

### PLAN AMENDMENT REPORT

► FILE #: 1-A-23-SP AGENDA ITEM #: 6

AGENDA DATE: 1/12/2023

► APPLICANT: CHRIS AND RENEE HARWELL

OWNER(S): Renee Harwell

TAX ID NUMBER: 123 F A 014 View map on KGIS

JURISDICTION: Council District 1

STREET ADDRESS: 102 STONEWALL DR

LOCATION: East side of Stonewell Dr, north of Chapman Hwy

► APPX. SIZE OF TRACT: 0.57 acres

SECTOR PLAN: South City

GROWTH POLICY PLAN: N/A (Within City Limits)

ACCESSIBILITY: Access is via Stonewall Drive, a local street with a pavement width of 16 ft

within a 25-ft right-of-way.

UTILITIES: Water Source: Knoxville Utilities Board

Sewer Source: Knoxville Utilities Board

WATERSHED: Goose Creek

► PRESENT PLAN AND LDR (Low Density Residential), HP (Hillside Protection) / RN-1 (Single-ZONING DESIGNATION: Family Residential Neighborhood), HP (Hillside Protection Overlay)

► PROPOSED PLAN DESIGNATION:

O (Office), HP (Hillside Protection)

EXISTING LAND USE: Single Family Residential

EXTENSION OF PLAN

DESIGNATION:

Yes

HISTORY OF REQUESTS: None noted

SURROUNDING LAND USE

North: Single family residential - Low Density Residential

AND PLAN DESIGNATION: South: Office - O (Office)

East: Multifamily - MDR (Medium Density Residential)

West: Single family residential - LDR (Low Density Residential)

NEIGHBORHOOD CONTEXT This property is located at the entrance of a single family detached

residential neighborhood next to a commercial node on Chapman Hwy and

an apartment community to the east.

#### STAFF RECOMMENDATION:

▶ Deny the sector plan amendment to O (Office) because it is located at the gateway of an established neighborhood, and it does not meet any of the conditions warranting a change to the land use plan.

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#### **COMMENTS:**

SECTOR PLAN AMENDMENT REQUIREMENTS FROM GENERAL PLAN (May meet any one of these):

#### CHANGES OF CONDITIONS WARRANTING AMENDMENT OF THE LAND USE PLAN:

1. There have been no recent developments in this general area that reflect the need for a change in the subject property's land use designation from LDR (Low Density Residential) to O (Office).

INTRODUCTION OF SIGNIFICANT NEW ROADS OR UTILITIES THAT WERE NOT ANTICIPATED IN THE PLAN AND MAKE DEVELOPMENT MORE FEASIBLE:

1. This section of Chapman Highway and the narrow, local road of Stonewall Drive have not seen improvements that warrant reconsideration of the subject property's residential land use.

#### AN OBVIOUS OR SIGNIFICANT ERROR OR OMISSION IN THE PLAN:

1. The subject property has a dwelling on it that was built in 1940, and it is part of the South Woodlawn Neighborhood. The residential classification is not the result of an error in the sector plan.

TRENDS IN DEVELOPMENT, POPULATION OR TRAFFIC THAT WARRANT RECONSIDERATION OF THE ORIGINAL PLAN PROPOSAL:

- 1. There have been no new trends in this area that pertain to the land use designation for the subject property.
- 2. The property's location next to a welcome sign for the established South Woodlawn Neighborhood makes an office use here possibly damaging to the image and character of the neighborhood.

ESTIMATED TRAFFIC IMPACT: Not required.

ESTIMATED STUDENT YIELD: Not applicable.

If approved, this item will be forwarded to Knoxville City Council for action on 2/7/2023 and 2/21/2023. If denied, Knoxville-Knox County Planning Commission's action is final, unless the action to deny is appealed to Knoxville City Council. The date of the appeal hearing will depend on when the appeal application is filed. Appellants have 15 days to appeal a Planning Commission decision in the City.

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## PLAN AMENDMENT/ REZONING REPORT

► FILE #: 1-A-23-RZ AGENDA ITEM #: 6

1-A-23-PA AGENDA DATE: 1/12/2023

► APPLICANT: CHRIS AND RENEE HARWELL

OWNER(S): Renee Harwell

TAX ID NUMBER: 123 F A 014 View map on KGIS

JURISDICTION: Council District 1
STREET ADDRESS: 102 Stonewall DR

► LOCATION: East side of Stonewall Dr, north of Chapman Hwy

► TRACT INFORMATION: 0.57 acres

SECTOR PLAN: South City

GROWTH POLICY PLAN: N/A (Within City Limits)

ACCESSIBILITY: Access is via Stonewall Drive, a local street with a pavement width of 16 ft

within a 25-ft right-of-way.

