

USE ON REVIEW REPORT

► FILE #: 10-C-23-UR AGENDA ITEM #: 43

AGENDA DATE: 10/5/2023

► APPLICANT: HOLSTON SPRINGS LLC

OWNER(S): Bobby Bramhall Holston Springs LLC

TAX ID NUMBER: 73 203 (PART OF) <u>View map on KGIS</u>

JURISDICTION: County Commission District 8

STREET ADDRESS: 1144 WOODDALE CHURCH RD (733 MCCUBBINS RD)

► LOCATION: West side of McCubbins Rd., northwest side of Wooddale Church Rd.

► APPX. SIZE OF TRACT: 43.43 acres

SECTOR PLAN: East County

GROWTH POLICY PLAN: Planned Growth Area

ACCESSIBILITY: Access is via McCubbins Rd., a local street with 16 ft to 18 ft of pavement

width within a 32-ft to 40-ft right-of-way; and via Wooddale Church Rd, a minor collector with 16 ft to 18 ft of pavement width within a 32-ft right-of-way

UTILITIES: Water Source: Knoxville Utilities Board

Sewer Source: Knoxville Utilities Board

WATERSHED: Lyon Creek

► ZONING: A (Agricultural)

EXISTING LAND USE: Agriculture/Forestry/Vacant Land

PROPOSED USE: Rural retreat

HISTORY OF ZONING: The northwest corner of this property is currently under consideration of

rezoning from A to OS (10-L-23-RZ).

SURROUNDING LAND North: Single family residential, rural residential - A (Agricultural)

USE AND ZONING: South: Single family residential, rural residential - A (Agricultural)

East: Agriculture/forestry/vacant land, single family residential - A

(Agricultural)

West: Agriculture/forestry/vacant land, single family residential, rural

residential - A (Agricultural)

NEIGHBORHOOD CONTEXT: The area surrounding is developed with large lot residential and agricultural

uses. A commercial nursery is approximately 0.3 miles to the north.

STAFF RECOMMENDATION:

▶ Approve the request to expand the existing rural retreat indoor event facility by approximately 1,750 sqft of floor area and 80 persons, increasing the total for the rural retreat to 5,450 sqft of floor area and a maximum of 270 persons, subject to 5 conditions.

1) Meeting all applicable requirements of the Knox County Department of Engineering and Public Works, including but not limited to certification of the minimum sight distance at the McCubbins Road access and the

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driveway and parking lot design.

- 2) Meeting all requirements of the Knox County Fire Prevention Bureau.
- 3) Meeting all requirements of the utility provider and/or the Knox County Health Department.
- 4) Meeting all applicable requirements of the Knox County Zoning Ordinance, including but not limited to the supplemental regulations for rural retreats, Section 4.104.
- 5) Any rural retreat use area, including parking areas, within the 200 ft setback to a property line or 300 ft to a residential structure is not to be approved with this application because setback waivers from adjacent property owners have not been signed and provided with this application. A new rural retreat application is required if setback waivers are agreed upon by adjacent property owners and the applicant wishes to incorporate these use areas with the rural retreat. Parking may be relocated outside of the 200 ft and 300 ft setbacks but must be in the same general area as shown on the plan.

With the conditions noted, this plan meets the requirements for approval of a rural retreat in the A (Agricultural) zone and the criteria for approval of a use on review.

COMMENTS:

This request is to expand the recently approved rural retreat with a second indoor event facility on this site. This structure was left off the original application (7-A-23-UR). The building has approximately 1,750 square feet of indoor floor area, and an additional 864 sqft of covered outdoor area. The event facility is already operational and is requesting an after-the-fact use on review approval. All guest access will be from the McCubbins Road access, not Wooddale Church Road.

The proposed parking lot extends within the 200 ft setback to property lines and is also within 300 ft of the residential structure at 726 Corum Road. For the parking area to remain as shown, the property owner at 726 Corum Road must approve a waiver to reduce the 300 ft setback, and the property owner of 714 Corum Road must approve a waiver to reduce the 200 ft setback. These waivers have not been provided as of the publication of this staff report. If the waivers are obtained after the Planning Commission approval and the applicant wants to keep the parking as shown, a new rural retreat application will be required so the Planning Commission can approve the setback reductions.

DEVELOPMENT STANDARDS FOR USES PERMITTED ON REVIEW (ARTICLE 4.10 - SECTION 2)

The planning commission, in the exercise of its administrative judgment, shall be guided by adopted plans and policies, including the general plan and the following general standards:

1) THE PROPOSED USE IS CONSISTENT WITH THE ADOPTED PLANS AND POLICIES, INCLUDING THE GENERAL PLAN AND SECTOR PLAN.

A. The East County Sector Plan recommends A (Agricultural) uses for this site. The property is zoned A (Agricultural), which allows consideration of the rural retreat use. Rural retreats must meet the supplemental regulations of Section 4.104.

B. General Plan Policies:

Policy 8.12 -- When commercial uses abut residential property, ordinance provisions or use-on-review conditions requiring fencing, landscaping screens, earth berms, height restrictions, and/or deeper than usual building setbacks can improve land use transitions. — NOTE: The rural retreat standards require a 200 ft setback to property line and 300 ft setback to residential structures from "use" areas. A portion of the proposed parking lot extends into these setbacks and must either be moved out of the setbacks or the applicant must obtain waivers from the adjacent property owners.

2) THE USE IS IN HARMONY WITH THE GENERAL PURPOSE AND INTENT OF THE ZONING ORDINANCE.

