

**MINUTES**  
**Agenda Review Meeting**  
**Tuesday, June 6, 2017**  
**City – County Building**

The Knoxville/Knox County Metropolitan Planning Commission convened on Tuesday, June 6, 2017, at 11:30 o'clock a.m. in the Small Assembly Room of the City-County Building for the monthly Agenda Review meeting. In attendance were Planning Commissioners Mac Goodwin, Elizabeth Eason, Charles Thomas (sporting a surprising but handsome new coif), Janice Tocher, Rebecca Longmire, Chair of MPC, Jeffery Roth, Patrick Phillips, Herb Anders, Mike Crowder, Art Clancy, III, Scott Smith, and Rev. Charles Lomax, Jr.

Also in attendance were MPC Deputy Executive Director Dan Kelly, and various MPC staff members.

Ms. Longmire called the meeting to order at 11:43 o'clock p.m. Eastern Daylight Saving Time, whereupon MPC's Mr. Kelly introduced Ted Hotz with Pugh and Associates, MPC's external auditors. Mr. Hotz rose and distributed a letter setting forth plans for the annual audit of MPC for the Fiscal Year ending June 30, 2017, and discussed the contents of the letter. At the conclusion of Mr. Hotz's remarks Mr. Kelly identified MPC Staff persons that will be immersed in the audit process.

Mr. Kelly then introduced MPC Staff Member Jeff Archer who rose and provided a presentation (without the benefit of PowerPoint) on efforts to address criteria for congregate living facilities and the development of a review process. Mr. Archer responded to questions from Commissioners, and a general discussion followed.

Mr. Archer then provided a brief presentation on the pending Cell Tower Ordinance revisions. Sadly again, no PowerPoint presentation accompanied the remarks. Mr. Archer responded to Commissioner's questions and advised that a more detailed presentation regarding the proposed Cell Tower Ordinance will be offered in the following months, after comments from the City and County had been received. Mr. Archer promised that the follow up presentation will include a PowerPoint element, with all the normally attendant charts and graphs.

Mr. Kelly then provided the Deputy Executive Director's Report for the month including the following:

1. The Budgets of both constituent governments have been adopted by those bodies in accordance with the respective Mayor's recommendations. MPC is finalizing its Budget in consideration of those adoptions. The new Budget will be made available to the Commissioners in due course.

2. With regard the City Zoning Ordinance, the consultants attended the kick off meeting last month, and has met with stakeholders and MPC Staff. The consultants are now preparing a technical report, which is expected to be completed by the

end of June.

3. City Council has planned a workshop for June 29, 2017, regarding the proposed Short Term Rental Ordinance which was reviewed and passed on to City Council by MPC without recommendation.

Mr. Kelly then explained the Staff recommendation for Agenda Item 13 on the June Agenda, and responded to questions.

Michael Brusseau of MPC Staff then explained the Staff recommendation for Agenda Items 35 and 41.

Mike Reynolds of MPC Staff the explained the Staff recommendation for Agenda Item 49 advising Commissioners that a blue sheet containing a revised Staff recommendation for approval will be made available to the Commissioners prior to the Thursday Meeting. Mr. Reynolds, with the able assistance of Deputy Executive Director Kelly, responded to Commissioners' questions.

Mr. Reynolds then advised the Commissioners that Agenda Items 53 and 47, both of which had received significant public interest, are recommended for postponement, both with the consent of the applicants.

Commissioner Phillips then inquired with regard to Agenda Item 40, noting a request to rezone to general commercial but proposing residential uses. Deputy Executive Director Kelly responded that the City Ordinance does not have a true mixed use zone, but reminded the Commissioners of the recently adopted policy to apply the Use on Review process to identify "Special Exceptions" for residential uses in the commercial zones. There followed a general discussion. At the prompting of Commissioner Crowder, the Commission ruminated with concern on the impact of the proposed development on expeditious access to the various doughnut shops located near the Kingston Pike/Deane Hill Drive intersection.

There being no further business, the Agenda Review meeting was duly adjourned.

This 6<sup>th</sup> day of June, 2017.

Recording Secretary