UTILITIES: Water Source: Knoxville Utilities Board

Sewer Source: Knoxville Utilities Board

WATERSHED: Goose Creek

PRESENT PLAN LDR (Low Density Residential), HP (Hillside Protection) / O (Office), HP

DESIGNATION/ZONING: (Hillside Protection Overlay)

▶ PROPOSED PLAN O (Office), HP (Hillside Protection) / O (Office), HP (Hillside Protection

DESIGNATION/ZONING: Overlay)

► EXISTING LAND USE: Single Family Residential

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EXTENSION OF PLAN Yes

DESIGNATION/ZONING:

REQUESTS:

HISTORY OF ZONING

None noted

SURROUNDING LAND USE,

PLAN DESIGNATION,

North: Single family residential - LDR (Low Density Residential) - RN-1

(Single-Family Residential Neighborhood)

ZONING South: Office - O (Office) - O (Office)

East: Multifamily - MDR (Medium Density Residential) - RN-5 (General

Residential Neighborhood)

West: Single family residential - LDR (Low Density Residential) - RN-1

(Single-Family Residential Neighborhood)

NEIGHBORHOOD CONTEXT: This property is located at the entrance of a single family detached

residential neighborhood next to a commercial node on Chapman Hwy and

an apartment community to the east.

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#### STAFF RECOMMENDATION:

- ▶ Deny the One Year Plan amendment to O (Office) because it encroaches into a residential neighborhood, and does not meet any of the conditions warranting a change to the land use plan.
- ▶ Deny O (Office) zoning because it is not compatible with the land use plan for the area and the residential neighborhood of which it is a part. The HP (Hillside Protection) overlay is retained.

#### **COMMENTS:**

ONE YEAR PLAN AMENDMENT REQUIREMENTS:

CHANGES OF CONDITIONS WARRANTING AMENDMENT OF THE LAND USE PLAN (May meet any one of these.)

#### AN ERROR IN THE PLAN:

1. The subject property contains a single family detached home and is located at an entrance to the established South Woodlawn residential neighborhood. The One Year Plan's land use designation of LDR (Low Density Residential) is reflective of the surrounding area and is not the result of an error.

A SIGNIFICANT CHANGE IN THE DEVELOPMENT PATTERN, OR THE COMPLETION OF A PUBLIC IMPROVEMENT (ROAD, PARK, SEWER), WHICH CHANGES THE BASIS ON WHICH THE PLAN WAS DEVELOPED FOR AN AREA:

1. There have been no significant capital improvements in this area that would impact the land use designation for the subject property.

#### A CHANGE IN PUBLIC POLICY, UNANTICIPATED BY THE PLAN:

1. There are no public policy changes that support an extension of the O (Office) land use designation into this residential neighborhood.

NEW INFORMATION (INCLUDING NEW PLANS AND STUDIES PRODUCED BY KNOXVILLE-KNOX COUNTY PLANNING) BECOMING AVAILABLE, WHICH REVEALS THE NEED FOR A PLAN AMENDMENT:

- 1. The Chapman Highway Corridor Study identifies the area where the subject property is located as being primarily residential.
- 2. There is no new information that points to the need for an Office land use designation at an entrance of the South Woodlawn Neighborhood.

PURSUANT TO THE CITY OF KNOXVILLE ZONING ORDINANCE, SECTION 16.1.3, SUBSECTIONS 1-3, ALL OF THE FOLLOWING CONDITIONS MUST BE MET FOR ALL REZONINGS:

THE PROPOSED AMENDMENT SHALL BE NECESSARY BECAUSE OF SUBSTANTIALLY CHANGED OR CHANGING CONDITIONS IN THE AREA AND DISTRICTS AFFECTED, OR IN THE CITY/COUNTY GENERALLY:

- 1. The area has not seen any significant changes in the last 20 years that would make a rezoning to O (Office) necessary.
- 2. While there is O zoning adjacent to the south, that property is located along Chapman Hwy, a major arterial street.

THE PROPOSED AMENDMENT SHALL BE CONSISTENT WITH THE INTENT AND PURPOSE OF THE APPLICABLE ZONING ORDINANCE:

- 1. The zoning ordinance states that the O district is intended to provide for an environment of low intensity office and service uses, mixed with residential uses. The O District may additionally serve as a transition between single-family residential areas and more intensely developed commercial or industrial areas.
- 2. The subject property's location between a single family residential neighborhood and a commercial node on Chapman Highway aligns with the purpose of O zoning as described above.