A. The intent of the A (Agricultural) zone is to provide for a wide range of agricultural and related uses as well as residential uses with low population densities and other compatible uses which generally require large areas or open spaces. Rural retreat uses must comply with the supplemental regulations in Section 4.104.

B. With the recommended conditions, the proposed rural retreat complies with the A zone and the supplemental regulations for rural retreats.

3) THE USE IS COMPATIBLE WITH THE CHARACTER OF THE NEIGHBORHOOD WHERE IT IS PROPOSED, AND WITH THE SIZE AND LOCATION OF BUILDINGS IN THE VICINITY.

A. The existing two-story barn structure is compatible with the character of the area. The parking lot is not visible from the public road. There is existing vegetation between the event facility and adjacent residential properties.

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- 4) THE USE WILL NOT SIGNIFICANTLY INJURE THE VALUE OF ADJACENT PROPERTY.
- A. The event facility structure is significantly setback from the external property boundary, and there is existing vegetation between the facility/parking lot and the adjacent property owners to the west.
- 5) THE USE WILL NOT DRAW ADDITIONAL TRAFFIC THROUGH RESIDENTIAL AREAS.

A. This site is located on a county road with a mix of residential, agricultural, and commercial nursery uses. The portion of McCubbins Road between Carter Mill Road and Wooddale Church Road is a minor collector street. Carter Mill Road and Wooddale Church Road are also minor collector streets.

B. All guest access will be from the McCubbins Road access, not Wooddale Church Road.

6) THE NATURE OF DEVELOPMENT IN THE SURROUNDING AREA IS NOT SUCH AS TO POSE A POTENTIAL HAZARD TO THE PROPOSED USE OR TO CREATE AN UNDESIRABLE ENVIRONMENT FOR THE PROPOSED USE.

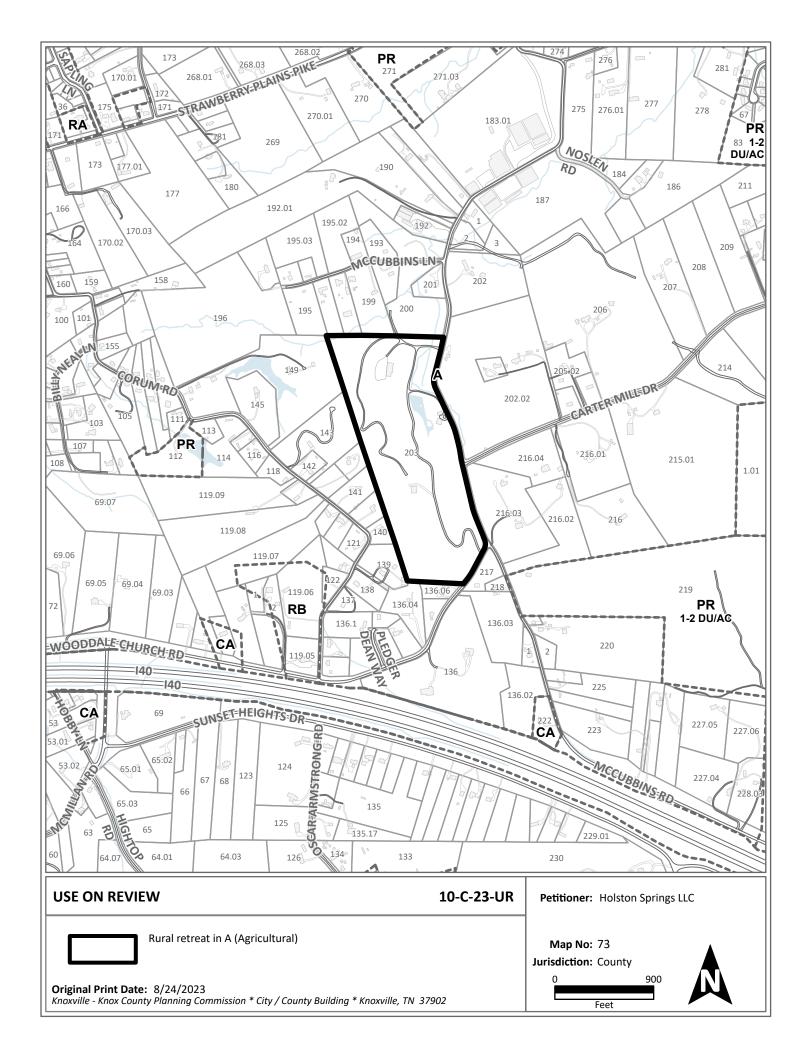
A. There are no known uses in the area that could be a potential hazard or create an undesirable environment for the proposed uses within the development.

ESTIMATED TRAFFIC IMPACT: Not required.

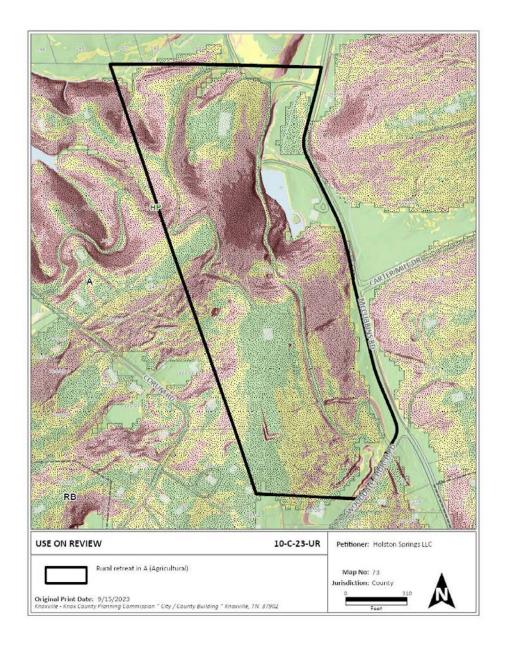
ESTIMATED STUDENT YIELD: Not applicable.

