



DEVELOPMENT PLAN REPORT

► **FILE #:** 2-H-25-DP

AGENDA ITEM #: 26

AGENDA DATE: 2/13/2025

► **APPLICANT:** SOLWAY PARK PROPERTIES, LLC

OWNER(S): Brian Pratt

TAX ID NUMBER: 89 127, 12701

[View map on KGIS](#)

JURISDICTION: County Commission District 6

STREET ADDRESS: 3208 SOLWAY RD (3210 SOLWAY RD)

► **LOCATION:** Northeast side of Solway Rd, northwest of George Light Rd

► **APPX. SIZE OF TRACT:** 1.6 acres

GROWTH POLICY PLAN: Planned Growth Area

ACCESSIBILITY: Access is via Solway Road, a minor collector street with a pavement width of 22 ft within a 48-ft right-of-way.

UTILITIES: Water Source: West Knox Utility District

Sewer Source: West Knox Utility District

FIRE DISTRICT: Karns Fire Department

WATERSHED: Beaver Creek

► **ZONING:** PR (Planned Residential) up to 3.75 du/ac

► **EXISTING LAND USE:** Agriculture/Forestry/Vacant Land

► **PROPOSED USE:** Duplexes

DENSITY PROPOSED: 3.75 du/ac

HISTORY OF ZONING: Rezoned from PR (Planned Residential) up to 3 du/ac to PR (Planned Residential) up to 3.75 du/ac in 2024 (11-O-24-RZ)

SURROUNDING LAND USE AND ZONING: North: Single family residential - PR (Planned Residential) up to 3 du/ac
South: Public parks (Solway Park) - PR (Planned Residential) up to 3 du/ac, F (Floodway)
East: Public parks (Solway Park) - PR (Planned Residential) up to 3 du/ac
West: Agriculture/forestry/vacant land, single family residential - PR (Planned Residential) up to 3 du/ac, F (Floodway)

NEIGHBORHOOD CONTEXT: This area is characterized by residential properties and large, undeveloped tracts. The residential uses are single family residential dwellings on small suburban lots. Solway Park is located on the eastern and southern sides of the subject property.

STAFF RECOMMENDATION:

► Approve the development plan for three duplexes as shown on the attached plans, and the reduction of the peripheral setback from 35 ft to 15 ft for the external boundary of the development except for the southwest boundary that shall comply with condition #3, subject to 5 conditions.

1. Meeting all applicable requirements of the Knox County Zoning Ordinance.
2. Meeting all applicable requirements of the Knox County Engineering & Public Works Department.
3. The peripheral setback along the Solway Road frontage (southwest boundary line) shall be 35 ft. The proposed parking area is permissible in the peripheral setback.
4. The interior side setback shall be no less than 5 ft. The proposed 15-ft interior side setback on the northwest lot line on Lot 1 can be reduced to 5 ft at the property owner's discretion during the building permit review.
5. The maximum height of the duplexes shall be 35 feet.

With the condition noted, this plan meets the requirements for approval in the PR district and the criteria for approval of a development plan.

COMMENTS:

This request is for three duplexes in total: two on Lot 1 and one on Lot 2. The property was approved for one duplex on each lot in June 2024 (6-D-24-DP). The property owner subsequently rezoned the property to increase the density in the PR (Planned Residential) zone from 3 du/ac to 3.75 du/ac (11-O-24-RZ), which allows the consideration of the third duplex. The 2024 development plan had a condition to verify the minimum distance can be obtained at the proposed driveways. The sight distance was verified before permits were issued based on the 2024 approval.

DEVELOPMENT PLAN ANALYSIS PER ARTICLE 6, SECTION 6.50.06 (APPROVAL OR DENIAL)

In the exercise of its administrative judgment, the Planning Commission shall determine if the proposed plan is in harmony with the general purpose and intent of the zoning ordinance and adopted plans.

1) ZONING ORDINANCE

PR (Planned Residential) up to 3.75 du/ac:

A. The PR zone allows duplexes as a permitted use. The administrative procedures for the PR zone require the Planning Commission to approve the development plan before permits can be issued (Article 5, Section 5.13.15).

B. The proposed density for this 1.6-acre development is 3.75 du/ac, which is in conformance with the approved density of 3.75 du/ac.

C. The PR zone establishes a maximum height for detached houses, but all other uses have a maximum height established by the Planning Commission. Staff recommend a maximum height of 35 ft for the duplexes, consistent with the maximum height allowed in the general area.

D. With the recommended conditions, the site layout conforms to the setback, lot coverage, and height regulations of the zone.

2) KNOX COUNTY COMPREHENSIVE PLAN - IMPLEMENTATION POLICIES

A. The recommended maximum height of 35 ft is consistent with Policy 2, to ensure that development is sensitive to existing community character.

B. The development's proximity to Solway Park is consistent with Policy 5, which aims to create neighborhoods with a variety of housing types and amenities in close proximity.

3) FUTURE LAND USE MAP

A. The property has the SR (Suburban Residential) place type with the HP (Hillside Protection) designation. Duplexes that have the scale of a single-family home are recommended as 'secondary uses' in the SR place type. The proposal is consistent with the recommended disturbance budget per the slope analysis. Additionally, the structures are proposed on a relatively flat portion of the site, avoiding the steep slopes along the eastern boundary.

4) KNOXVILLE - FARRAGUT - KNOX COUNTY GROWTH POLICY PLAN

A. The property is within the Planned Growth Boundary. The purposes of the Planned Growth Boundary designation are to encourage a reasonably compact pattern of development, promote the expansion of the Knox County economy, offer a wide range of housing choices, and coordinate the actions of the public and private sectors, particularly with regard to the provision of adequate roads, utilities, schools, drainage and other public facilities and services. The proposed development is not in opposition to any of these criteria.