THE PROPOSED AMENDMENT SHALL NOT ADVERSELY AFFECT ANY OTHER PART OF THE CITY, NOR SHALL ANY DIRECT OR INDIRECT ADVERSE EFFECTS RESULT FROM SUCH AMENDMENT.

1. O zoning permits a variety of uses that could draw additional traffic into this residential area. Although the subject property is located near Chapman Highway and a bus stop, it is only accessible through Stonewall Dr, which is narrow enough to make an increase in traffic challenging for neighboring residents.

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THE PROPOSED AMENDMENT SHALL BE CONSISTENT WITH AND NOT IN CONFLICT WITH THE GENERAL PLAN OF KNOXVILLE AND KNOX COUNTY, INCLUDING ANY OF ITS ELEMENTS, MAJOR ROAD PLAN, LAND USE PLAN, COMMUNITY FACILITIES PLAN, AND OTHERS:

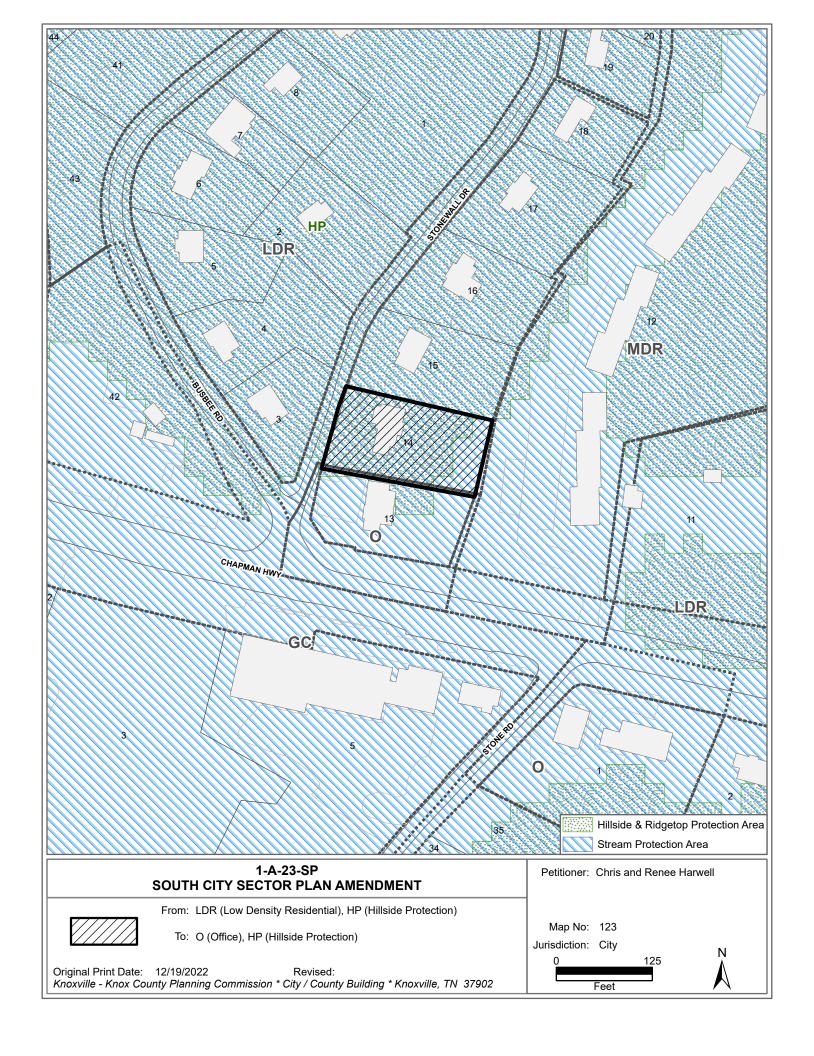
- 1. The proposed O zoning conflicts with development policy 8.4 in the General Plan to "protect neighborhoods from encroaching commercial development and other incompatible uses."
- 2. The proposed zoning district is not consistent with the land use plans for this area.

