

STAFF REVIEW



Development Request

Subdivision	Final Plat			Request
Zoning Rezoning	☐ Plan Amendment*			
Development □ Development Pla	n* ☐ Planned Development* ☐ Use	on Review	/ Special Use* 🔲	Hillside Protection COA*
*These application types require a pre-	application consultation with Planning s	taff.		
Leah Metcalf				
Applicant Name	A	ffiliation		
04/09/2025				File Number(s)
Date Filed	Meeting Date (if applicable)		6-E-25-DP	
Correspondence	All corresponde	nce will be d	irected to the appro	oved contact listed below.
☐ Applicant ☐ Property Owner	☐ Option Holder ■ Project Survey	or 🗌 Er	gineer 🗌 Archi	tect/Landscape Architect
Leah Metcalf	Atlas	Survey &	Mapping LLC	
Name	Compa	ny		
7016 Maize Dr	Knox	ville	TN	37918
Address	City		State	ZIP
865-248-2424				
Phone	Email			
Current Property Info				
Tim Addis	2520 W Beaver Cree	k Dr	8	65-556-7057
Property Owner Name (if different)	Property Owner Address Property O		operty Owner Phone	
2520 W Beaver Creek Dr		067 057	,	
Property Address		Parcel ID		
KUB	KUB			N
Sewer Provider	Water Provider			Septic (Y/N)
Development Request				
☐ Residential ☐ Non-Residential			RELATE	D CITY PERMIT NUMBER
Proposed Use				
Specify if a traffic impact study is requi	red:	with applica	tion) 🗆 No	

Subdivision Request

Subdivision of the Addis Property II	RELATED REZONING FILE NUMBER		
Proposed Subdivision Name			
☐ Combine Parcels ☐ Divide Parcel	2		
Unit / Phase Number	Proposed Number of Lots (total)		
Other (specify)			
Specify if requesting: Variance Alternative design standard			
Specify if a traffic impact study is required:	ubmitted with application)	No	
Zoning Request			
		PENDING PLAT FILE NUMBER	
☐ Zoning Change			
Proposed Zoning Proposed Density (uni	ts/acre, for PR zone only)		
☐ Sector Plan ☐ One Year Plan ☐ Comprehensive Plan			
☐ Plan Amendment Change			
Proposed Plan Designation(s)			
☐ If, in Knox county, submit plan amendment request with application Previous Rezoning Req	uests		
Other (specify)			
Authorization I declare under penalty of property AND 2) The applicat	e rjury the foregoing is true and correct; tion and all associated materials are bein	1) He/she/it is the owner of the g submitted with his/her/its consent	
Digitally signed by Leah Metoalf Date: 2025 04 06 14-51-38 Javino: Leah Metoa	16		
Date: 2025 04 09 14:51:38 -04:00 Lean Metca Applicant Signature Please Print		04/09/2025	
865-248-2424		Date	
Phone Number Email			
865556 7051 Ø	Δ	/11/25	
Please from	* " v = " 1 1	Date Paid	
Vin alde Tim AD	015		
Staff Use Only	ADDITIONAL REQUIREMENTS Prop	erty Owners / Option Holders	
ree i	FEE 3		
	PLOSTRATIO	TOTAL	

Subdivision Request

Subdivision of the A	Addis Property II				RELATE	D REZONING FILE NUMBER
Proposed Subdivision Na	ame					
Unit / Phase Number	☐ Combine Parcels	Divide Parcel	Proposed Nu	mber of Lots (to	otal)	
☐ Other (specify)						
Specify if requesting:] Variance ☐ Alterna	ative design standard	I			
Specify if a traffic impact	t study is required: 🗌	Yes (required to be s	submitted with	n application)	□ No	
Zoning Requ	est				DENI	DING PLAT FILE NUMBER
					PENL	JING PLAI FILE NUMBER
☐ Zoning Change Prop	osed Zoning P	roposed Density (un	its/acre, for PF	R zone only)		
□ Sector Plan □ One						
☐ Plan Amendment Cha	ange Proposed Plan De	esignation(s)				
☐ If, in Knox county, sub amendment request ☐ Other (specify)		revious Rezoning Rec	quests			
Authorizatio	■ I decl prope					/she/it is the owner of the omitted with his/her/its conse
hal May	Digitally signed by Leah Met Date: 2025.04.09 14:51:36 -		alf		(04/09/2025
Applicant Signature		Please Print			D	ate
865-248-2424						
Phone Number		Email				
Property Owner Signatu	re	Please Print			D	ate Paid
Staff Use Only			ADDITIONAL R	EQUIREMENTS	☐ Property	Owners / Option Holders
FEE 1	FEE 2		FEE 3			TOTAL

Public Notice and Community Engagement

Planning strives to provide community members with information about upcoming cases in a variety of ways. In addition to posting public notice signs, our agency encourages applicants to provide information and offer opportunities for dialogue related to their upcoming case(s). We require applicants to acknowledge their role in this process.

Sign Posting and Removal

The Administrative Rules and Procedures of the Knoxville-Knox County Planning Commission require a sign to be posted on the property for each application subject to consideration by the Planning Commission.

Planning staff will post the required sign. If a replacement sign(s) is needed, the applicant is responsible for picking up the new sign(s) from Planning and will be charged \$10 for each replacement.

Location and Visibility

The sign must be posted on the nearest adjacent/frontage street and in a location clearly visible to vehicles traveling in either direction. If the property has more than one street frontage, the sign should be placed along the street that carries more traffic. Planning staff may recommend a preferred location for the sign to be posted at the time of application.

Timing

The sign(s) must be posted not less than 12 days prior to the scheduled Planning Commission public hearing and must remain in place until the day after the meeting. In the case of a postponement, the sign can either remain in place or be removed and reposted not less than 12 days prior to the next Planning Commission meeting. The applicant is responsible for removing the sign after the application has been acted upon by the Planning Commission.

Acknowledgen	nent	Have you engaged the		
By signing below , you acknowledge that public notice signs must be posted and visible on the property consistent with the guidelines above		surrounding property owners to discuss your request?		
and between the dates listed below.		■ Yes □ No		
05/30/2025	06/13/2025	☐ No, but I plan to prior to the Planning Commission meeting		
Date to be Posted	Date to be Removed			
Les May	Digitally signed by Leah Metcalf Date: 2025.04.11 16:21:25 -04'00' Leah Metcalf	4/11/2025		

Applicant Signature Applicant Name Date