ESTIMATED TRAFFIC IMPACT: 76 (average daily vehicle trips)

Average Daily Vehicle Trips are computed using national average trip rates reported in the latest edition of "Trip Generation," published by the Institute of Transportation Engineers. Average Daily Vehicle Trips represent the total number of trips that a particular land use can be expected to generate during a 24-hour day (Monday through Friday), with a "trip" counted each time a vehicle enters or exits a proposed development.

ESTIMATED STUDENT YIELD: 0 (public school children, grades K-12)

Schools affected by this proposal: Mill Creek Elementary, Hardin Valley Middle, and Hardin Valley Academy.

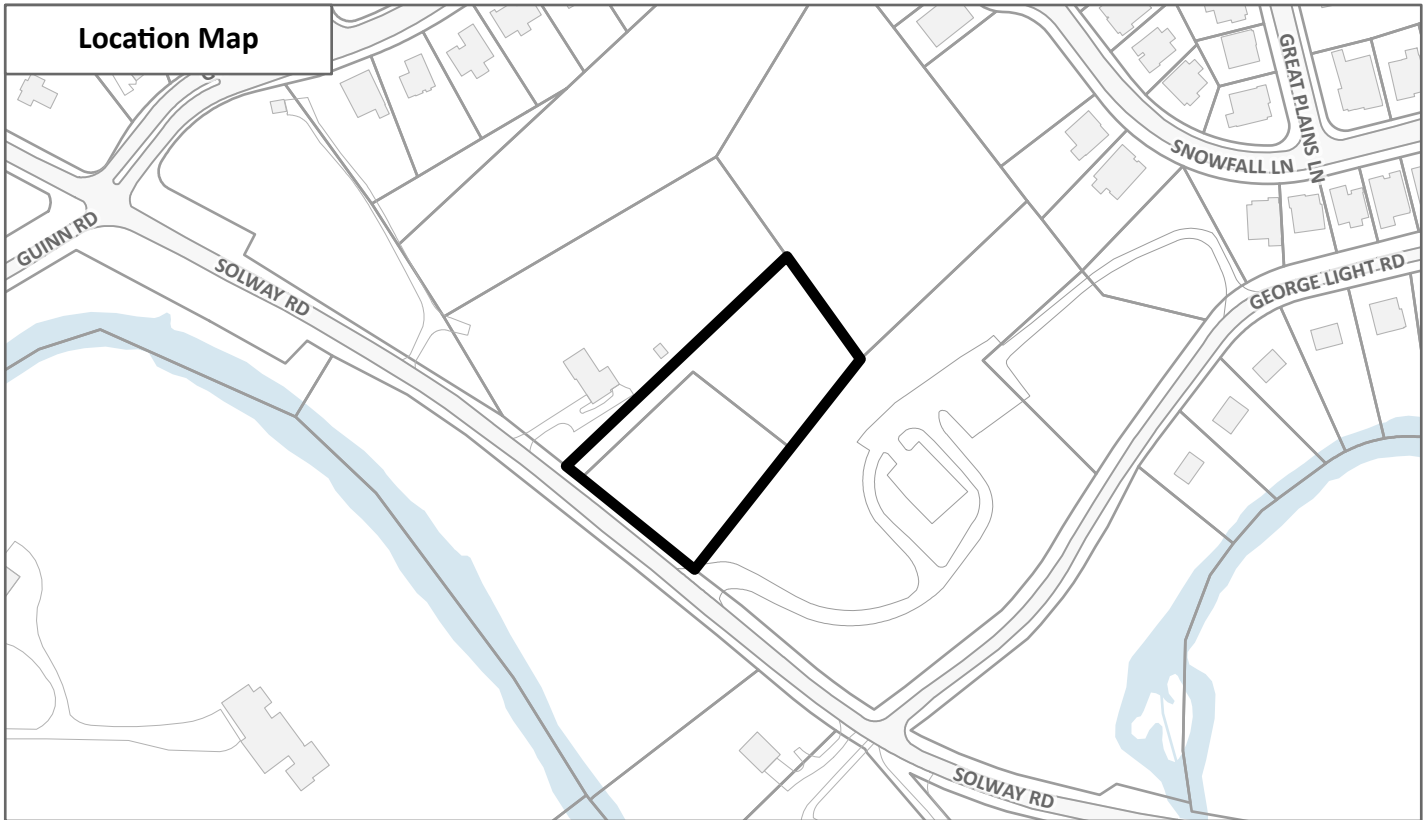
- Potential new school population is estimated using locally-derived data on public school student yield generated by new housing.
- Students are assigned to schools based on current attendance zones as determined by Knox County Schools. Students may request transfers to different zones, and zone boundaries are subject to change.
- Estimates presume full build-out of the proposed development. Build-out is subject to market forces, and timing varies widely from proposal to proposal.
- Student yields from new development do not reflect a net addition of children in schools. Additions occur incrementally over the build-out period. New students may replace current population that ages through the system or moves from the attendance zone.

The Planning Commission's approval or denial of this development plan request is final, unless the action is appealed either to the Board of Zoning Appeals or to a court of competent jurisdiction within thirty (30) days of the decision being appealed (Knox County, Tennessee Code of Ordinances, Appendix A, Zoning, 6.50.08).