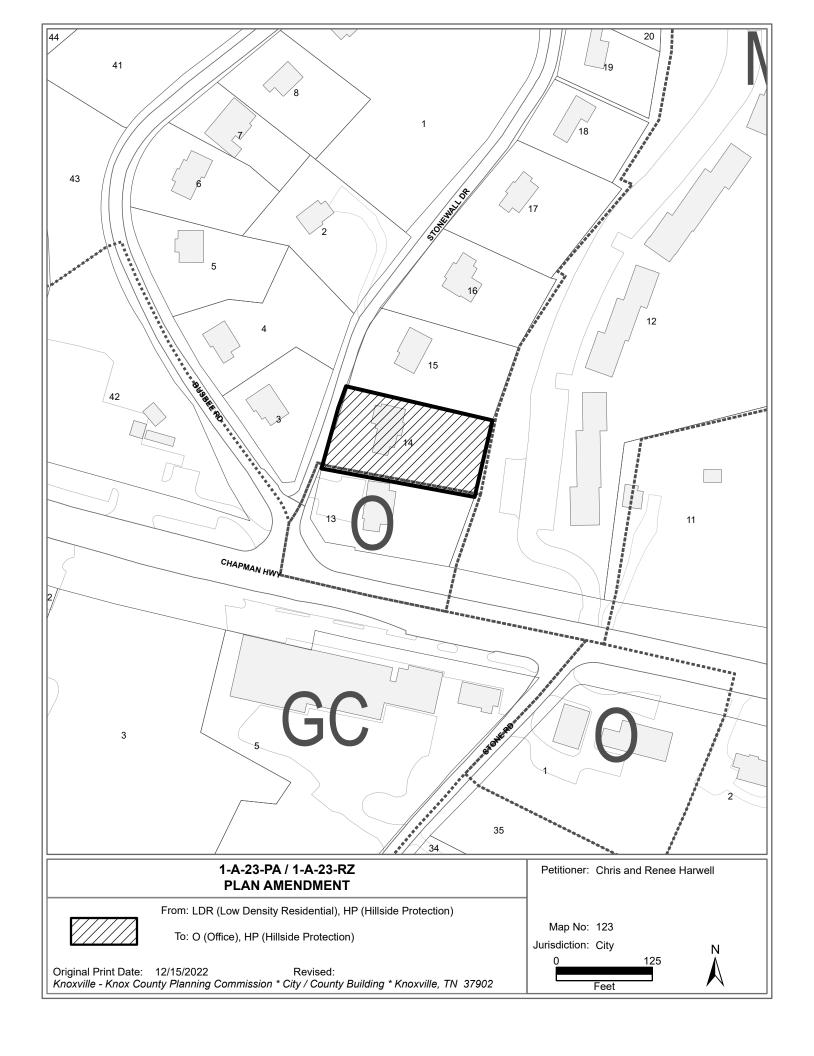
ESTIMATED TRAFFIC IMPACT: Not required.

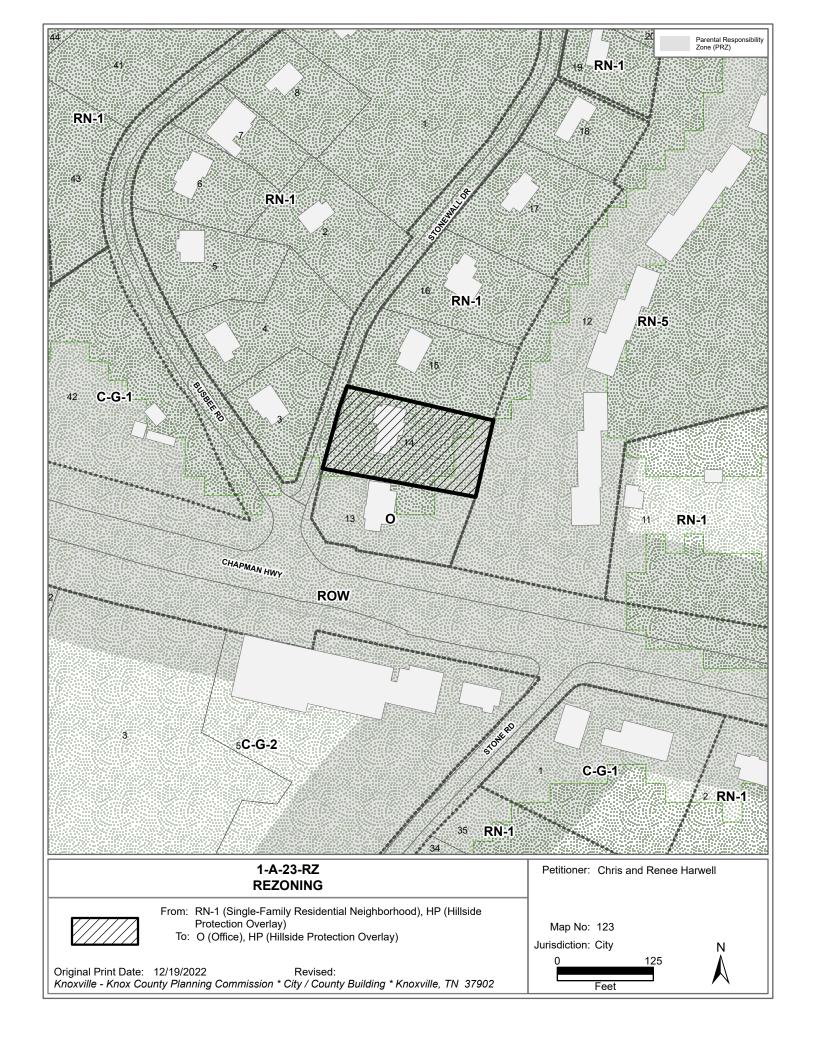
ESTIMATED STUDENT YIELD: Not applicable.