The Planning Commission's approval or denial of this request is final, unless the action is appealed to the Knox County Board of Zoning Appeals. The date of the Knox County Board of Zoning Appeals hearing will depend on when the appeal application is filed.

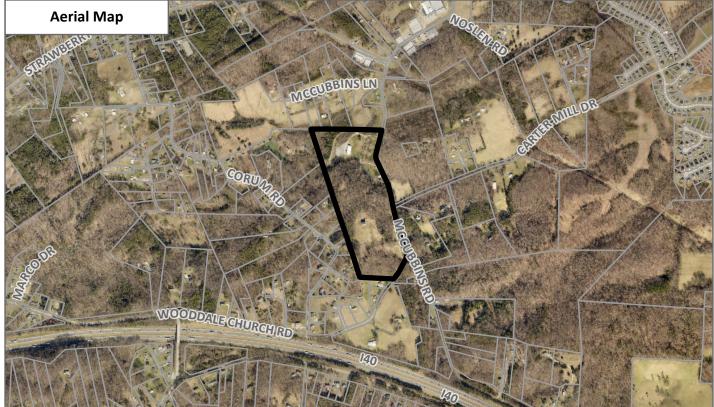
AGENDA ITEM #: 43 FILE #: 10-C-23-UR 9/28/2023 04:52 PM MIKE REYNOLDS PAGE #: 43-3

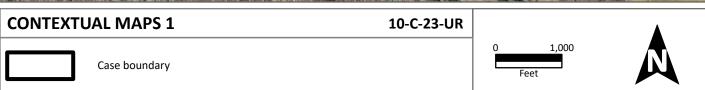


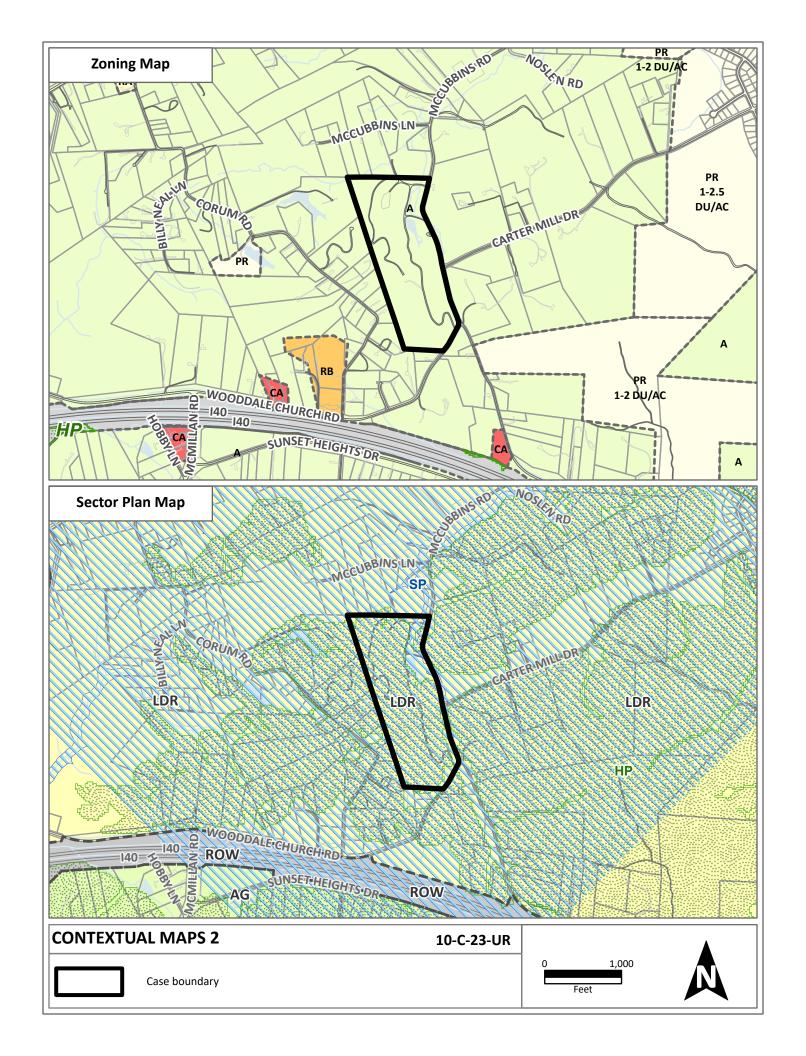
CATEGORY	ACRES	RECOMMENDED DISTURBANCE BUDGET (Percent)	DISTURBANCE AREA (Acres)
Total Area of Site	43.3		
Non-Hillside	6.7	N/A	
0-15% Slope	9.8	100%	9.8
15-25% Slope	10.7	50%	5.4
25-40% Slope	11.6	20%	2.3
Greater than 40% Slope	4.5	10%	0.4
Ridgetops			
Hillside Protection (HP) Area	36.6	Recommended disturbance budget within HP Area (acres)	18.0
		Percent of HP Area	49.1%