Exhibit A. Contextual Images

Location Map



Aerial Map



CONTEXTUAL MAPS 1

2-H-25-DP

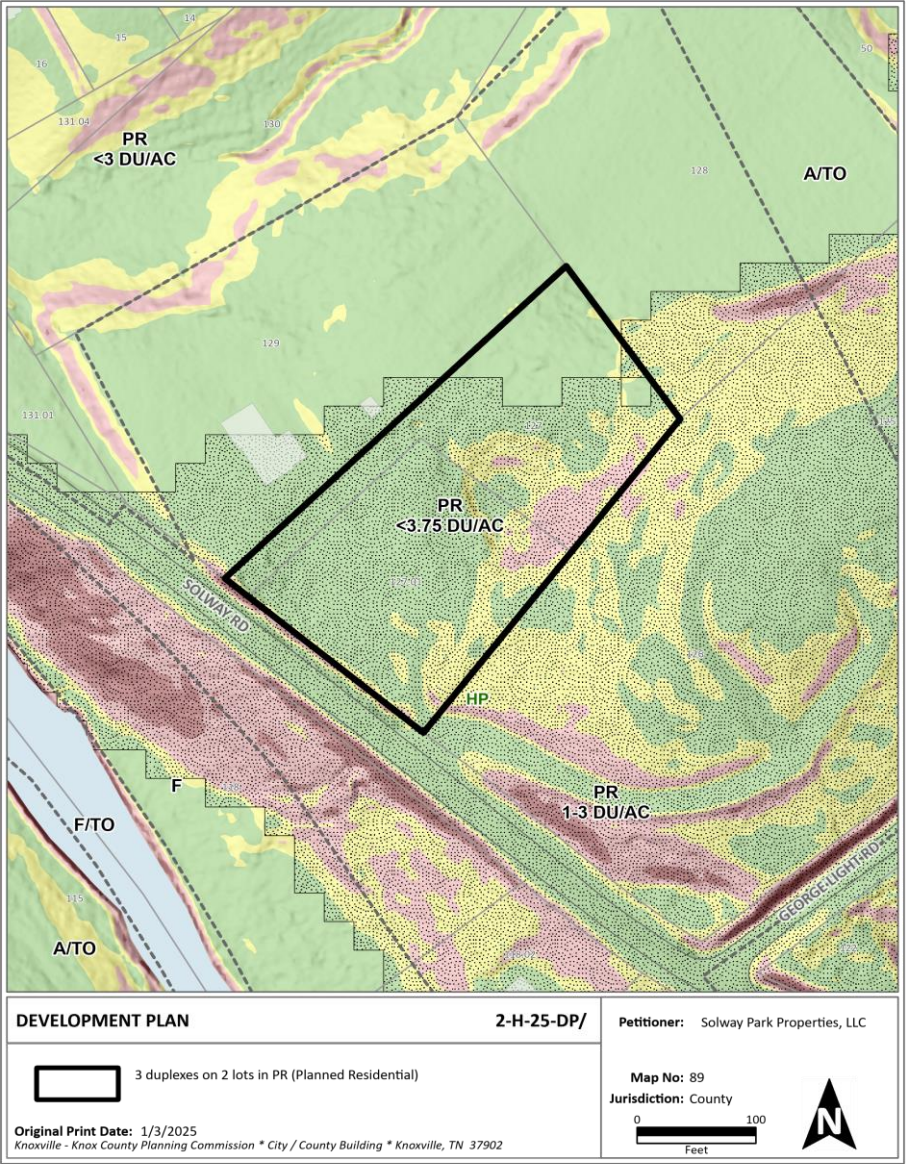


Case boundary

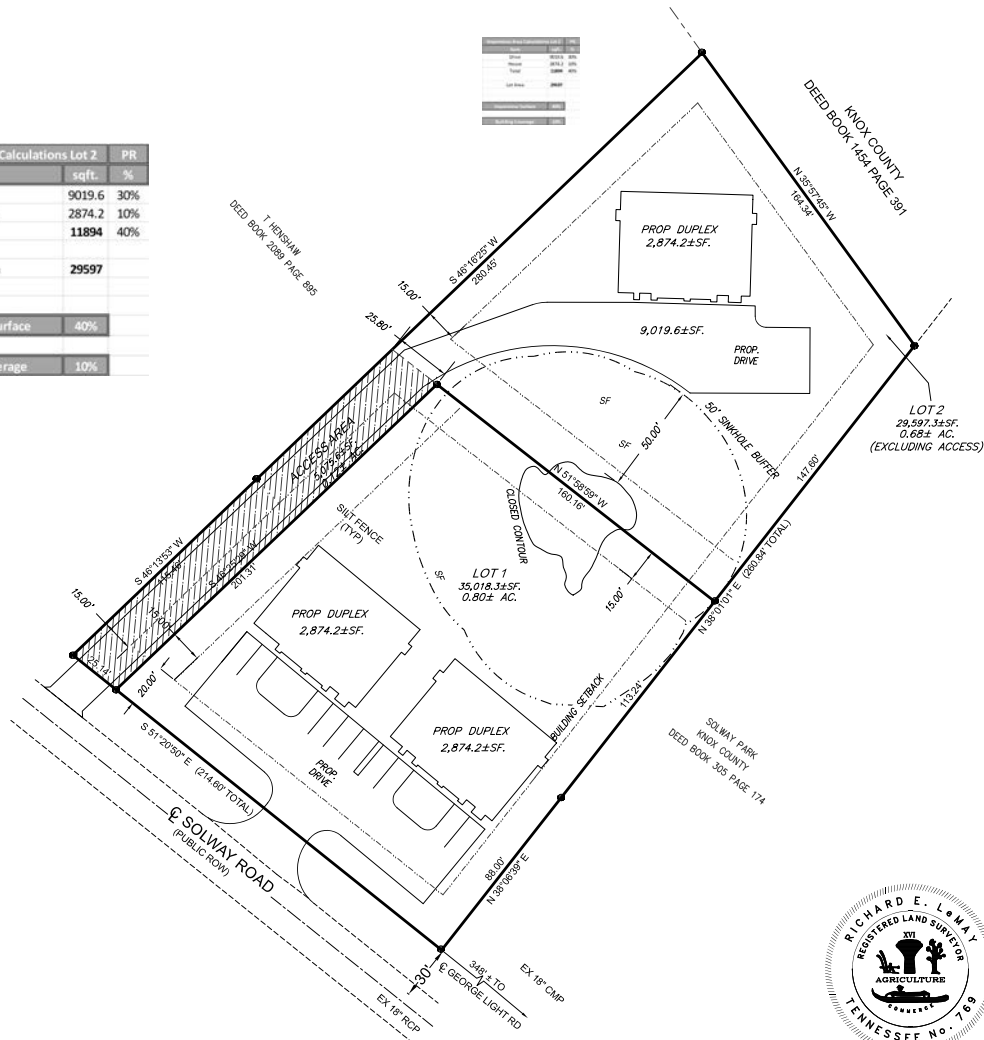
0 275
Feet



CATEGORY	ACRES	RECOMMENDED DISTURBANCE BUDGET (Percent)	DISTURBANCE AREA (Acres)
Total Area of Site	1.60		
Non-Hillside	0.23	N/A	
0-15% Slope	1.01	100%	1.01
15-25% Slope	0.25	50%	0.13
25-40% Slope	0.11	20%	0.02
Greater than 40% Slope	0.00	10%	0.00
Ridgetops			
Hillside Protection (HP) Area	1.4	Recommended disturbance budget within HP Area (acres)	1.2
		Percent of HP Area	84.2%