If approved, this item will be forwarded to Knoxville City Council for action on 2/7/2023 and 2/21/2023. If denied, Knoxville-Knox County Planning Commission's action is final, unless the action to deny is appealed to Knoxville City Council. The date of the appeal hearing will depend on when the appeal application is filed. Appellants have 15 days to appeal a Planning Commission decision in the City.

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Staff - Slope Analysis

		•	•	
Case:	1-A-23-F	RZ/1-A-2	3-SP/1-	A-23-PA

CATEGORY	SQFT	ACRES	RECOMMENDED DISTURBANCE BUDGET (Percent)	DISTURBANCE AREA (Sqft)	DISTURBANCE AREA (Acres)
Total Area of Site	20,998	0.48			
Non-Hillside	3,858	0.09	N/A		
0-15% Slope	2,983	0.07	100%	2,983	0.07
15-25% Slope	7,079	0.16	50%	3,539	0.08
25-40% Slope	6,470	0.15	20%	1,294	0.03
Greater than 40% Slope	609	0.01	10%	61	0.001
Ridgetops					
Hillside Protection (HP) Area	17,140	0.39	Recommended disturbance budget within HP Area	7,877	0.2
			Percent of HP Area	0.5	;

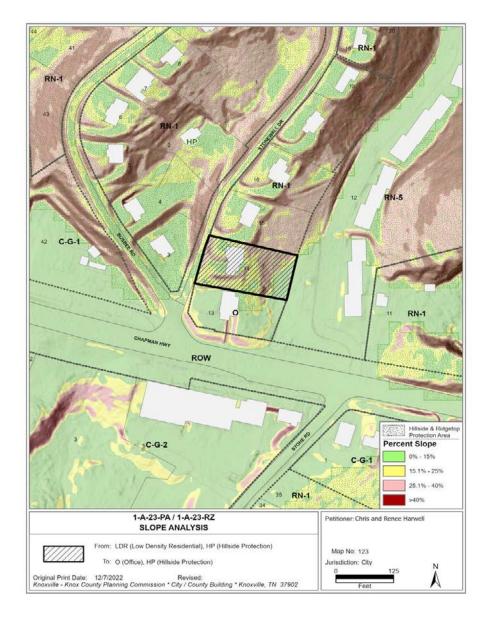


Exhibit A. 1-A-23-RZ/ 1-A-23-PA/ 1-A-23-SP Context Images



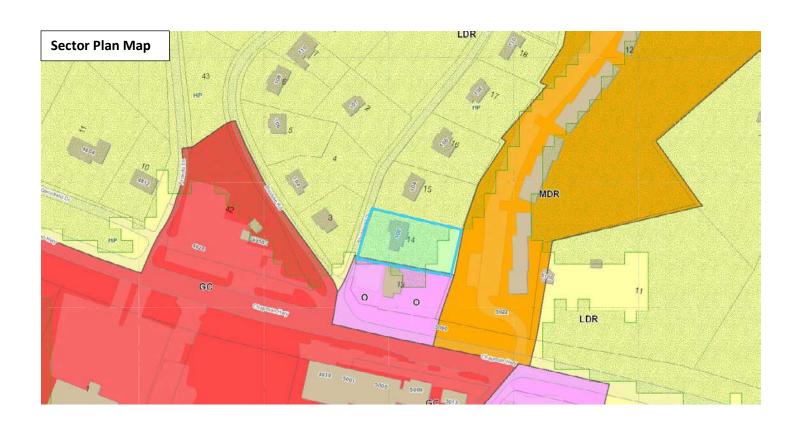


Exhibit A. 1-A-23-RZ/ 1-A-23-PA/ 1-A-23-SP Context Images





Exhibit A. 1-A-23-RZ/ 1-A-23-PA/ 1-A-23-SP Context Images





## **Development Request**

		DEVELOPMENT	SUBDIVISION	ZONING
DI		☐ Development Plan	☐ Concept Plan	✓ Plan Amendment
PL	annır	☐ Planned Development	☐ Final Plat	✓ Sector Plan
KN	OXVILLE I KNOX COUNT			☐ One Year Plan
		☐ Hillside Protection COA		☐ Rezoning
		I miside Protection COA		□ Nezoning
Chris and	Renee Harwell			
Applicant	Name		Affiliat	ion
9/1/2022		1/12/2023	1-A-23-SP	
Date Filed	1	Meeting Date (if applicable)	File Number(s)	
CORRE	SPONDENCE	All correspondence related to this application	should be directed to the gu	annoved contact listed helow
Renee Ha		All correspondence related to this application	snould be directed to the di	рргочей соптаст пятей регом.
Name / Co				
1025 Buc	kskin Trl Knoxville	TN 37920		
Address				
865-705-4	1407			
Phone / E	mail			
CURRE	NT PROPERTY I	INFO		
Renee Ha	ırwell	1025 Buckskin Trl Knoxville TN	37920 8	65-705-4407
Owner Na	ame (if different)	Owner Address	C	wner Phone / Email
102 STON	IEWALL DR			
