chord length of 59.44' to an iron rod found; Thence, with a reverse curve turning to the left with an arc length of 141.77', with a radius of 547.82', with a chord bearing of S 45°20'08" E, with a chord length of 141.37' to an iron rod found; Thence, with a compound curve turning to the left with an arc length of 34.59', with a radius of 549.00', with a chord bearing of S 60°14'00" E, with a chord length of 34.58' to an iron rod found; Thence, with a curve turning to the right with an arc length of 237.72', with a radius of 549.00', with a chord bearing of N 48°54'51" W, with a chord length of 235.87' to an iron rod found; Thence, N 36°21'34" W a distance of 77.86' to the POINT OF BEGINNING, having an area of 2,059 square feet or 0.047 acres.





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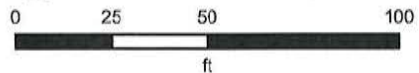
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## Letter Portrait 5-C-21-SC

Knoxville - Knox County - KUB Geographic Information System



Printed: 3/30/2021 at 8:08:18 AM



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# DOMINION GROUP

5-C-21-SC

Knoxville City Planning  
ATTN: Marc Payne  
400 Main St SW #403  
Knoxville, TN 37902  
865-215-2500

February 22, 2021

To Whom it May Concern,

Please consider this our formal request for the closure of the public ROW at 10865 Parkside Dr.

- A. Requestor/Representative: Sean Chalmers, Dominion Development Group, 3834 Sutherland Ave, Knoxville, TN 37919
- B. ROW: Requesting portion of ROW at 10865 Parkside Drive to be closed. ROW is 2,059 SF and approx. 280' at longest length and approx. 13' at widest width (see attached exhibit)
- C. Affected Owners: Current owner (Turkey Creek Land Partners, LLC), and option holder (Dominion Turkey Creek, LLC) (see attached exhibit and "for/against" form)
- D. Transfer: proposed closure is to be transferred to current owner of Turkey Creek Land Partners, LLC

Please reach out to our representative with any additional questions.

Sincerely,



Sean Chalmers  
Dominion Development Group

**5-C-21-SC**

Marc Payne &lt;marc.payne@knoxplanning.org&gt;

**FW: ROW Closure at 10865 Parkside Dr**

5 messages

**Melody Evans** <MelodyE@dominiondg.com>

Mon, Feb 22, 2021 at 9:19 AM

To: Marc Payne &lt;marc.payne@knoxplanning.org&gt;

Cc: Ben Davidson &lt;bdavidson@knoxvilletn.gov&gt;, Sean Chalmers &lt;SeanC@dominiondg.com&gt;

Good morning, Marc,

See confirmation below from Ben Davidson regarding proceeding with the ROW closure request on Parkside Drive. I've attached our application with an updated letterhead. Looks like we need to submit by EOD today, Monday, Feb 22<sup>nd</sup>.

Please let me know if you need any additional information from us at this time.

Thanks,

Melody Evans

Dominion Group

865-314-9707

---

**From:** Ben Davidson <bdavidson@knoxvilletn.gov>  
**Sent:** Friday, February 19, 2021 11:15 AM  
**To:** Melody Evans <MelodyE@DominionDG.com>  
**Subject:** Re: ROW Closure at 10865 Parkside Dr

**Please be cautious**

This email was sent outside of your organization

Hello Melody,

At this point in time, City Engineering does not note any reasons to object to this closure request as presented. Please, keep in mind that the application would still have to go through the public planning meeting and public City Council meetings before approval, so there is always the possibility of other issues or opposition to arise from further review and discussion.

Monday, February 22nd, is the deadline for the application, so you would want to submit it by then to avoid paying double-fees to get it on the next planning agenda meeting.

Sincerely,

Benjamin D. Davidson, PLS

TN Licensed Land Surveyor No. 2543

Technical Services Administrator

City of Knoxville, Department of Engineering

Phone: 865-215-2103; 865-215-4615

Email: [bdavidson@knoxvilletn.gov](mailto:bdavidson@knoxvilletn.gov)

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**From:** Melody Evans <[MelodyE@DominionDG.com](mailto:MelodyE@DominionDG.com)>

**Sent:** Thursday, February 18, 2021 1:24 PM

**To:** Ben Davidson <[bdavidson@knoxvilletn.gov](mailto:bdavidson@knoxvilletn.gov)>

**Subject:** Re: ROW Closure at [10865 Parkside Dr](#)

Hi Ben,

This will help with our building set backs. Closing the unused right of way will allow our building set backs for buildings at entrance to line up appropriately.

**Melody Evans**

**865-314-9707**

On Feb 18, 2021, at 8:32 AM, Ben Davidson <[bdavidson@knoxvilletn.gov](mailto:bdavidson@knoxvilletn.gov)> wrote:

**Please be cautious**

This email was sent outside of your organization

---

Hello Melody,

What, specifically, is the intended use of the proposed closure area?