Impervious Area Calculations Lot 2		
Item	sqft.	%
Drive	9019.6	30%
House	2874.2	10%
Total	11894	40%
Lot Area		
	29597	
Impervious Surface		
	40%	
Building Coverage		
	10%	



I hereby certify that the survey shown hereon is a category 1 survey and that the ratio of precision of the unadjusted survey is not less than 1:10,000 as shown hereon. No title opinion was furnished to this surveyor and easements shown and or not apparent in the field may or may not be discovered by a title search by a title attorney.

Surveyor
Tenn. Reg. No. 769

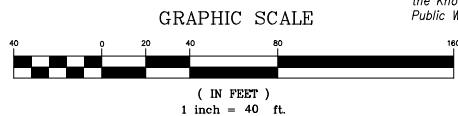
SITE NOTES

- CORNER MONUMENTS AS SHOWN HEREON
- VERIFY EXACT SIZE, DEPTH AND LOCATION OF ALL UNDERGROUND UTILITIES PRIOR TO CONSTRUCTION.
- THE REQUIRED UTILITY AND DRAINAGE EASEMENT SHALL BE TEN (10) FEET IN WIDTH INSIDE ALL EXTERIOR LOT LINES ADJOINING STREETS AND PRIVATE RIGHTS-OF-WAY (INCLUDING JOINT PERMANENT EASEMENTS). EASEMENTS OF FIVE (5) FEET IN WIDTH SHALL BE PROVIDED ALONG BOTH SIDES OF ALL INTERIOR LOT LINES AND ON THE INSIDE OF ALL OTHER EXTERIOR LOT LINES. THESE EASEMENTS ARE NOT REQUIRED ALONG SPECIFIC LOT LINES FOR PROPERTY THAT IS ZONED TO ALLOW LESS THAN A FIVE (5) FOOT BUILDING SETBACK AND SHALL BE CLEARLY NOTED ON THE FINAL PLAT.
- DEED REFERENCE: INSTRUMENT # 202108090011057, 202108090011056
- PROPERTY SHOWN ON MAP 89 PARCEL(S) 127.01 & 127
- PROPERTY SUBJECT TO ALL APPLICABLE EASEMENTS, SETBACKS AND RESTRICTIONS OF RECORD.
- TOTAL LOTS: 2
- TOTAL AREA: 1.84 ACRES
- PROPERTY ZONE: PR

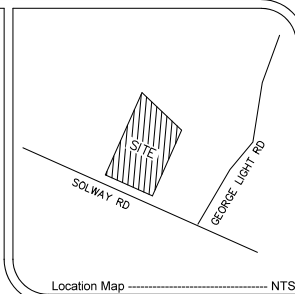
SETBACKS PER ZONING:

PR ZONE SETBACKS:
Front: Not less than 20 feet.
Southeast Boundary: 15 feet.
Northeast Boundary: 15 feet.
Northwest Boundary: 15 feet.

Sinkhole Note:
 All structures will have to be located outside of the 50 foot setback area unless a geotechnical study prepared by a registered engineer states that building within the 50' sinkhole/closed contour area setback is acceptable and the study is approved by the Knox County Department of Engineering and Public Works.



LeMay AND ASSOCIATES
CONSULTING ENGINEERS
 PH: (865) 671-0183
 FAX: (865) 671-0213
 10816 KINGSTON PIKE
 KNOXVILLE, TENNESSEE 37934



LEGEND

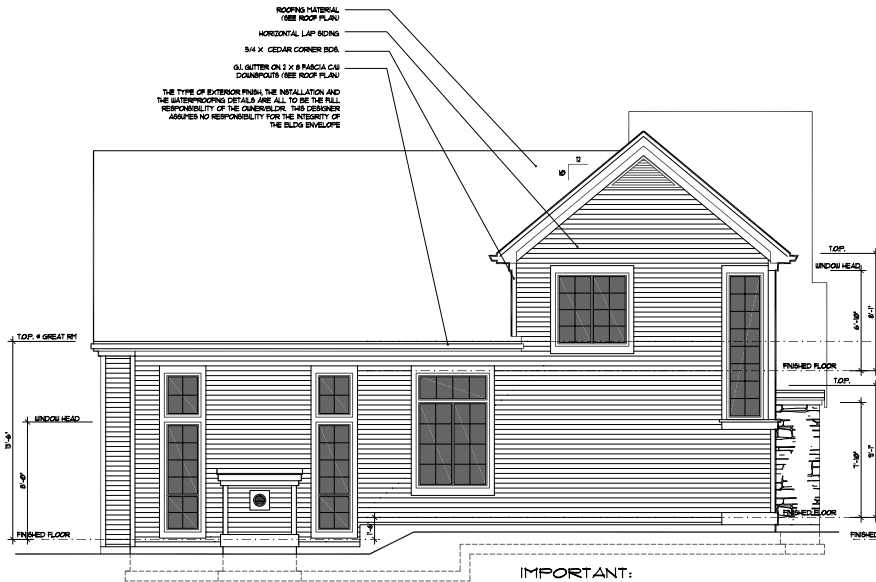
- IR(O) IRON ROD (OLD)
- ⊙ IR(S) IRON ROD (SET)

