

MINUTES
Knoxville-Knox County Planning Commission
Agenda Review Meeting
Tuesday, November 10, 2020

The Knoxville-Knox County Planning Commission convened on Tuesday, November 10, 2020, at 11:30 o'clock a.m. via remote tele-conferencing (Zoom), for the monthly agenda review meeting.

Attending the meeting were Planning Commissioners, Patrick Phillips, Chair of the Commission, Tim Hill, Elizabeth Eason, Richard Graf, Jacqueline Dent, Mike Crowder, Scott Smith, Karyn Adams, Sandra Korbelik, Lou Browning, Eddie Smith, and Tamara Boyer.

Also in attendance were Amy Brooks, Interim Executive Director of the Commission, and various members of Knoxville-Knox County Planning ("Staff") who provide professional, technical, and clerical support to the Commission.

The meeting was called to order at 11:32 o'clock a.m. by Mr. Phillips who noted with sadness the recent passing of former Planning Commissioner, Charles "Mose" Lobetti.

Ms. Brooks then provided the Interim Executive Director's Interim Monthly Report, which included the following:

1. The Governor has extended his executive order allowing for the conduct of virtual meetings through the end of 2020. Staff will monitor progress of the installation of plexiglass shields in the Large Conference Room and will address the matter more fully in the following weeks.
2. Staff members Ally Ketron and Andrea Kupfer have both been promoted, and have assumed new responsibilities with the agency, which should be of great benefit to the Commission, Staff and the public.

Commissioner Chris Ooten joined the meeting at this time.

3. The process employed in posting public comments into the Commission's webpage was explained.

Commissioner Jeffrey Roth joined the meeting at this time.

4. A draft ordinance incorporating goals from the John Sevier Corridor Study should be completed in 2 to 3 months for delivery to the Stakeholder Committee. A final draft for consideration by the Commission and the legislative body is expected in late spring or early summer.

5. As tasked by the City administration, Staff has initiated a study of potential revisions to the South Knox Waterfront Code.
6. The process for the creation of sign standards for the City's Institutional Zone has commenced, with a goal of an initial draft by year end. The Commission should see a recommendation on its March agenda.
7. Two continuing education opportunities for the Commissioners were shared.

Ms. Brooks responded to questions about the availability of continuing education credit from the December Workshop (yes, of course), and whether the two scheduled opportunities will be made available online for off-hours attendance (yes in one instance, and maybe in the other).

Upon Motion of Commissioner Eason, seconded by Commissioner Roth, the Committee unanimously affirmed the need to conduct the meeting by electronic means to protect the public health, safety and welfare of the citizenry, in light of the ongoing Covid 19 pandemic.

Liz Albertson of Staff then explained the Staff recommendation for Item 10 on the Commission's November Agenda.

Ms. Albertson then quietly explained the Staff recommendation for Agenda Item 14 and responded to questions. There followed a very brief discussion of the availability of school population information for consideration with land use applications, and then another nearly as brief discussion about the potential for road improvements in the area of the application, featuring input from Jim Snowden with County Engineering.

Ms. Albertson then softly explained the Staff recommendation for Agenda Item 12. Mr. Snowden responded to questions about road capacity in the area.

Ms. Albertson then, in subdued tones, explained the Staff recommendation for Agenda Item 24.

Ms. Albertson then explained, sotto voce, the Staff recommendation for Agenda Item 27.

Michelle Portier of Staff then explained the Staff recommendation for Agenda Item 11 and responded to questions. A modestly lively discussion ensued.

Ms. Portier then explained the Staff recommendation for Agenda Item 18.

Ms. Portier then explained the Staff recommendation for Agenda Item 19.

Ms. Portier then explained the Staff recommendation for Agenda Item 21. Brief

comments about sidewalks followed.

Commissioner Eason left the meeting at this time.

Ms. Portier then explained the Staff recommendation for Agenda Item 26 and responded to questions.

Michael ("Mike") Reynolds of Staff then explained the Staff recommendation for Agenda Item 33, but only after sharing his personal email screen with all those participating in the meeting. Those emails did not look to be salacious or even mildly interesting, for that matter. Eventually he substituted the map apposite to Item 33 for his email page on the shared screen, and everyone's interest in the matter returned to normal levels.

Mr. Reynolds then explained the Staff recommendation for Agenda Item 34. Curtis Williams with City Engineering speculated on how the subdivision lots got built out and sold without sidewalk. Discussion ensued.

Mr. Reynolds then explained the Staff recommendation for Agenda Item 38.

Commissioner Gaye Bustin joined the meeting at this time.

Mr. Reynolds then explained the Staff recommendation for Agenda Item 51 and responded to questions about a closed right-of-way.

Ms. Brooks then explained the Staff recommendations for Agenda Item 52 and Agenda Item 54.

Commission Graf inquired why a fence was required in Agenda Item 39, and Mr. Reynolds responded.

There being no further business to come before the Commission, the meeting was duly adjourned

Interim Recording Secretary