Sincerely,

Benjamin D. Davidson, PLS

TN Licensed Land Surveyor No. 2543

Technical Services Administrator

City of Knoxville, Department of Engineering

Phone: 865-215-2103; 865-215-4615

Email: [bdavidson@knoxvilletn.gov](mailto:bdavidson@knoxvilletn.gov)

---

**From:** Melody Evans <[MelodyE@DominionDG.com](mailto:MelodyE@DominionDG.com)>

**Sent:** Wednesday, February 17, 2021 11:02 AM

**To:** Ben Davidson <[bdavidson@knoxvilletn.gov](mailto:bdavidson@knoxvilletn.gov)>

**Subject:** ROW Closure at [10865 Parkside Dr](#)

Ben,

We would like to request a closure of the public ROW at [10865 Parkside Dr](#). We have submitted this request to Mark Payne and he has requested approval from your department before proceeding. I've attached the request.

- A. Requestor/Representative: Sean Chalmers, Dominion Development Group, [3834 Sutherland Ave, Knoxville, TN 37919](#)
- B. ROW: Requesting portion of ROW at [10865 Parkside Drive](#) to be closed. ROW is 2,059 SF and approx. 280' at longest length and approx. 13' at widest width (see attached exhibit)
- C. Affected Owners: Current owner (Turkey Creek Land Partners, LLC), and option holder (Dominion Turkey Creek, LLC) (see attached exhibit and "for/against" form)
- D. Transfer: proposed closure is to be transferred to current owner of Turkey Creek Land Partners, LLC

Let me know if you need any additional information on our end. Please feel free to give me a call at 865-314-9707.



Thanks,

**Melody Evans**

Dominion Group

Cell: 865-314-9707 | Work: 865-225-6506 x1013

Email: [melodye@dominiondg.com](mailto:melodye@dominiondg.com)Website: [www.dominiongroup.co](http://www.dominiongroup.co)

3834 Sutherland Ave, Knoxville, TN 37919

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**2 attachments****ROW Closure Request - Parkside Dr.pdf**

275K

**Letterhead - ROW Closure Parkside Drive.pdf**

32K

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**Melody Evans** <[MelodyE@dominiondg.com](mailto:MelodyE@dominiondg.com)>

Tue, Mar 2, 2021 at 5:38 PM

To: Marc Payne <[marc.payne@knoxplanning.org](mailto:marc.payne@knoxplanning.org)>Cc: Ben Davidson <[bdavidson@knoxvilletn.gov](mailto:bdavidson@knoxvilletn.gov)>, Sean Chalmers <[SeanC@dominiondg.com](mailto:SeanC@dominiondg.com)>

Good evening, Marc,

Following up on the request below. Let me know if you have any questions.

Thanks,

**Melody Evans**

Dominion Group

865-314-9707

[Quoted text hidden]

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**Melody Evans** <[MelodyE@dominiondg.com](mailto:MelodyE@dominiondg.com)>

Fri, Mar 26, 2021 at 10:52 AM

To: Marc Payne <[marc.payne@knoxplanning.org](mailto:marc.payne@knoxplanning.org)>Cc: Ben Davidson <[bdavidson@knoxvilletn.gov](mailto:bdavidson@knoxvilletn.gov)>, Sean Chalmers <[SeanC@dominiondg.com](mailto:SeanC@dominiondg.com)>

Good morning, Marc,

I left you a VM. Following up on the ROW closure listed below. Any update on this?

[Quoted text hidden]

Marc Payne <marc.payne@knoxplanning.org>  
To: Melody Evans <MelodyE@dominiondg.com>

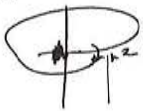
Fri, Mar 26, 2021 at 3:51 PM

Melody,

I think after our weeks of deliberation between our office and the city, we can get the ball rolling on this closure. I will complete the application and send you an email with the appropriate fees when I am finished, which at this point in the day will most likely be Monday morning.

Marc

[Quoted text hidden]



Marc Payne  
KnoxPlanning  
[marc.payne@knoxplanning.org](mailto:marc.payne@knoxplanning.org)  
865-215-3793

Marc Payne <marc.payne@knoxplanning.org>  
To: Melody Evans <MelodyE@dominiondg.com>

Mon, Mar 29, 2021 at 12:30 PM

We have reviewed your application materials. **The total fee is \$750.00** and payment options are below. A file number will be assigned once payment is received. Payments are expected on the day the total fee is provided. An additional fee may apply if payment is not received on time.

*It is the applicant's responsibility to contact Planning's office with payment. Applications are considered incomplete and review will not begin until payment is made. Planning's office is open from 8:00 to 4:30.*

#### Payment Options

- Check made out to Knoxville-Knox County Planning
  - Email a color image of a completed check with all four corners visible to [applications@knoxplanning.org](mailto:applications@knoxplanning.org)
- Credit or debit card (Visa, Mastercard or Discover)
  - Call 865.215.3193 to pay over the phone
  - 2.32% fee for credit cards and 1.25% fee for debit cards
- URL payment link using a credit or debit card only (applicable fee applies)
  - Email [applications@knoxplanning.org](mailto:applications@knoxplanning.org) to request a URL payment link
  - Payment must be completed the day the link is generated

Should you have any questions, feel free to contact me directly at the number below or call Planning's front desk at 865.215.3193.

Thank you,

3/29/2021

Knoxville - Knox County Planning Mail - FW: ROW Closure at 10865 Parkside Dr

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