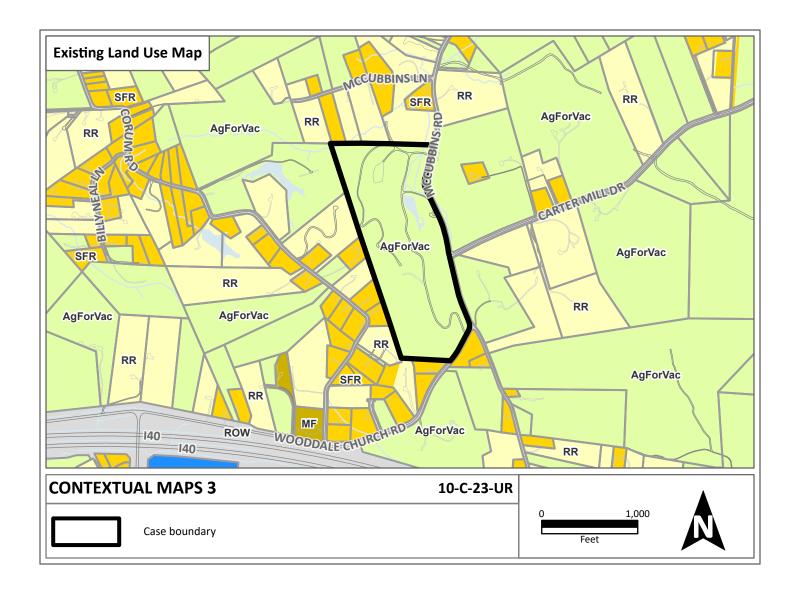


Location Map Location Map RICHE RI









Rural Retreat Addition of the Holston Springs Building at:

THE STABLES AT STRAWBERRY CREEK

733 McCubbins Road Knoxville, Tennessee 37924

October 2, 2023

ARCHITECT:



2332 News Sentinel Dr., Suite 230 Knoxville, TN 37921 865.671.9060 jainc.com

Revised: 10/2/2023 File Number: 10-C-23-UR

Submitted for Knox County Planning Use on Review

10/02/2023

LOCATION

CODE REQUIREMENTS

BUILDING CODE/ ZONE ANALYSIS

THE STABLES AT STRAWBERRY CREEK

2332 News Sentinel Dr., Suite 230 Knoxville, Tennessee 37921 865-671-9060

CONTACT: Daryl R. Johnson (865) 671-9060

Applicable Codes:

3009 ECANSI A117.1
3018 International Energy Conservation Code: as adopted by City Ordinance 0.181-2018
3018 International Biosilizing Code: as adopted by City Ordinance 0.180-2018
3018 International Biosilizing Code: as adopted by City Ordinance 0.180-2018
3018 International Existing Bioliding: Code as adopted by City Ordinance 0.179-2018
3018 edition of the National Electricia Code as adopted by City Ordinance 0.178-2018
3018 edition of the International Fuel Case Code as adopted by City Ordinance 0.178-2018
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xville Code of Ordinances: Chapter 6 Buildings and Building Regulations, Article

Knowine Code or Ordinances: Chapter 6 Buildings and Building Regulations, Articl Section 6-5. Fire District In addition, the Fire Inspection Bureau reviews plans for compliance with: 2018 International Fire Code with Local Amendments as adopted by City Ordinance

Occupancy Classification: A3 (ASSEMBLY) Type of Construction: TYPE V. UNPROTECTED, UNSPRINKLERED

1,728 SF - UPPER LEVEL 3,556 SF - TOTAL

Table 601 Requirements - TYPE V:

Non-bearing walls and partitions: Exterior Interior {e}

Table 602

Fire-resistance rating requirements for Exterior Walls based on Fire Separation Distance {a, d, g}:

Fire Separation Distance = X (feet)	Type of Construction	Group H{e}	Group F-1, M, S-1{f}	Group A, B, I F-2, I, R{i}, S-2, U{h}
X < 5{b}	All	3	2	1
5 < = X < 10	I-A Others	3 2	2	1
10<=X<30	I-A, I-B II-B, V-B Others	2 1 1	1 0 1	1{c} 0 1{c}
		0		-

Min. Number of Exits

(per story)

Table 1017.2 - Exit Access Travel Distance {a}:

Max. exit travel distance: Max. length of dead end corridor: Table 1020.2 - Minimum Corridor Width

Section 1006.3.2

Occupant Load (persons per story)