Revised: 1/21/2025

PLANNING # 2-H-25-DP

SITE PLAN

THE BURUM PROPERTY		
Scale: 1"= 40'	Approved by: Rel	Drawn by: RELjr
DATE: 2-23-2022	LATEST REVISION: 01-21-2025	
DISTRICT 9 * KNOX COUNTY * TENNESSEE		
PARCEL ID: 089 12701 & 089 127		DRAWING NO.: 6097



LEFT SIDE ELEVATION

SCALE: 1/4" = 1'-0"



REAR ELEVATION

SCALE: 1/4" = 1'-0"

IMPORTANT:

THIS DESIGN CAN BE BUILT AS A TOWNHOUSE/ ROWHOUSE OR AS A MULTI-FLEX. (SEE DEFINITIONS BELOW)

MULTI-UNIT HOUSING DEFINITIONS:

TOWNHOUSE / ROWHOUSE:
ATTACHED LIVING UNITS ON SEPARATE PARCELS OF LAND, WITH THE PROPERTY LINE OCCURRING AT THE COMMON OR PARTY WALL BETWEEN THE UNITS.

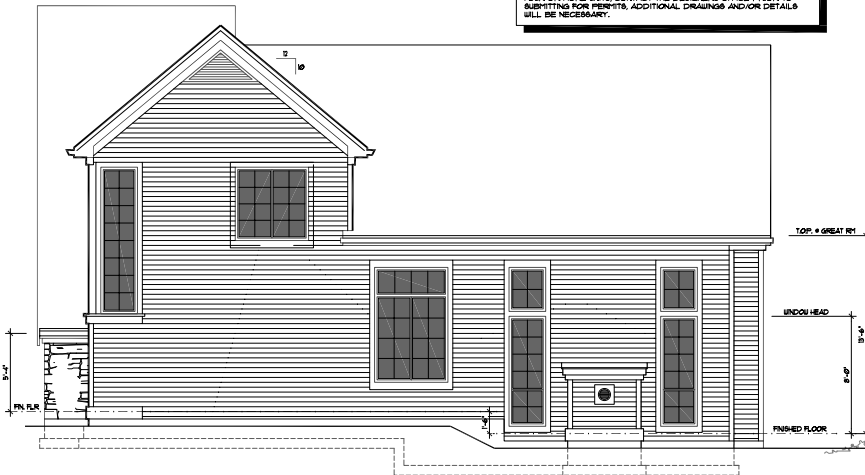
MULTI-FLEX:

ATTACHED LIVING UNITS ALL ON ONE PARCEL OF LAND. WHEN THERE ARE 2 UNITS, AND THE PROJECT IS IN THE STATE OF OREGON, IT IS GOVERNED BY THE CASBO ONE AND TWO FAMILY DWELLING CODE. THREE OR MORE UNITS ARE GOVERNED BY THE UNIFORM BUILDING CODE.

DETAILS 1A, 1B, 4 1C APPLY TO CASBO "DUPLEX" APPLICATIONS ONLY. DETAILS 2A, 2B, 4 2C APPLY TO "TOWNHOUSE" OR "ROWHOUSE" APPLICATIONS.

THIS DESIGN, MAY BE BUILT AS A TRI-FLEX USING UNITS DETAILS 1A, 1B 4 1C PROVIDED THAT THE COVERED UPPER FLOOR AREA DOES NOT EXCEED 5000 SQ. FT.

IF THIS DESIGN IS INTENDED TO BE BUILT AS A MULTI-FLEX WITH FOUR OR MORE UNITS, CONTACT THE DESIGNER PRIOR TO SUBMITTING FOR PERMITS. ADDITIONAL DRAWINGS AND/OR DETAILS WILL BE NECESSARY.



RIGHT SIDE ELEVATION

SCALE: 1/4" = 1'-0"



FRONT ELEVATION

SCALE: 1/8" = 1'-0"

THE
Wood
COLLECTION

LICENSE NUMBER: 129336

THIS PLAN AND ANY ARCHITECTURAL SPECIFICATIONS, CONTRACTS, PERMITS, AND ANY OTHER DOCUMENTS, ARE THE PROPERTY OF THE DESIGNER AND ARE NOT TO BE REPRODUCED, COPIED, OR TRANSMITTED IN ANY FORM OR BY ANY MEANS, ELECTRONIC OR MECHANICAL, INCLUDING PHOTOCOPYING, RECORDING, OR BY ANY INFORMATION STORAGE AND RETRIEVAL SYSTEM, WITHOUT THE WRITTEN PERMISSION OF THE DESIGNER.

AND THEIR DESIGN PROFESSIONAL LIABILITY.

12/30/2025

2-H-25-DP
12/30/2025

UNIT #	FLOOR	MAIN FLOOR	TOTAL AREA	GARAGE AREA
1	MAIN FLOOR	450 SQ. FT.	450 SQ. FT.	0 SQ. FT.
2	MAIN FLOOR	450 SQ. FT.	450 SQ. FT.	0 SQ. FT.
3	MAIN FLOOR	450 SQ. FT.	450 SQ. FT.	0 SQ. FT.
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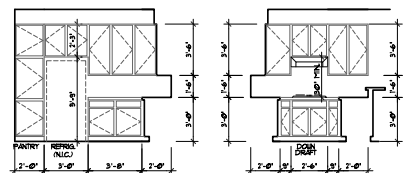
THE CONTRACTOR ASSUMES FULL RESPONSIBILITY FOR THE CORRECT INSTALLATION OF ALL EXTERIOR FINISHES AND WEATHERPROOFING.