Property A	Address			
123 F A 0	14		2	1364 square feet
Parcel ID		Part of	Parcel (Y/N)? T	ract Size
Knoxville	<b>Utilities Board</b>	Knoxville Utilities	Board	
Sewer Pro	ovider	Water Provider		Septic (Y/N)
STAFF	USE ONLY			
East side	of Stonewell Dr, n	orth of Chapman Hwy		
General L	ocation			
<b>✓</b> City	Council District 1	RN-1 (Single-Family Residential Neighborhoo (Hillside Protection Overlay)	od), HP Single Fa	mily Residential
County	District	Zoning District	Existing	Land Use
South City	у	LDR (Low Density Residential), HP (Hillside Pr	otection) N/A (Wi	thin City Limits)
Planning Sector		Sector Plan Land Use Classification	tor Plan Land Use Classification Growth Policy Plan Desig	

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DEVELOPMENT REQUEST			
☐ Development Plan ☐ Plan☐ Hillside Protection COA	ned Development Use on Review / S	pecial Use  Non-residential	Related City Permit Number(s)
Home Occupation (specify)			
Other (specify)			
SUBDIVSION REQUEST			
SOBBIVSION NEQUEST			Related Rezoning File Number
Proposed Subdivision Name			Therates Nezoning The Names.
Unit / Phase Number		mber of Lots Created	
Additional Information			
Attachments / Additional Req	uirements		
ZONING REQUEST			
☐ Zoning Change <b>O (Office),</b> H	P (Hillside Protection Overlay)		Pending Plat File Number
Proposed Zo	ning	-	
✓ Plan O (Office),	HP (Hillside Protection)		
	Plan Designation(s)	-	
Proposed Density (units/acre)	Previous Zoning Requests		
Additional Information			
STAFF USE ONLY			
PLAT TYPE		Fee 1	Total
Staff Review Plannin	ng Commission	\$2,900.00	
ATTACHMENTS			
Property Owners / Option Hol		Fee 2	
ADDITIONAL REQUIREMENT  COA Checklist (Hillside Protect			
☐ Design Plan Certification (Fina		Fee 3	
Site Plan (Development Reque		1663	
☐ Traffic Impact Study			
Use on Review / Special Use (	Concept Plan)		
AUTHORIZATION			
	Chris and Renee Harwell		9/1/2022
Applicant Signature	Please Print		Date
Phone / Email			
	Renee Harwell		9/1/2022
Property Owner Signature	Please Print		Date

I declare under penalty of perjury the foregoing (i.e., he/she/they is/are the owner of the property and that the application and all associated materials are being submitted with his/her/their consent) is true and correct.