Table 716.1(2)
OPFNING FIRE PROTECTION ASSEMBLIES,

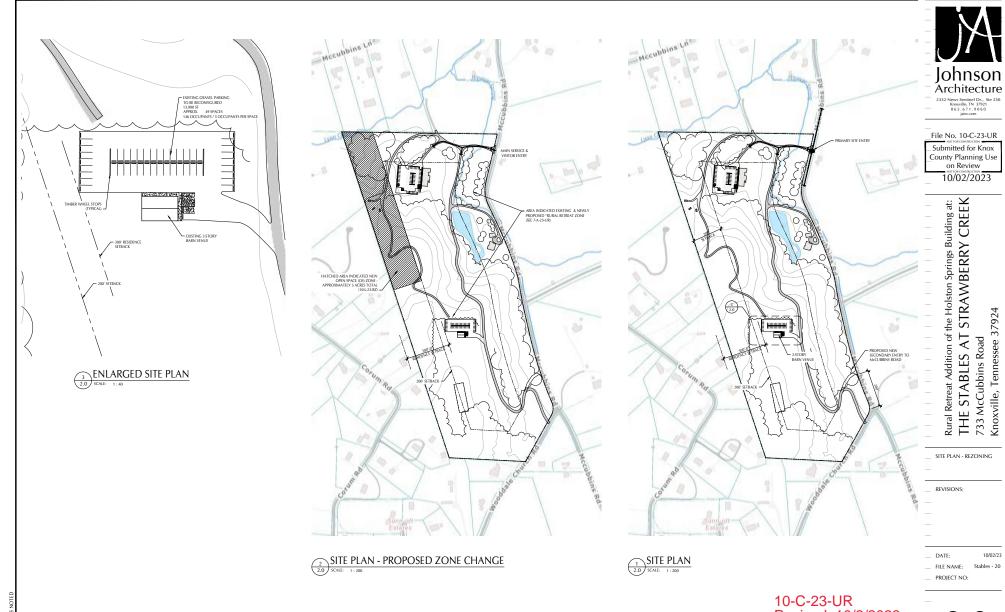
TYPE OF ASSEMBLY	REQUIRED WALL ASSEMBLY RATING (HOURS)	MIN FIRE DOOR AND FIRE SHUTTER ASSEMBLY RATING (HOURS)
Fire walls and fire barriers having a required fire-resistance rating greater than 1 hour	4 3 2 1 ½	3 3a 1½ 1½
Enclosures for shafts, interior exit stairways and interior exit ramps.	2	1 ½
Horizontal exits in fire walls {d}	4 3	3 3{a}
Fire barriers having a required fire-resistance rating of 1 hour: Enclosures for shafts, exit access stairways, exti access ramps, interior exit stairways, interior exit ramps and exit passageway walls	1	1
Other fire barriers	1	1
Fire partitions: Corridor walls	1 0.5	1 {b} 1 {b}
Other fire partitions	0.5	1
Exterior walls	3	1 ½
	2	1 1
	1	1

TITLE SHEET:

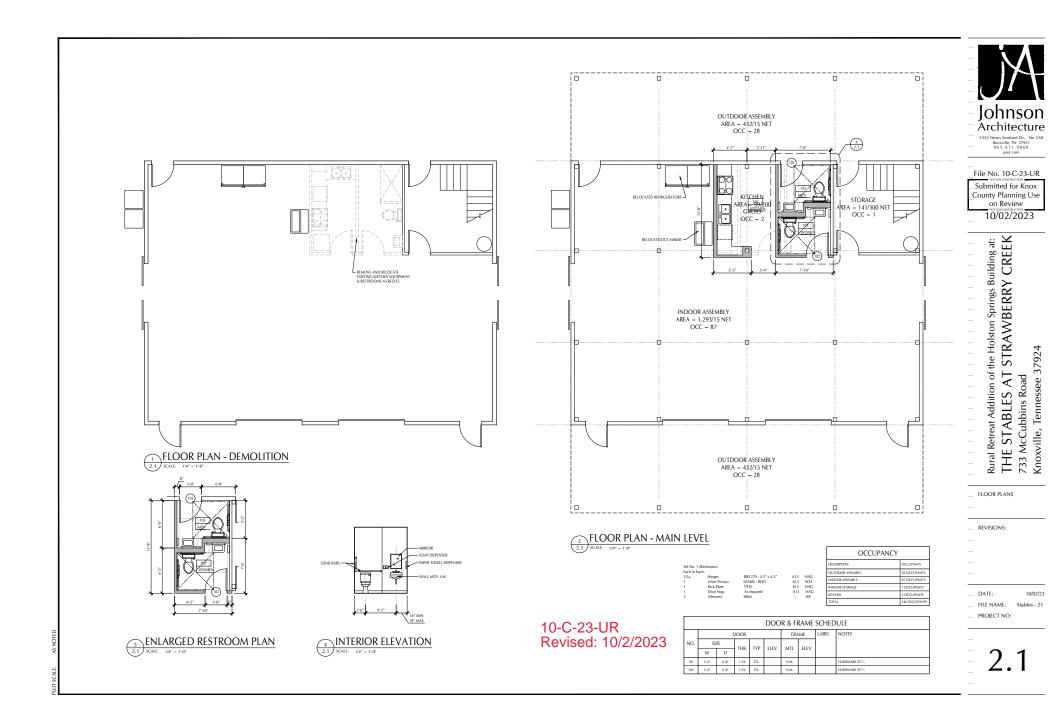
ARCHITECTURAL: A2.0 SITE PLAN
A2.1 FLOOR PLANS, ENLARGED PLAN
& INTERIOR ELEVATION