Make back elevation square

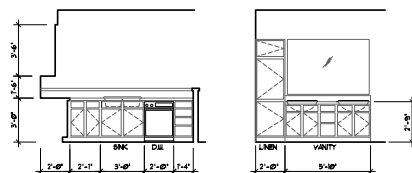
No fireplace

Main Floor 12' ceiling, 9' in kitchen area, 9' on second level

Exterior walls 2"x6" No sunken floor in living room

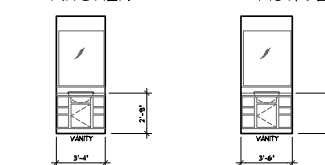


KITCHEN



KITCHEN

MSTR BATH

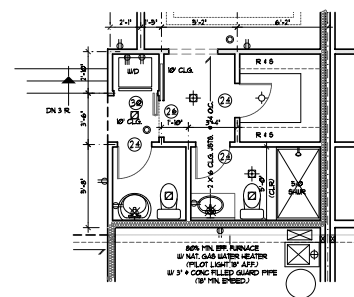


BR #2 VANITY

BR #3 VANITY

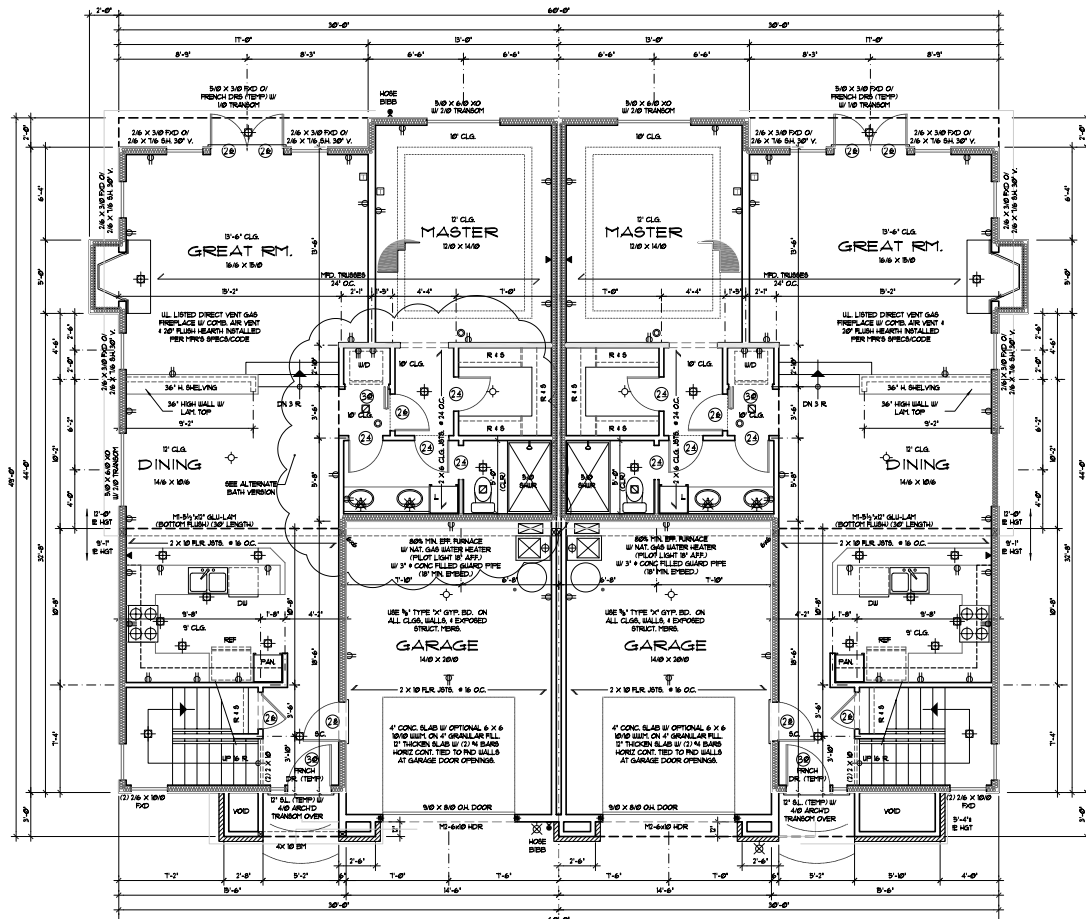
CABINET ELEVATIONS

SCALE: 1/4" = 1'-0"



MASTER BATH ALTERNATE VERSION

SCALE: 1/4" = 1'-0"



- LEGEND**
- RECESSED LIGHT
 - RECESSED DIRECTIONAL LIGHT FIXTURE
 - WALL-MOUNT LIGHT
 - SURFACE-MOUNT LIGHT
 - FLOOD LIGHT
 - SURFACE MOUNTED FLOOREMOUNT
 - RECESSED EXHAUST FAN VENTED TO THE EXTERIOR
 - Ceiling Fan
 - DUPLEX OUTLET
 - Ceiling Mounted Duplex Outlet
 - 200V OUTLET
 - FLUSH FLOOR MOUNTED OUTLET (VERIFY LOC)
 - TELEPHONE OUTLET
 - DATA OUTLET
 - TELEVISION OUTLET
 - SPEAKER LOCATION
 - SMOKE / CO DETECTOR (SEE MANUAL NOTES FOR OTHER SPEC'S)
 - BEARING POINT LOCATION (PROVIDE SLD BEARING POINT OF INTERSECTION (UNCL))
 - POINT LOAD FROM ABOVE
 - 4" X 4" POST FROM ROOF UP VALLEY OR RIDGE DOWN TO BEARING POINT ON WALL BELOW (MAX OF 40" FROM VERT)
 - BEARING WALL SUPPORTING STRUCTURE ABOVE
 - 4" X 10" HOLE IN BEARING WALL IN DOOR / OPENING WITH 2" X 2" SUPPORT EA END (UNCL)
 - CHOPPED STRUCT MEMBER BEARING ON WALL

ENERGY ENVELOPE KEY

WALL/PLUG GLAZING	440 SQ. FT.	440 SQ. FT.
FOUNDATION WALL	1070 SQ. FT.	1070 SQ. FT.
TOTAL AREA	1510 SQ. FT.	1510 SQ. FT.

(SEE SHEET 12 FOR INSULATION VALUES)

C.O. DET. LOCATION

CARBON MONOXIDE ALWAYS SHALL BE LOCATED IN EACH BEDROOM OR WITHIN 5 FEET OUTSIDE OF EACH BEDROOM DOOR, AT EVERY FLOOR LEVEL, IN BEDROOMS	440 SQ. FT.	440 SQ. FT.
(SEE SHEET 12 FOR ADD. INFO)	1070 SQ. FT.	1070 SQ. FT.