1-A-23-SP Printed 11/29/2022 9:04:14 AM



# **Development Request**

	DEVELOPMENT	SUBDIVISION	ZONING
Diamin	Development Plan	☐ Concept Plan	✓ Plan Amendment
Plannin	☐ Planned Development	☐ Final Plat	☐ Sector Plan
KNOXVILLE I KNOX COUNTY	Use on Review / Special Use		One Year Plan
	☐ Hillside Protection COA		✓ Rezoning
Chris and Renee Harwell			
Applicant Name		Affiliati	on
0/1/2022	1/12/2023	1-A-23-RZ / 1-A-2	3-PA
Date Filed	Meeting Date (if applicable)	File Number(s)	
CORRESPONDENCE	All correspondence related to this application sho	ould he directed to the an	proved contact listed helow
Renee Harwell	···· correspondence related to time approaches	sara se arrectea te trie ap	provou comuce noteu perem
lame / Company			
LO25 Buckskin Trl Knoxville 1 Address	TN 37920		
audress			
865-705-4407			
Phone / Email			
CURRENT PROPERTY IN	IFO		
Renee Harwell	1025 Buckskin Trl Knoxville TN 37	7920 86	55-705-4407
Owner Name (if different)	Owner Address	O	wner Phone / Email
.02 STONEWALL DR			
Property Address			
22 5 4 04 4		24	12CA annuana fa at
23 F A 014 Parcel ID	Part of Da		L364 square feet act Size
arcci ib	Tart of Ta	31001(1/14):	act Size
Cnoxville Utilities Board	Knoxville Utilities Bo	oard	
Sewer Provider	Water Provider		Septic (Y/N)
STAFF USE ONLY			
ast side of Stonewell Dr, no	rth of Chapman Hwy		
General Location	. ,		
City Council District 1	DN 1 (Single Eamily Peridential Neighborhood)	UD Single For	mily Pacidantial
City Council District 1	RN-1 (Single-Family Residential Neighborhood) (Hillside Protection Overlay)	, nr Singie Fai	mily Residential
County District	Zoning District	Existing I	and Use
South City	LDR (Low Density Residential), HP (Hillside Prot	ection) N/A (Wit	hin City Limits)
	Sector Plan Land Use Classification		olicy Plan Designation

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DEVELOPMEN	T REQUEST						
☐ Development Pl	an 🗌 Planned De	evelopment	Use on Revie	w / Special Use		Related City	Permit Number(s)
☐ Hillside Protecti	on COA		Residential	☐ Non-resid	dential		
Home Occupation	(specify)						
Other (specify)							
SUBDIVSION F	REQUEST						
						Related Rezo	oning File Number
Proposed Subdivisi	on Name						
Unit / Phase Numb	er		Tota	al Number of Lot	s Created		
Additional Informa	tion						
Attachments / A	Additional Requireme	nts					
ZONING REQU	JEST						
✓ Zoning Change	O (Office), HP (Hills	side Protection	on Overlay)			Pending Plat File Number	
	Proposed Zoning						
<b>✓</b> Plan	O (Office), HP (Hi	llside Protect	tion)				
Amendment	Proposed Plan De	signation(s)					
Proposed Density (	units/acre) Previo	us Zoning Red	quests				
Additional Informa	tion						
STAFF USE ON	ILY						
PLAT TYPE					Fee 1		Total
☐ Staff Review	☐ Planning Com	ımission			\$2,900.00		
<b>ATTACHMENTS</b>			D		F 2		_
Property Owner		∐ Variano	ce Request		Fee 2		
ADDITIONAL RI  COA Checklist (H							
	tification (Final Plat)				Fee 3		_
☐ Site Plan (Devel	opment Request)						
☐ Traffic Impact S	tudy						
Use on Review ,	Special Use (Concep	ot Plan)					
AUTHORIZATI	ON						
		Chris and F	Renee Harwell				9/1/2022
Applicant Signature	e	Please Print	t				Date
Phone / Email							
		Renee Harv	well				9/1/2022
Property Owner Sig	gnature	Please Print	t				Date

I declare under penalty of perjury the foregoing (i.e., he/she/they is/are the owner of the property and that the application and all associated materials are being submitted with his/her/their consent) is true and correct.

1-A-23-RZ Printed 11/29/2022 9:07:05 AM



Development Request SUBDIVISION ZO

Planning KNOXVILLE I KNOX COUNTY	<ul><li>□ Development Plan</li><li>□ Planned Development</li><li>□ Use on Review / Special Use</li><li>□ Hillside Protection COA</li></ul>	□ Concept Pla □ Final Plat	an ☐ Plan Amendment ☐-SP ☐-OYP ☐ Rezoning
Chris & Reyes	e HARuell		
Applicant Name	January 12, 2023		Affiliation
$\frac{9-1-22}{\text{Date Filed}}$	Meeting Date (if applicable)	1-A-	File Number(s) -23-RZ -23-PA -23-SP
<b>CORRESPONDENCE</b> Al	l correspondence related to this applicati	on should be directed to	the approved contact listed below.
☐ Applicant ☐ Property Owne	r 🔲 Option Holder 🔲 Project Surv	eyor 🗌 Engineer 🗀	Architect/Landscape Architect
Chris HAR	uel/		
Name 1025 Buck sk	in TRA: Con	mpany	
102 Stone		Xuille T	<u> </u>
Address	Cit	/	State ZIP
865-705-446	Email Chris Hu4	Ruell @ Co	MCMS+ . Net
Phone	Email	Mayor 1	
CURRENT PROPERTY INFO			
Christ Rener HARVE	U 1025 Back Skin TR	enil	865-7054807
Property Owner Name (if different)	Property Owner Addr		Property Owner Phone
102 Stone WAL	11 Drive	123FA 00	14 8657682169
Property Address		Parcel ID	
KuB	Kull		N
Sewer Provider	Water Provid	er	Septic (Y/N)
STAFF USE ONLY			
General Location		-	Tract Size
☐ City ☐ County ☐ District	Zoning District	Evicting Land !!-	
District	Zoning District	Existing Land Us	e
Planning Sector	Sector Plan Land Use Classifica	tion	Growth Policy Plan Designation