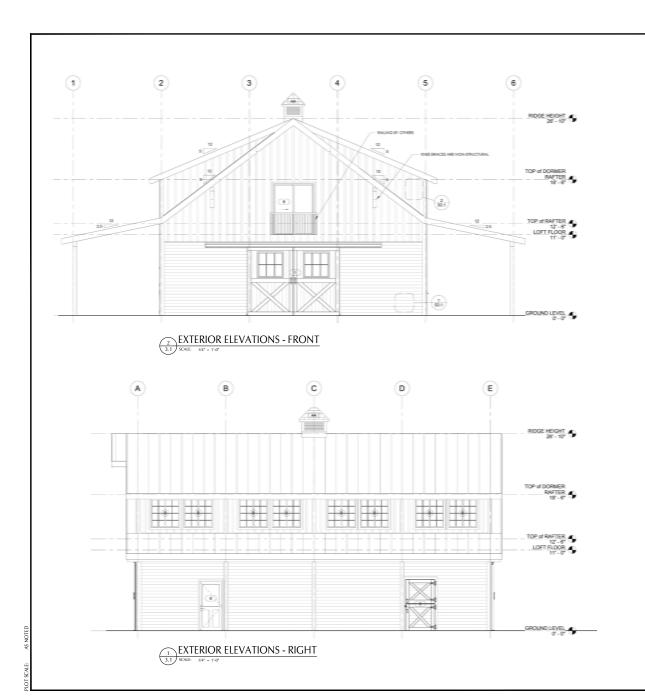
DRAWING INDEX

NOTE: REZONE TO RURAL RETREAT HAS BEEN APPROVED



10-C-23-UR Revised: 10/2/2023





Johnson Architecture 2332 News Sentinel Dr., Ste 230 Knoxville, TN 37921 8 6 5 . 6 7 1 . 9 0 6 0 jainc.com

File No. 10-C-23-UR

Submitted for Knox County Planning Use on Review 10/02/2023

Rural Retreat Addition of the Holston Springs Building at: THE STABLES AT STRAWBERRY CREEK 733 McCubbins Road Knoxville, Tennessee 37924

EXTERIOR ELEVATIONS

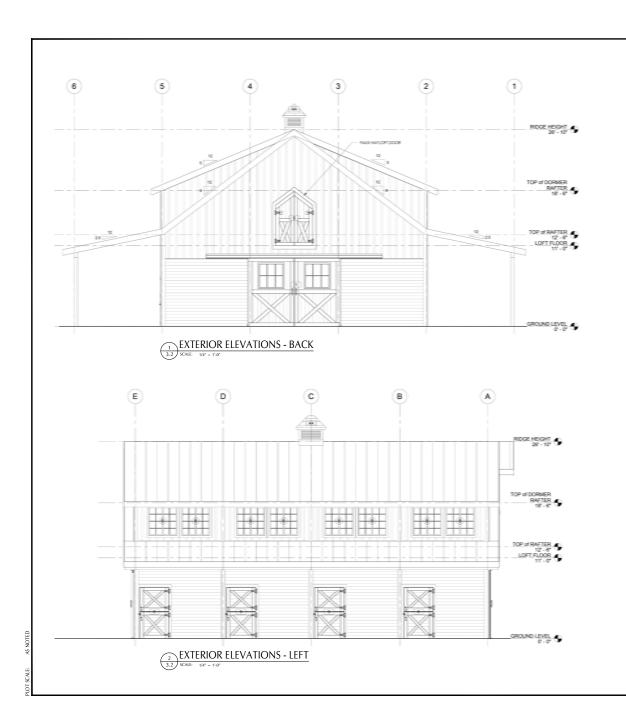
REVISIONS:

10/02/23 DATE: __ FILE NAME: Stables - 31

__ PROJECT NO:

10-C-23-UR Revised: 10/2/2023

3.1



Johnson Architecture 2332 News Sentinel Dr., Ste 230 Knoxville, TN 37921 8 6 5 . 6 7 1 . 9 0 6 0 jainc.com

File No. 10-C-23-UR Submitted for Knox

County Planning Use on Review 10/02/2023

Rural Retreat Addition of the Holston Springs Building at: THE STABLES AT STRAWBERRY CREEK 733 McCubbins Road Knoxville, Tennessee 37924

EXTERIOR ELEVATIONS

REVISIONS:

10/02/23 __ DATE: __ FILE NAME: Stables - 32

__ PROJECT NO:

10-C-23-UR

Revised: 10/2/2023



Development Request

	DEVELOPMENT	SUBDIVISION	ZONING		
Diannin	Development Plan	☐ Concept Plan	☐ Plan Amendment		
Plannin	☐ Planned Development	☐ Final Plat	☐ Sector Plan		
KNOXVILLE I KNOX COUNTY	✓ Use on Review / Special Use		☐ One Year Plan		
	☐ Hillside Protection COA		☐ Rezoning		
Applicant Name		Affiliation			
Applicant Name		Armation			
8/22/2023	10/5/2023	10-C-23-UR			
Date Filed	Meeting Date (if applicable)	File Number(s)			
CORRESPONDENCE	All correspondence related to this application s	hould be directed to the ap	proved contact listed below.		
Bobby Bramhall Holston Spri		,	,		
Name / Company					
4817 River Place Dr Knoxville	: TN 37914				
Address					
979-777-0882 / bobbybramh	all@yahoo.com				
Phone / Email					
CURRENT PROPERTY IN	NFO CONTRACTOR OF THE PROPERTY				
Bobby Bramhall Holston Spri	ngs LLC 4817 River Place Dr Knoxville TN	I 37914 97	79-777-0882 / bobbybramhall		
Owner Name (if different)	Owner Address	0	wner Phone / Email		
1144 WOODDALE CHURCH R	D / 733 MCCUBBINS RD				
Property Address					
73 203 P/O		43	3.43 acres		
Parcel ID	Part of I	Parcel (Y/N)? Tr	act Size		
Knoxville Utilities Board	Knoxville Utilities	Board			
Sewer Provider Water Provider			Septic (Y/N)		
STAFF USE ONLY					
West side of McCubbins Rd.,	northwest side of Wooddale Church Rd.				
General Location					
City Commission District	8 A (Agricultural)	Agricultu	re/Forestry/Vacant Land		
✓ County District	Zoning District	Existing I	and Use		
East County	LDR (Low Density Residential), HP (Hillside Pro	otection), S Planned	Growth Area		
Planning Sector		Growth P	Growth Policy Plan Designation		