REFER TO ENGINEERING SHEETS FOR LATERAL SPECIFICATION FOUR (4) CONSTRUCTION

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LEGEND

- RECESSED LIGHT
- RECESSED DIRECTIONAL LIGHT FIXTURE
- WALL-MOUNT LIGHT
- SURFACE-MOUNT LIGHT
- FLOOD LIGHT
- SURFACE MOUNTED FLUORESCENT
- RECESSED EXHAUST FAN VENTED TO THE EXTERIOR
- CEILING FAN
- DUPLEX OUTLET
- CEILING MOUNTED DUPLEX OUTLET
- 200V OUTLET
- FLUSH FLOOR MOUNTED OUTLET (EMERGENCY LOC.)
- TELEPHONE OUTLET
- DATA OUTLET
- TELEVISION OUTLET
- SPEAKER LOCATION
- SMOKE / CO DETECTION FREE GENERAL NOTES FOR OTHER SPEC'S
- BEARING POINT LOCATION (PROVIDE SLOTTED BEARING - 1/4" OF MEMBER WIDTH UNDO)
- POINT LOAD FROM ABOVE
- 4 X 4 POST FROM ROOF H/P, VALLEY OR RIDGE DOWN TO BEARING POINT ON WALL (SEE C/L MAX. OF 48" FROM VERT.)
- BEARING WALL SUPPORTING STRUCTURE ABOVE
- 2 X 10 HIDE # BEARING WALL INT. DOOR & OPENINGS 1/4" (2 X 10 SUPPORT EA END) (UNDO)
- DROPPED STRUCT. MEMBER BEARING # WALL

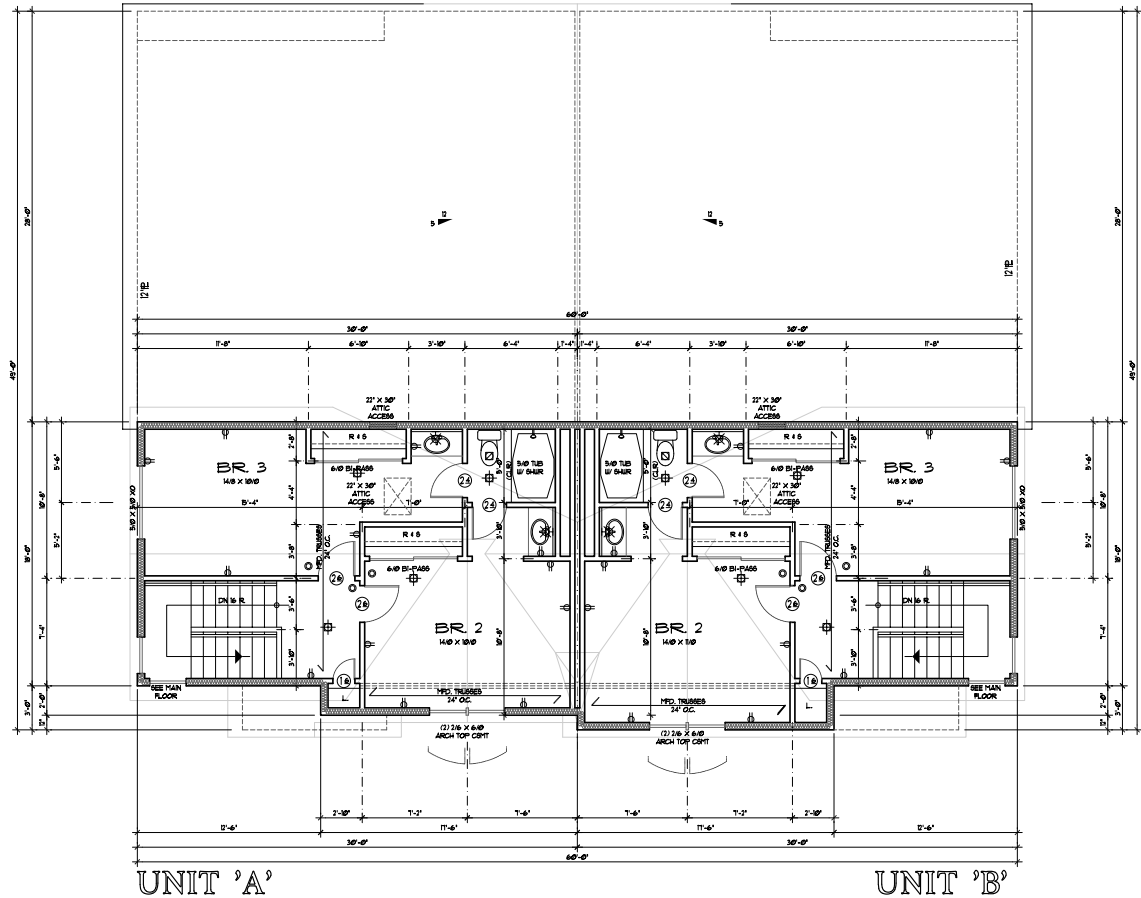
ENERGY ENVELOPE KEY

- WALL/PAVING WALL
- FOUNDATION WALL
- SEE SHEET 10 FOR INSULATION VALUES

CO. DET. LOCATION

CARBON MONOXIDE ALARMS SHALL BE LOCATED IN EA BEDROOM OR WITHIN 5 FEET OUTSIDE OF EA BEDROOM DOOR, AT EVERY FLOOR LEVEL, IN BEDROOMS

(SEE SHEET 10 FOR ADDL. INFO)



UNIT 'A'

UNIT 'B'

UPPER FLOOR PLAN

SCALE: 1/8" = 1'-0"

REFER TO ENGINEERING SHEETS FOR LATERAL SPECIFICATIONS PRIOR TO CONSTRUCTION

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UNIT 'A' FLOOR	440 SQ. FT.	440 SQ. FT.	440 SQ. FT.
UNIT 'B' FLOOR	440 SQ. FT.	440 SQ. FT.	440 SQ. FT.
MAIN FLOOR	1070 SQ. FT.	1070 SQ. FT.	1070 SQ. FT.
TOTAL AREA	1880 SQ. FT.	1880 SQ. FT.	1880 SQ. FT.
GARAGE AREA	1070 SQ. FT.	1070 SQ. FT.	1070 SQ. FT.