DEVELOPMENT REQUEST				
☐ Development Plan ☐ Use on Review	/Special Use ☐ Hillsi	de Protection COA	Related C	ity Permit Number(s)
☐ Residential ☐ Non-Residentia	•			
Home Occupation (specify)				
, , , , , ,				
Other (specify)				
SUBDIVISION REQUEST				
			Related R	ezoning File Number
				S
Proposed Subdivision Name				
Unit / Phase Number ☐ Combine Parc	cels 🔲 Divide Parcel	Total Number of Lots Cre	ata d	
Offic / Pridse Number		Total Number of Lots Cre	ateu	
Other (specify)				***************************************
☐ Attachments / Additional Requirements				
ZONING DEOVIEST				
ZONING REQUEST			Dondin	a Diet File Number
Zoning Change				g Plat File Number
Proposed Zoning				
☐ Plan Amendment Change				
Proposed Pl	an Designation(s)			
Proposed Density (units/acre)	Previous Rezoning Re	equests	en en de la companya	
☐ Other (specify)				
STAFF USE ONLY		le 4		T
PLAT TYPE	·	Fee 1		Total
☐ Staff Review ☐ Planning Commissi	on			
ATTACHMENTS		Fee 2		
	Variance Request			
ADDITIONAL REQUIREMENTS				
<ul><li>☐ Design Plan Certification (Final Plat)</li><li>☐ Use on Review / Special Use (Concept Plate)</li></ul>	lan l	Fee 3		
☐ Traffic Impact Study	any			
☐ COA Checklist (Hillside Protection)				
ZAUDI(HORAZZANKOJE)				
TA COMMA ASTRONOMICA COMPANIANA C	ert hand, men de kreisen der einem der der belander und der Albeitsbetein der met Seilem bet men keine Seilem Der	mandan di Alis kali mbanda malami kali akada da mana kan 1999 (1994) (1994) (1994) (1994)		
This Harry 4	Chris	HARach	9-1	<u> </u>
Applicant Signature	Please Print		Date	
865 705 4407	Chrisp	14 ruell (a)	DAY CAKK x	Net
Phone Number	Email			
The Hundle	64	Ris HHARAR	4	
Property Owner Signature	Please Print		Date	

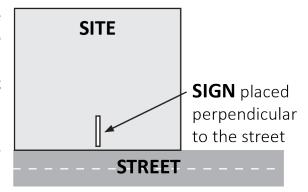
I declare under penalty of perjury the foregoing [i.e., he/she/they is/are the owner of the property and that the application and all associated materials are being submitted with his/her/their consent] is true and correct.



# Sign Posting & Removal Requirement

Revised April 2021

The Administrative Rules and Procedures of the Knoxville-Knox County Planning Commission require a sign to be posted on the property for each application subject to consideration by the Planning Commission, including the following applications: rezoning, plan amendment, concept plan, use on review/special use, planned development, right-of-way closure, and name change.



The required public notice sign(s) will be provided by Planning to the applicant when an application is submitted. If an application is submitted electronically, Planning staff will post the required sign. If a replacement sign(s) is needed, the applicant is responsible for picking up the new sign(s) from Planning and will be charged \$10 for each replacement.

#### **LOCATION AND VISIBILITY**

The sign must be posted on the nearest adjacent/frontage street and in a location clearly visible to vehicles traveling in either direction. If the property has more than one street frontage, the sign should be placed along the street that carries more traffic. Planning staff may recommend a preferred location for the sign to be posted at the time of application.

#### **TIMING**

The sign(s) must be posted **not less than 12 days prior to the scheduled Planning Commission public hearing** and must remain in place until the day after the meeting. In the case of a postponement, the sign can either remain in place or be removed and reposted not less than 12 days prior to the next Planning Commission meeting. The applicant is responsible for removing the sign after the application has been acted upon by the Planning Commission.

The individual below is responsible for posting and removing the sign(s) provided consistent with the above guidelines and between the dates of:

and _	
(applicant or staff to post sign)	(applicant to remove sign)
Applicant Name:	
Date:	Sign posted by Staff
File Number:	Sign posted by Applicant