10-C-23-UR Printed 9/8/2023 11:57:37 AM

DEVELOPMENT REQU	JEST				
☐ Development Plan ☐] Planned Development	ed Development 🕡 Use on Review / Special Use			Permit Number(s)
☐ Hillside Protection COA		☐ Residential ☐ Non-residential	dential		
Home Occupation (specify)					
Other (specify) Rural retre	eat				
SUBDIVSION REQUES	ST C				
				Related Rezo	ning File Number
Proposed Subdivision Name	e				
Unit / Phase Number		Total Number of Lot	ts Created		
Additional Information					
Attachments / Additiona	al Requirements				
ZONING REQUEST					
Zoning Change OS (Op	oen Space)			Pending Pla	at File Number
Propos	sed Zoning				
Plan					
Amendment Propo	osed Plan Designation(s)				
Proposed Density (units/ac	re) Previous Zoning Red	quests			
Additional Information					
STAFF USE ONLY					
PLAT TYPE			Fee 1		Total
☐ Staff Review ☐ F	Planning Commission		\$1,600.00		
ATTACHMENTS			71,000.00		
Property Owners / Option	on Holders 🔲 Variand	ce Request	Fee 2		
ADDITIONAL REQUIRE COA Checklist (Hillside P					
☐ Design Plan Certification			Fee 3		
✓ Site Plan (Development			1003		
☐ Traffic Impact Study					
Use on Review / Special	Use (Concept Plan)				
AUTHORIZATION					
1 1	perjury the foregoing is true being submitted with his	ue and correct: 1) He/she/it is the own /her/its consent.	er of the pro	perty, AND 2) th	e application and
	Holston Sp	rings LLC			8/22/2023
Applicant Signature	Please Print	t			Date
Phone / Email					
	Bobby Brai	mhall Holston Springs LLC			8/22/2023
Property Owner Signature	Please Print	t			Date

10-C-23-UR Printed 9/8/2023 11:57:37 AM

(1) Download and fill out this form at your convenience.

Authentisign ID: CEABOEBF-531B-48D0-8D85-7D8382ACFF8C
(2) Sign the application digitally (or print, sign, and scan).

(3) Either print the completed form and bring it to the **Knoxville-Knox County Planning offices** OR email it to applications@knoxplanning.org

Reset Form



Planning KNOXVILLE I KNOX COUNTY Holston Springs LLC	DEVELOPMENT Development P Planned Develo Use on Review Hillside Protection	lan pment / Special Use	SUBDIV	SION ept Plan	ZONING Plan Amendment SP OYP Rezoning	
Applicant Name				Affiliatio		
8/21/23	10/5/23			, iiiiideis	File Number(s)	
Date Filed	Meeting Date (if applicable)	10-C-23-UR			
CORRESPONDENCE All	correspondence related	to this application s	hould be dire	cted to the ap	proved contact listed below.	
■ Applicant ■ Property Owner	☐ Option Holder	☐ Project Surveyo	r 🗌 Engine	eer 🗌 Archit	tect/Landscape Architect	
Bobby Bramhall		Holsto	on Springs	LLC		
Name	Company					
4817 River Place Dr.		Knoxv	ville	TN	37914	
Address		City		State	ZIP	
(979) 777-0882	bobbybraml	nall@yahoo.com	า			
Phone	Email					
CURRENT PROPERTY INFO						
Holston Springs LLC	733 Mccubbins Ro	ad Strawberry Pla	ains TN 378	371		
Property Owner Name (if different)	Prope	rty Owner Address			Property Owner Phone	
733 McCubbins Rd. & 1144 W	OODDALE CHURCH	RD	073 203 p	part of		
Property Address			Parcel ID			
		Corum Well D	rilling and	Pump Servi	ce Y	
Sewer Provider		Water Provider			Septic (Y/N)	
STAFF USE ONLY						
West side of Mccubbins Rd., We	est of Carter Mill Dr.			3.43 acr	es	
General Location				Tract Siz	ze	
8	Α		AgFor∖	/ac		
☐ City ☑ County ☐ District	Zoning District		Existing I	and Use		
East County	LDR, HP			Planr	ned Growth	
Planning Sector	Sector Plan Land Use Classification)	Growth Policy Plan Designation		

DEVELOPMENT REQUEST					
☐ Development Plan ☐ Use on Review ☐ Residential ☐ Non-Resident ☐ Home Occupation (specify)	tial			Related City	Permit Number(s)
Other (specify) Rural retreat (Page 1)	artial Parcel)				
SUBDIVISION REQUEST					
				Related Rezo	oning File Number
Proposed Subdivision Name					
Combine Pa	arcels Divide Parcel				
Unit / Phase Number	Total	Number of Lots C	reated		
Other (specify)					
☐ Attachments / Additional Requirement	ts				
ZONING REQUEST					
_				Pending P	lat File Number
Zoning Change Proposed Zoning					
☐ Plan Amendment Change					
Proposed	Plan Designation(s)		1		
Proposed Density (units/acre)	Previous Rezoning Requests	5			
Other (specify)					
STAFF USE ONLY					
PLAT TYPE		Fee 1			Total
☐ Staff Review ✓ Planning Commis	ssion	0405	\$1600.	00	
ATTACHMENTS	_	Fee 2			
	☐ Variance Request				\$1600.00
ADDITIONAL REQUIREMENTS					
□ Design Plan Certification (Final Plat)□ Use on Review / Special Use (Concept	Plan)	Fee 3			
☐ Traffic Impact Study	, idii,				
☐ COA Checklist (Hillside Protection)					
AUTHORIZATION				1	
 I declare under penalty of perjury the for 1) He/she/it is the owner of the property A 		ated materials are b	eing submitte	ed with his/her	r/its consent
Authentision	Holston Caringa	II.C		0/24/2	12
Bobby Bramhall	Holston Springs Please Print	LLC		8/21/2	23
Applicesst29ign#tuffet		Duals =		Date	
(97) 777-0882 Phone Number	bobbybramhall@ Email	wyanoo.com			
- Authentisign				_	
Bobby Bramhall	Bobby Bramhall				23 SG, 08/22/202
Ps/2/pzezty: 84:000TRWTESignature	Please Print			Date Pa	id