Development Request

DEVELOPMENT

- ☒ Development Plan
☐ Planned Development
☐ Use on Review / Special Use
☐ Hillside Protection COA

SUBDIVISION

- ☐ Concept Plan
☐ Final Plat

ZONING

- ☐ Plan Amendment
☐ SP ☐ PA
☐ Rezoning

Solway Park Properties, LLC.

Applicant Name

Affiliation

12/30/24

2/13/2025

File Number(s)

Date Filed

Meeting Date (if applicable)

2-H-25-DP

CORRESPONDENCE

All correspondence related to this application should be directed to the approved contact listed below.

- ☒ Applicant ☐ Property Owner ☐ Option Holder ☐ Project Surveyor ☐ Engineer ☐ Architect/Landscape Architect

Greg Pratt

Solway Park Properties, LLC.

Name

Company

11111 Oak Hollow Road

Knoxville

TN

37932

Address

City

State

ZIP

865-604-0566

Phone

Email

CURRENT PROPERTY INFO

Brian Pratt

11111 Oak Hollow Road

865-604-0566

Property Owner Name (if different)

Property Owner Address

Property Owner Phone

3208 & 3210 Solway Rd., Knoxville, TN

089 127 & 089 127.01

Property Address

Parcel ID

West Knox Utility District

West Knox Utility District

N

Sewer Provider

Water Provider

Septic (Y/N)

COMMUNITY ENGAGEMENT

Sign and return the **Public Notice & Community Engagement** form with this application.

Planning strives to provide community members with information about upcoming cases in a variety of ways. In addition to posting public notice signs, our agency encourages applicants to provide information and offer opportunities for dialogue related to their upcoming cases. We require applicants to acknowledge their role in this process.

DEVELOPMENT REQUEST

- ☒ Development Plan ☐ Use on Review / Special Use ☐ Hillside Protection COA
☒ Residential ☐ Non-Residential

Related City Permit Number(s)

Home Occupation (specify) _____

3 two-unit duplexes

Other (specify) _____

SUBDIVISION REQUEST

Related Rezoning File Number

Proposed Subdivision Name

Unit / Phase Number ☐ Combine Parcels ☐ Divide Parcel

Total Number of Lots Created

☐ Other (specify) _____☐ Attachments / Additional Requirements**ZONING REQUEST**

Pending Plat File Number

☐ Zoning Change

Proposed Zoning

☐ Plan Amendment Change

Proposed Plan Designation(s)

Proposed Density (units/acre)

Previous Rezoning Requests

☐ Other (specify) _____**STAFF USE ONLY****PLAT TYPE**

- ☐ Staff Review ☒ Planning Commission

ATTACHMENTS

- ☐ Property Owners / Option Holders ☐ Variance Request
☐ Amendment Request (*Comprehensive Plan*)

ADDITIONAL REQUIREMENTS

- ☐ Use on Review / Special Use (*Concept Plan*)
☐ Traffic Impact Study
☐ COA Checklist (*Hillside Protection*)

Fee 1	Total
Fee 2	
Fee 3	
	\$500.00

☒ I declare under penalty of perjury the foregoing is true and correct: 1) He/she/it is the owner of the property AND 2) The application and all associated materials are being submitted with his/her/its consent. If there are additional owners or options holders, each additional individual must sign the Property Owners/Option Holders Form.

Applicant Signature

Greg Pratt, Manager

12/30/2024

Print Name / Affiliation

Date

865-604-0566

Phone Number

Email

12/30/2024, SG

Property Owner Signature

Brian Pratt

12/30/2024

Please Print

Date Paid

(1) Download and fill out this form at your convenience
(2) Sign the application digitally

(3) Email applications@knoxplanning.org and include
this signed form with your completed application

Reset Form



Public Notice and Community Engagement

Sign Posting and Removal

The Administrative Rules and Procedures of the Knoxville-Knox County Planning Commission require a sign to be posted on the property for each application subject to consideration by the Planning Commission.

Planning staff will post the required sign. If a replacement sign(s) is needed, the applicant is responsible for picking up the new sign(s) from Planning and will be charged \$10 for each replacement.

Location and Visibility

The sign must be posted on the nearest adjacent/frontage street and in a location clearly visible to vehicles traveling in either direction. If the property has more than one street frontage, the sign should be placed along the street that carries more traffic. Planning staff may recommend a preferred location for the sign to be posted at the time of application.

Timing

The sign(s) must be posted not less than 12 days prior to the scheduled Planning Commission public hearing and must remain in place until the day after the meeting. In the case of a postponement, the sign can either remain in place or be removed and reposted not less than 12 days prior to the next Planning Commission meeting. The applicant is responsible for removing the sign after the application has been acted upon by the Planning Commission.

Community Engagement

Planning strives to provide community members with information about upcoming cases in a variety of ways. In addition to posting public notice signs, our agency encourages applicants to provide information and offer opportunities for dialogue related to their upcoming case(s).

Acknowledgement

By signing below, you acknowledge that public notice signs must be posted and visible on the property consistent with the guidelines above and between the dates listed below.

JAN 31, 2024

Date to be Posted

FEB 14, 2025

Date to be Removed

**Have you engaged the
surrounding property owners
to discuss your request?**

☒ Yes ☐ No

☐ No, but I plan to prior to the
Planning Commission meeting

[Signature]
Applicant Signature

GREG PRATT, MANAGER
Applicant Name

12/30/24
Date

2-H-25-DP

FILE NUMBER