August 21, 2023

10-C-23-UR 8/21/2023

Knoxville/Knox County Planning 400 Main Street SW Suite 403 Knoxville, Tennessee 37902

Subject: Development Request – Use on Review: Holston Springs, LLC 733 McCubbins Road Knoxville, Tennessee 37924

To Whom it May Concern:

Please find attached the Development Request for the above referenced project. I respectfully submit this application for a Use on Review for the current Agriculture (A) zoning to allow an additional structure to be included as a part of the previously approved "Rural Retreat" (as of July 30, 2023) as per Article 4 – Supplementary Regulations/4.104 -Standards for the Use on Review of Rural Retreats.

As per Section 4.104, the following information is provided: PROJECT DESCRIPTION AND PROPOSED ACTIVITIES

- 1. Number of Employees: Three (3) w-2 employees and two (2) 1099 staff for lawn and maintenance
- 2. Hours of Operation: Hours are by private appointment only when there is a rental reservation. Primarily weekends but on occasion mid-week
- 3. Provision of Overnight accommodations, duration, etc. Overnight accommodation will be provided a total of 3 rooms are available via VRBO or other overnight services. The maximum length of stay is 7 nights.
- 4. Provision of Restroom Facilities: 2 Restroom facilities are located with the VRBO accommodations, and one (1) restroom facility is available within the community center space.
- 5. Proposed Lighting: Not applicable (there is no exterior lighting beyond residential area spot lights mounted on structures)
- Sound amplification to be used: No permanent sound amplification is used. Music or amplification is brought in as required. When in use, all sound amplification is terminated by 10 pm.
- 7. Temporary Structures, including tent, to be used in association with planned events: Not applicable
- 8. Security to be provided (alarm, fence, cameras, lighting, personnel): Cameras and security lighting
- 9. Location of trash receptacles and method of trash removal: Weekly trash dumpster removal by Waste Management
- 10. Traffic management and parking plans: Access to the property is directly from McCubbins Road. Parking can accommodate as many as 100 vehicles in both gravel and grass areas
- 11. Expected number of events per year: Twenty-five (25)

12. Expected number of attendees per event: fifty (50) to eighty (80)

The approval of the submitted request will allow the additional facility to concurrently, and on the same approved property (40 acres), to function as a wedding venue. At the same time, the farm functions as a working horse farm. Consequently, I request to be allowed to continue operation with groomed gravel parking and access due to the need for horse traffic as well. I have attached a site plan diagram identifying the location of the existing VRBO overnight accommodations facility, access, and site circulation. In addition, I am attaching the Development Request application.

I am working with Johnson Architecture, Inc. to address any building issues needed for permit submission but would like to get the Use on Review process started concurrently. If you wish to discuss any part of this description or if you have any questions, please do not hesitate to call me at your earliest convenience.

Sincerely,

- Authentisign

Bobby Bramhall

Bobby Bramhall

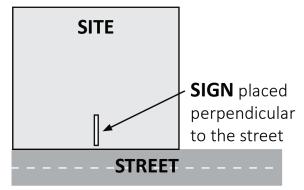
Owner



Sign Posting & Removal Requirement

Revised April 2021

The Administrative Rules and Procedures of the Knoxville-Knox County Planning Commission require a sign to be posted on the property for each application subject to consideration by the Planning Commission, including the following applications: rezoning, plan amendment, concept plan, use on review/special use, planned development, right-ofway closure, and name change.



The required public notice sign(s) will be provided by Planning to the applicant when an application is submitted. If an application is submitted electronically, Planning staff will post the required sign. If a replacement sign(s) is needed, the applicant is responsible for picking up the new sign(s) from Planning and will be charged \$10 for each replacement.

LOCATION AND VISIBILITY

The sign must be posted on the nearest adjacent/frontage street and in a location clearly visible to vehicles traveling in either direction. If the property has more than one street frontage, the sign should be placed along the street that carries more traffic. Planning staff may recommend a preferred location for the sign to be posted at the time of application.

TIMING

The sign(s) must be posted **not less than 12 days prior to the scheduled Planning Commission public hearing** and must remain in place until the day after the meeting. In the case of a postponement, the sign can either remain in place or be removed and reposted not less than 12 days prior to the next Planning Commission meeting. The applicant is responsible for removing the sign after the application has been acted upon by the Planning Commission.

The individual below is responsible for posting and removing the sign(s) provided consistent with the above guidelines and between the dates of:

09/22/2023	and	10/06/2023			
(applicant or staff to post sign)		(applicant to remove sign)			
Applicant Name: Holston Springs LLC					
Date: 08/22/2023		Sign posted by Staff			
File Number: 10-C-23-UR		Sign posted by Applicant			